

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 7th JANUARY 2019**

Present: Councillors – S Cotton, (The Mayor), G Edwards (Deputy Mayor & Chair), P Hart, T James, G Willetts, E Roberts, V Macdonald, E Leighton-Jones, B Chapman, J Vaughan, J Rooney, C Ryan, S Barber-Bailey, H Roberts

**In Attendance: Natasha Flint, Town Clerk & Responsible Finance Officer
Rachel Lees, Assistant to the Town Clerk
Paul Gillbanks, Civic Assistant/Events Co-ordinator
David Phillips, Safety Advisor, Safety Focus Ltd**

Apologies: Councillors T Hughes, M Priestley

Members were informed that Councillor E Hughes has given her resignation as a Town Councillor, the Mayor suggested writing a letter of thanks along with a card and gift.

Declarations of Interest – Code of Local Government Conduct:

None

125. Christmas Events 2018

a) Discussion of events held over the Christmas period

Deganwy & Llandudno Junction Events

Attendance at Llandudno Junction was very well attended last year.

It was suggested that a new beard and wig is bought this year and possibly every year if it looks untidy.

Attendance was low at Deganwy event.

It was suggested that the Events Co-ordinator look at a completely different kind of event. Possibly involving the School or the School Choir.

It was suggested the event take place in the evening like Llandudno Junction.

Christmas Eve

Events Co-ordinator informed Members that the event was very successful. A problem occurred with lighting on the steps up from Morfa Bach Car Park. The Town Clerk had been assured by Cadw that the lights were working. However, they had put a spot light from the side of the castle which created more shadows, making it more unsafe. 5 Volunteers were required to assist with torches to get people up safely.

RESOLVED that the Town Clerk writes to CADW to resolve the problem with the lights.

There were 2 first Aid incidents. One was dealt with poorly by St John's and concerns were made by the lack of experience and professionalism by the first aiders in attendance. Alternative first aid providers will be looked at for next year.

There was an issue with identities of people, it was suggested that ID tags be supplied this year.

The Events Co-ordinator thanked Councillors P Hart & T James for remaining in the Guildhall for lost children.

The gathering after the event was too much like a meeting and it was suggested not to set it up in that way this year and to discuss feedback at the de-brief meeting only.

The blue bins provided by CCBC worked very well and there was no litter in the streets on Christmas Day thanks to the volunteers for doing a good job after the event. There was a large amount of litter around the chip shop on Bangor Road, it was suggested to ask the chip shop to provide a bin outside the shop during the times of the event.

The entertainment at Lancaster square ran very smoothly, Rosie, Karl and Sian were congratulated for the brilliant performances. Concerns were made about the sound at the top of the square, it was suggested that the Sound and Light Design provide more sound for the top area. The Events Co-ordinator informed Members that a quote has already been provided for extra sound for 2019 at a cost of £300.

Members were informed that there were less volunteers this time and Members were made aware of the importance of Members doing their part in engaging with their communities to find more volunteers for these events.

Councillor G Edwards thanked the Council for allowing him to be Father Christmas for the last few years and will miss the role this year being Mayor.

Councillor E Leighton-Jones enjoyed the role of head elf.

The Town Clerk informed Members that approximately 10 Christmas Trees were not being displayed by businesses in the Town and when approached some of the business owners were abrupt and had poor excuses. RESOLVED that the Town Clerk writes a generic email informing businesses that the trees must be displayed outside the business and if they need help to erect the tree then the Town Council will be happy to provide the service free of charge.

Boxing Day Dip

The event was successful with a good crowd.

The winners were announced.

Mr D Phillips joined the meeting at this juncture.

Report from David Phillips:

The Christmas event was excellent with yet again a high number of attendance estimated at around 6000 - 7000 people. The operation was well managed and benefitted from the SIA Marshals. Volunteers worked well. Some Volunteers let a small number of vehicles through but that was dealt with straight away.

There were 2 First Aid incidences. It was felt that St John's did not perform professionally or had the experience needed to deal with the first aids effectively. Professional paramedics will need to be in place this year. And another First Aid provider looked at for the event.

