

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

29th August 2017

To : The Town Mayor & Members

Dear Mr Mayor & Members

There will be a **Special Meeting of the Council on Monday, 4th September 2017 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Minutes

To receive and approve the minutes of the Special Meeting of the Council held on 21st August 2017

4. Questions on the Minutes

5. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

6. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

c) Telecommunications Mast, Deganwy

To discuss residents concerns

7. Conwy Bridge

To receive a response from the Head of Environment, Roads & Facilities, Conwy County Borough Council regarding the colour of the Bridge

8. Bus Shelters

To receive an update from the Town Clerk

9. Risk Assessments

To consider Risk Assessments for Llywelyn Fountain & the Bus Shelters (to be tabled)

10. Cabling in the Guildhall

To receive a quote from MSI Alarms Ltd. For cabling in the Guildhall & other minor jobs

11. Tree Charter

To receive information from the Town Clerk

12. Open Doors 2017

To receive details of the arrangements for the weekend

13. Civic Sunday

- a) To receive details of Civic Sunday arrangements
- b) To approve the risk assessment

14. Conwy Borough Football Club

To consider sponsorship for 2017/18

15. Approval of Payments

To approve invoices received for payment:

- a) Walker Fire UK Ltd – Guildhall Fire Equipment Inspection – £252.96 plus vat
- b) Menai Bridge Brass Band – Civic Sunday Parade - £250.00
- c) Drain Doctor Plumbing – Clearance of Drain to Guildhall Toilet - £279.00 plus vat

16. Cash Payments

To approve the list of cash payments no.107 (to be tabled)

17. List of Cheques

To approve list of cheques no.374 (to be tabled)

18. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

19. Staff Committee

To receive and approve the minutes of the Staff Committee meeting held on 29th August 2017 (to be tabled)