

CYNGOR TREF CONWY TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)
HELD ON MONDAY, 17th AUGUST 2015

PRESENT : Councillors – E Leighton- Jones (Town Mayor), P Hart (Chair), V Macdonald, R Parker, B Chapman, B James, S Cotton, T James, G Edwards, E Hughes, C Rigal, H Roberts.

IN ATTENDANCE : Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)

APOLOGIES : Councillors S Allardice, R Hughes.

Declarations of Interest – Code of Local Government Conduct :

Agenda Item:

Agenda Item 4a – Planning Applications

Councillors Roberts, Parker, Hart and Macdonald are members of Trakz who receive funding from applicant 0/41923

Agenda Item 7 – Gwledd Conwy Feast

Councillor Macdonald works at the Feast

Minute Number

100. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Assistant to the Town Clerk reported the following additional items:

a)Email from Jon Eastwood, Waste Manager, Conwy County Borough Council – Recycle More Survey.

The survey will be posted to all in the community, but is also available at

www.conwy.gov.uk/recyclemoresurvey. For more information contact the Environment Advice Team at 01492 575337 or erf@conwy.gov.uk

b)RSPB Little booklet celebrating 20 years of RSPB in Conwy is available on the Chamber table in the Guildhall.

c)The Prestatyn Branch of the Royal British Legion invitation to a V.E. Day Commemoration Ploughman's lunch 5th September 2015 – 12-12.30pm, £9.75 per person, glass of wine included., RSVP by 28/8/15

d)CVSC'S August Funding newsletter is available on the Chamber table in the Guildhall

Councillors Roberts, Hart, Parker and Macdonald left the meeting during discussions on planning application 2.

101. Planning

a)Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b)Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

102. Deganwy Vacancy

The Town Clerk informed Members that the By-election will be held on 8th October 2015, nominations can be accepted from the 4th September and the process closes on the 11th September. Members were given the costings for Poll cards to be sent out.

RESOLVED that Poll cards are printed at a cost of £166 and that Royal Mail will deliver the Poll cards at a cost of £1093

103. Agendas

Members discussed the format of Agendas for Town Council and Special Meetings of the Council. Members generally agreed that the format was satisfactory and that matters need to be on the Agenda to keep them informed. The responsibilities of the Town Council have changed over the years, which has led to more items being included on the Agenda. Of more concern is the way that Councillors are conducting themselves in the meetings. The Town Clerk agreed to summarise more items that were read out.

Councillor Macdonald left the meeting during discussions of the next item.

104. Gwledd Conwy Feast

Members RECEIVED an update on the application for funding considered at the Town Council meeting on the 3rd August 2015.

RESOLVED that Gwledd Conwy Feast receive the grant of £1,562.

Councillor Macdonald returned to the meeting.

105. Festive Lighting

The Town Clerk informed Members that she had sent out the Festive Decorative Lighting Installation Specification to 3 companies. Only one company has provided a quote, which is Bebbington and Wilson. Members said that as Bebbington and Wilson had provided good service over the previous 3 years and due to no other quotes coming forward and the need to award the contract so work can start as soon as possible, Financial Regulations should be suspended and the contract awarded to Bebbington and Wilson.

RESOLVED that Bebbington and Wilson will have the contract for 2015/17 at a cost of £14,487.50

106. Christmas Committee Meeting

RESOLVED that the Christmas Committee meeting will be on 30th September 2015 at 6.30pm.

107. St Hilary's Parish Church, Llanrhos

Members RECEIVED a request for funding for the maintenance of the Churchyard.

RESOLVED that St Hilary's Parish Church receives a grant of £1,000.

108. Locality Plans

Members were informed that Conwy County Borough Council have a new idea to request a project list from Town and Community Councils annually that could sit alongside projects emerging from Ward Audits, Community Appraisals and any Strategic Plans.

RESOLVED that CVSC are invited to present to the Council at a future meeting to discuss the Gwynt Y Mor funding.

109. Vardre Bowling Club

Members RECEIVED information about developments at the Club that require funding.

RESOLVED that:

- they are supported in principle and are considered for the Community Development Fund
- they are invited to present to the Council at a future meeting
- an evening of presentations is arranged

110. Honorary Bailies

Members discussed arrangements for the Honorary Bailie Ceremony to be held on 14th September 2015.

RESOLVED that:

- a) Councillor Macdonald visits Mrs Myra Chapman to obtain CV information
- b) Councillor Allardice visits Ray Jones to obtain CV information
- c) Lowri Roberts is asked to provide the Buffet
- d) Invitations are sent to the Mace Bearer, Parade Marshal, Honorary Burgesses, County Councillors from the Honorary Bailie's Wards. The Honorary Bailies are permitted to invite 5 guests each with discretion
- e) Photographs are taken on the evening and press informed
- f) The ceremony is to be bilingual
- g) The evening is to be brought to a close at a specific time

111. July Grant Allocation

Members RECEIVED a copy of the Bank statement from Capel Presbyteriadd Cymru Peniel, Deganwy.

RESOLVED that £500 is to be released.

112. Hire of Guildhall

Members RECEIVED a request from Wendy Ostler, Conwy County Borough Council to hire the Guildhall for the Children's Food Festival on 22nd and 23rd October 2015 9am – 3pm.

RESOLVED that they can hire the room at a cost of £120 for 2 days.

113. Approval of Payments

RESOLVED that the following payments are approved:

- a) Aberconwy Locksmiths Ltd – New Lock for the office, Guildhall - £115.93 plus vat
- b) North Wales Association of Town Councils – Annual Subscription 1/8/15 to 31/7/16 - £75.00
- c) Docucentric – 4978 black and white copies - £17.42 plus vat
along with the additional payments:
- d) A Piece of Cake – Civic Sunday Buffet 61 people - £1011 plus vat, plus £100 gratuity
- e) BT – Guildhall telephone - £51.87 plus vat

114. Cash Payments

There were no cash payments.

115. List of Cheques

RESOLVED that the list of cheques 323, as tabled, is approved for payment (Schedule C)

There being no further business, the meeting was closed at 7.53pm