A tower light generator should provide enough light at the steps at Morfa Bach Car Park. However, CADW are responsible for the lighting on the steps and should resolve the problem.

Public gave good feedback to Members on the night.

The Chair thanked D Phillips for his help on the night and for his report.

At this juncture, Mr D Phillips left the meeting.

b) Payments

RESOLVED that payments are made to:

Singer Vicarage Gardens Dyfan - Donation	£50
Singer Vicarage Gardens Zarah - Donation	£50
Singer Lancaster Square Sian - Donation	£50
Singer Lancaster Square Karl - Donation	£50
Beulah Brass - Donation	£220
Conwy Yacht Club – 8 Volunteers - Donation	£80
St. John Ambulance – Christmas Eve & Boxing Day Dip	£400
Rosie Hearn - Donation to charity	£50
Gary Carr - Donation to charity	£50
Frank Prescott - Donation to charity	£10
Nigel Rowe - Donation to charity	£10
Stephen Roberts - Donation to Charity	£10
Gareth Roberts - Donation to Charity	£10
Tel Smith - Donation to Charity	£10
Ray Lingwood - Donation to Charity	£10
Morwena Spear - Donation to Charity	£10
RNLI Boxing Day Dip - Donation	£50
Conwy Camera Club Boxing Day Dip - Donation	£30
Conwy Yacht Club BBD - Donation	£30

- c) Christmas Lights
There were no problems.
- d) Other matters relating to Christmas
There were no other matters.

126. Minutes

- Minutes of the Town Council Meeting held on 10th December 2018.
RESOLVED that the minutes are ACCEPTED and APPROVED

127. Questions on the Minutes

None.

128. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A)

Item 4. Land Drainage Byelaws Consultation.

Members discussed the consultation. Councillor H Roberts offered to respond to the consultation as an individual or on behalf of the Town Council. Members were asked if Mr Barber-Bailey would like to be invited to present at a future meeting regarding Land Drainage Byelaws and other such issues.

RESOLVED that:

- Councillor H Roberts sends her response to the Town Clerk to respond on behalf of the Council.
- Mr Barber-Bailey is invited to present at a future Meeting.

129. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council

130. Conwy Replacement LDP – Pre-Deposit Participation

Members were informed of the importance of the consultations and were asked to attend if possible.

131. Budget & Precept 2019/20

Members were updated with the Accounts, Budget and Precept for 2019/20 in preparation for the Finance Committee Meeting being held on Wednesday 9th January at 6.30pm in the Guildhall. Members were informed that they will receive a more in-depth report at the Finance Committee Meeting and then at the next Council Meeting to be held on 14th January 2019.

132. CVSC – Play Development Grant

Members were informed that a small grant of £500 is available from Welsh Government for improving play opportunities within the community.

RESOLVED that the Town Council apply for the grant of £500.

133. "Playing Out" Summer Holiday Play Provision 2019

The agenda item was deferred.

134. Approval of Payments

RESOLVED that the following payments are approved:

- a) Mr P Gillbanks - Payment for Sweets for Christmas Events (Bookers) - £128.83 plus vat
- b) N Flint - 2 x Safety Training - S.T.O.R.M. 4 Events Ltd – Town Clerk and Events Co-ordinator training £109.98
- c) B2 Business Solutions Copies 6/11/18 to 7/12/18 - 4027 Mono & 1967 Colour - £107.38 plus vat
- d) B2 Business Solutions Copies 8/10/18 to 6/11/18 - 2480 Mono & 593 Colour £38.10 plus vat
- e) Contact Radios Communications Ltd - Radio Hire - Christmas Eve Event - £91.00 plus vat
- f) Viking Stationery - £196.44 plus vat

- g) OPUS Energy - St Marys Clock electric 04/10/18 – 03/11/18 - £11.69
- h) British Telecommunications – Guildhall Broadband - £133.90
- i) R. A. Slater - Guildhall & Bus Shelter Windows - 4 Weeks to 18/12/18 - £170.00

135. Cash Payments

There were no cash payments

136. List of Cheques

RESOLVED that the list of cheques 405 as tabled, is approved for payment (Schedule C)

There being no further business the meeting was closed at approximately 8:30pm