

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY**

**MINUTES OF THE TOWN COUNCIL HELD ON
MONDAY, 5th DECEMBER 2016**

Present: Councillors – P Hart (Town Mayor), B Chapman (Deputy Mayor), V Macdonald, S Allardice, J Hughes, E Leighton-Jones, B James, S Cotton, T James, G Edwards, E Hughes, A James, C Rigal, H Roberts

Apologies: Councillor R Parker

In Attendance: Helen Barritt (Town Clerk)
Jane Hodgson (Acting Assistant to the Town Clerk)

Prayers: Mayor's Chaplain

Declaration of Interest – Code of Local Government Conduct:

Agenda Item 7a Planning Applications – Councillor S Allardice is on the Planning Committee of Conwy County Borough Council

Councillor E Hughes left the meeting at this juncture.

71. Minutes

- To receive and approve the minutes of the Town Council meeting held on 24th October 2016

RESOLVED that the minutes are ACCEPTED and APPROVED

- To receive and approve the minutes of the Staff Committee meeting held on 21st November 2016

RESOLVED that the minutes are ACCEPTED and APPROVED

- To receive and approve the minutes of the Special Meeting of the Council held on 21st November 2016

RESOLVED that the minutes are ACCEPTED and APPROVED

72. Questions on the Minutes

a) Minutes of the Town Council meeting held on 24th October 2016

- Minute 60a) Minute 44 – Litter in Conwy – no reply has been received from CCBC. The Town Clerk will mention the outstanding correspondence at the next Forum in January 2017.

Councillor J Hughes joined the meeting at this juncture

- Minute 60b) Minute 136 - Dr S Morgan – feedback on meeting about placemaking held 2/12/16 from Cllrs Macdonald & Chapman. A key theme that emerged was clustering – working with other councils. It had been commented at the meeting that extra work would need extra resources.
- b) Staff Committee meeting held on 21st November 2016
 - The advertisement for the Civic Events Co-ordinator job is in The Pioneer. Cllr Leighton -Jones' name should be added to attendees.
- c) Special Meeting of the Council held on 21st November 2016
 - Minute 182 b) ii) Minute 156 - Hanging Baskets. Letters are available for delivery by Councillors.
 - Minute 187 – Car Parks. Email reply received 5/12/16 from V Turner, CCBC. Members' Task & Finish group recommendations were read out. There would be some options that could be discussed to keep the car parks under consideration operational and free.
RESOLVED to create working party to discuss possible options and solutions. Cllrs Allardice, Cotton, Chapman, Hart, B James, T James, and Roberts have volunteered to sit on group. Town Clerk to contact V Turner to ask for possible meeting dates.
 - Minute 193 – Guildhall Painting. Cllr Macdonald gave an update on the print next to picture that fell. The frame of the print was damaged & has been taken to RCA.

73. Town Clerk's Report

Members received report from the Town Clerk (Schedule A attached) together with late additions (Schedule Aa attached). Members were reminded about the visit to Conwy Bridge on 6/12/16.

74. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

Received a list of planning decisions issued by Conwy County Borough Council

c) Consultation: LDP24 – Renewable Energy

Received and noted details of the consultation

75. Consultation on a New Management Plan for the Castles & Town Walls of King Edward in Gwynedd World Heritage Site

Received details of the consultation which is open until 9/1/17. A stakeholder workshop at the Guildhall on 7/12/17 will be attended by councillors.

RESOLVED to respond to the consultation, with response by councillors who attend stakeholder workshop

Cllr E Hughes returned to the meeting at this juncture

76. North Wales Walled Towns Friendship Circle

Members received a report on the AGM & Quarterly meeting held on 24th November 2016, attended by Cllrs Roberts & B James and the Town Clerk. The Treasurer was unable to attend; finances will be discussed in next NWWTFC meeting. The constitution was amended to allow the Chairman to serve for another year. Appointments for 2017: Chairman – Medwyn Jones; Vice Chair - Ioan Thomas; Honorary Secretary – Helen Barritt; Treasurer – Eiriona Hughes; Ioan Thomas & Martyn Pritchard to represent the Associate Members. Honorary Members: Dan Jones (proposed by Beaumaris) & Vernon Pierce (proposed by Caernarfon) will be awarded at annual dinner.

At the Quarterly meeting, a report was received from CADW on the Draft Management Plan. Facebook administrators felt that the Facebook page was working well. The 2015 historic car rally was a success this year & everyone was very pleased. The Bowls competition was won by Caernarfon; 2017 event due to be held at Conwy. The Golf competition was won by Denbigh; 2017 event due to be held in Caernarfon. Update on European matters – Medwyn attended the recent symposium in Holland. There will be a slight change to the fee structure & the symposium will now be biannual & themed. The Annual Dinner is open to all & will be held at Caernarfon Golf Club on 3/2/16. Deadline for menu selection & payment of £16 is 13/1/17.

16/3/17 – next NWWTFC meeting, to be held in Conwy.

