

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY.**

28<sup>th</sup> November 2016

**To : The Town Mayor & Councillors**

Dear Madam Mayor & Councillors

There will be a meeting of the **Town Council on Monday 5<sup>th</sup> December 2016 at 6.30pm.** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

**Mrs Helen Barritt**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Prayers**

**2. Apologies**

To receive apologies for absence

**3. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**4. Minutes**

- To receive and approve the minutes of the Town Council meeting held on 24<sup>th</sup> October 2016
- To receive and approve the minutes of the Staff Committee meeting held on 21<sup>st</sup> November 2016
- To receive and approve the minutes of the Special Meeting of the Council held on 21<sup>st</sup> November 2016

**5. Questions on the Minutes**

**6. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**7. Planning**

**a) Planning Applications**

To consider and comment on the planning applications on the attached Schedule B

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council

**c) Consultation: LDP24 – Renewable Energy**

To receive details of the consultation

**8. Consultation on a New Management Plan for the Castles & Town Walls of King Edward in Gwynedd World Heritage Site**

To receive details of the consultation

**9. North Wales Walled Towns Friendship Circle**

Report on the AGM & Quarterly meeting held on 24<sup>th</sup> November 2016

**10. Christmas**

To discuss arrangements for Christmas events

**11. Intended Removal of BT Payphones**

To receive correspondence from BT

**12. Conwy Cricket Club**

To receive a request for funding

**13. Society of Local Council Clerks**

a) Report on the Clwyd Branch meeting held on 2<sup>nd</sup> December 2016

b) To approve payment of subscription for 2017

**14. First Aid Training**

To approve retraining for the Town Clerk

**15. Office Arrangements for Christmas 2016**

To discuss the arrangements

**16. Lord Mayor of Chester**

To receive details of a survey

**17. Approval of Payments**

To approve the following payments:

a) Viking – Stationery & Cleaning Materials - £116.05 plus vat

b) AB Fire Prevention Wales Ltd – New emergency light for Guildhall - £108.50 plus vat

**18. Cash Payments**

To receive the list of cash payments no.102 (to be tabled)

**19. List of Cheques**

To approve list of cheques no. 355 (to be tabled)

**20. Mayoral Announcements**

**21. Twenty minutes** to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest