

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE CIVIC COMMITTEE MEETING
HELD ON WEDNESDAY 6th FEBRUARY 2019

PRESENT: Councillors – S Cotton (Mayor & Chair), G Edwards (Deputy Mayor), V Macdonald, H Roberts, E Robert, B Chapman.

IN ATTENDANCE: N Flint (Town Clerk) P Gillbanks (Civic Assistant /Events Co-ordinator)

APOLOGIES: Councillors E Leighton-Jones, P Hart

DECLARATIONS OF INTEREST – CODE OF LOCAL GOVERNMENT CONDUCT: None

Minute Number:-

1. Arrangements for Mayoral Inauguration 2019:

Members discussed the arrangements for the Mayoral Inauguration 2019

Resolved to recommend:

- a) Members discussed the initial arrangements for Mayor Making on the 20th May at the Guildhall. Cllr. Goronwy Edwards was going to confirm this date as he has been invited to a Garden Party at Buckingham Palace;
- b) It was resolved that Rev David Parry would be asked to be Cllr. Goronwy Edwards Chaplin for his Mayoral Year;
- c) Cllr. Goronwy Edwards (Deputy Mayor) indicated he would have two charities this year which would be Conwy Riding for the Disabled and Conwy District Scouts;
- d) Cllr. Goronwy Edwards (Deputy Mayor) asked Paul Gillbanks to look at the option of having the reception in the Conwy Comrades Sports & Social Club;
- e) Cllr. Goronwy Edwards (Deputy Mayor) asked Paul Gillbanks to look at the option of having drinks (possibly mead) in the Castle and to have the Knights of Conwy Present;
- f) It was resolved that only the Mayor / Deputy Mayor / Councillors make their way to the Castle and if possible to ask the Civic Co-ordinator to source a Drum Player to go in front of the procession going up to the Castle.
- g) Organisation representatives to be invited from Sea Cadets, History of Deganwy Group, Conwy Yacht Club, Chaps, Royal British Legion, Conwy Camera Club, Deganwy Friendship Club, Heads of Ysgol Deganwy, Ysgol Aberconwy and Ysgol Porth -y- Felin, Conwy Chamber of Trade, Walled Town Mayors, The Harbour Master, RLNI.
- h) It was resolved to limit the number of guests to 60 (10 of which will be the incoming Mayor's family) but no partners at this stage, they may be invited later dependent upon numbers;
- i) It was resolved that Cllr. Bill Chapman will read the Royal Warrant in Welsh and the Town Clerk will read the Royal Warrant in English;
- j) It was resolved that the Civic Co-ordinator will be the M/C & 'meeter and greeter' on the night and not the Mace Bearer as has been in previous years;
- k) Cllr Vicky Macdonald proposed that the role of the Mace Bearer be reviewed and that the Civic Co-ordinator will need to go through the script with the Mace Bearer;
- l) Cllr. Sam Cotton (Mayor) was asked to buy the outgoing Mayor's Consort a gift to the value of £75.00;
- m) Cllr. Sam Cotton (Mayor) was asked to buy the outgoing Mayor's Cadet a gift to the value of £10.00 and a card;
- n) It was decided that Councillors involved with the ceremony will be given the script in advance and should try to remember it before the rehearsals.

2. Civic Sunday 2019:

- a) Members discussed the initial arrangements for Civic Sunday, it was agreed that it should be held on the 30th June or 7th July at St Mary's Church, Conwy;
- b) It was decided that the Parade would begin at 11am from Conwy Quay and the Civic Co-ordinator would make the necessary arrangements for this;
- c) It was resolved that the Civic Co-ordinator would look to book the Conwy Comrades Sports & Social Club after the Church Service.

3. D-Day 75th Anniversary:

- a) Cllr Vicky Macdonald suggested that the closest day to the D-Day Landing was 9th June;
- b) It was resolved that the event could be placed in the local paper in order to bring attention to the event;
- c) It was suggested that Tea and Biscuits could be arranged at the Guildhall with a historic display of the D-Day Event, so that the local and wider community can drop into the Guildhall to see experience the commemorations;
- d) It was resolved to have a 2nd World War piece of poetry read out at the Morfa.

4. Honorary Bailies

- a) It was resolved that the oath is kept in the folder.

5. Mayoral Gifts:

- a) It was resolved that Mayor Bear badges, good quality Paper Weights, be purchased in order that the incoming Mayor will have gifts to bestow whilst in his Mayoral Year.

RESOLVED to RECOMMEND these arrangements to the full Town Council for endorsement and action.

There being no further business, the meeting was closed at 20:00pm