77. Christmas

Arrangements for Christmas events

a) Christmas Window Competition – posters are available

b) Father Christmas letters – letters and envelopes available

c) Christmas lights – positive comments have been received. Please let the Town Clerk know of any lights that are not working properly

d) Deganwy & Llandudno Junction

RESOLVED to approve risk assessments

Reminder of the details of events: Llandudno Junction 6pm 16/12/16; Deganwy 2pm 17/12/16

e) Boxing Day Dip

Responsible person – Mayor

RESOLVED to approve risk assessment

As usual, the Mayor will advise participants not to run into water.

RESOLVED to approve quote for signage by EKULT

RESOLVED to approve schedule

Cllr Vicky to enquire whether the yacht club will allow their premises to be used.

f) Christmas Eve – Conwy

RESOLVED to approve Signage quote: £760

RESOLVED to approve MaxPlant generator quote: £195 plus VAT

RESOLVED to approve risk assessment for Father Christmas (Goronwy), Elf and Martin to go on Castle Walls. Schedule of timing to be circulated. Reminder to cover up costumes with robes.

Rhodri from Camera Club will be there and will take photo of crowd for estimation of numbers.

RESOLVED to ask Rev D Parry to do firework countdown.

Residents letter to say that roads will be closed – please would Cllrs pick some up at 12/12/16 budget meeting to deliver.

Marshals meeting to be held 21/12/16 6pm at Guildhall. Still need marshals. Vicky to ask yacht club. Cllr Beverly was going to speak to Llandudno Football Club.

78. Intended Removal of BT Payphones

Received correspondence from BT about proposal to remove payphones. There is a possibility of adopting phone boxes to use as other things eg book swap, ATM.

RESOLVED to enquire whether the kiosks with ATM will be kept

RESOLVED to enquire about how to get ATM into payphones that are on the list proposed to be removed.

79. Conwy Cricket Club

Received a request for funding.

RESOLVED to ask Club to fill in form & come back with request at grant awarding time in 2017.

Members requested that Community Development grants be put on an agenda in early 2017.

80. Society of Local Council Clerks

a) Report on the Clwyd Branch meeting held on 2nd December 2016

Town Clerk attended & received a presentation on training. 2017 timetable will be published soon. Code of Conduct training will take place after elections in May & it is recommended that all Councillors go.

b) To approve payment of subscription for 2017

RESOLVED to approve payment of subscription for 2017 of £200

81. First Aid Training

RESOLVED to approve first aid retraining course for Town Clerk in Llandudno 5 - 6/1/17 at £159 plus VAT

82. Office Arrangements for Christmas 2016

RESOLVED to close the office between Christmas and New Year.

83. Lord Mayor of Chester

RESOLVED that current and past mayor to complete survey by 3/1/17

84. Approval of Payments

To approve the following payments:

a) Viking – Stationery & Cleaning Materials - £116.05 plus vat

RESOLVED to approve

b) AB Fire Prevention Wales Ltd – New emergency light for Guildhall - £108.50 plus vat

RESOLVED to approve

c) Guild of Mace-Bearers – 2017 Subscription - £30

RESOLVED to approve

85. Cash Payments

RESOLVED that the list of cash payments 102 is approved for payment (Schedule C)

86. List of Cheques

RESOLVED that the list of cheques 356 is approved for payment (Schedule D)

87. Mayoral Announcements

Members received a report of events attended by the Mayor of events: masked balls at Beaumaris and Rhuddlan; bonfire and fireworks at Beaumaris; Charity Dinner in Chester at Duke of Westminster's home; Remembrance Sunday; Beaumaris Victorian Christmas; Hot Pot Supper; Rhyl Benefit Advice Shop; Venue Cymru CCBC Sports event; Boogie Night at Ysgol Aberconwy; Historical Society lunch at Maenan Abbey – talk by Trystan Lewis; Candlelight Vigil at St John's Church, Llandudno – WI from Dwygyfylchi; CHAPS panto – Dick Whittington; Deganwy History Group; St Michael's Church, Scout Parade with bagpiper, followed by BBQ; Mayor's Quiz Night – Mayor thanked all who came & supported

88. Questions from residents

There were no questions from residents.

The Mayor allowed the following two items as a matter of urgency

89. Affordable Fire & Rescue Services for North Wales

On behalf of working group, Councillor A James outlined the consultation. In the main, it is to bridge an identified funding gap for the six counties in north Wales of £2.3 million to be bridged by 2020. Consultation proposes three options. Reported that Option C is the one that working group prefers (compromise & education option).

RESOLVED that Councillor A James responds to consultation document.

Councillor Edwards left the meeting during the following item

90. NatWest Bank, Conwy

Information was received that NatWest Bank is due to close July 2017.

Councillor Cotton reported on Guto Bebb MP's response to the proposed closure. Reasons given for closing Conwy branch were that it was not being used.

Councillors discussed the proposal and felt that a public meeting would be needed/

RESOLVED to contact bank to state that the Council insists that the bank is kept open

RESOLVED to protest outside NatWest on Monday 19 December 2016 at 10.30am.

Meeting closed at 9.05pm