

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON
MONDAY, 14TH APRIL 2014**

PRESENT : Councillors – S Cotton (Town Mayor), V Macdonald, S Allardice, B Chapman, E Leighton-Jones, P Hart, T James, L Hughes, J Fallon, H Roberts.

APOLOGIES: Councillors – C Rigal, R Parker.

IN ATTENDANCE: Helen Armitage (Town Clerk)

Opening Prayers - The Reverend Pam Wright led the prayers – The Mayor thanked Reverend Wright for stepping in and serving as her Mayor’s Chaplain during the second half of her Mayoral Year

**Declaration of Interest – Code of Local Government Conduct :
Agenda Item 7a, Planning Applications – Councillor Fallon sits on the Planning Committee for Conwy County Borough Council**

Minute Number

122 Minutes of the Council & Committees

- Minutes of the Town Council meeting held on 3rd March 2014
- Minutes of the Special Meeting of the Council held on 31st March 2014
Councillor R Hughes was in attendance at this meeting
Agenda front page – the date in English is wrong
RESOLVED that the minutes are ACCEPTED and APPROVED with the above amendments

123 Questions on the Minutes

a) Town Council meeting held on 3rd March 2014

i) Minute 111aii, Questions on the Minutes – Planning Applications, BT Telephone Kiosk
The Town Clerk asked Councillors if they considered that the sponsored kiosk needed refurbishment following the installation of the ATM. Councillors did not think it required refurbishment

ii) Minute 119, Hire of Guildhall

The Town Clerk informed Councillors that the Caretaker was unable to be on duty on the evening of 2nd May so she will cover

b) Special Meeting of the Council held on 31st March 2014

i) Minute 293, Events in Conwy

The Town Clerk asked if Ms Tunstall should be charged for the use of the Guildhall during the River Festival in August

RESOLVED that no charge is made if Ms Tunstall is not charging for people to come into the Guildhall. The situation regarding Ms Tunstall’s request to use the Guildhall in October is clarified with her.

ii) Minute 298, Area Library

The matter of the Area Library had been discussed by Conwy County Borough Council Cabinet. The decision was taken not to undertake impact assessments.

Councillors discussed the issue, pointing out that under the new Planning Obligations one of the

requirements is to have an area library. It was considered that Conwy Business Centre would not be a good location as it would be difficult for pedestrians to access it. Councillors were also informed that as part of a Town Plan for Conwy, a questionnaire was being put together

iii) Minute 303, Footpaths Working Party

The Deputy Mayor put together a report on the walk on Conwy Morfa on 6th April 2014. The Mayor and Councillor Roberts apologised for not being able to attend the walk.

Councillors were informed that the toilets on Conwy Morfa were the responsibility of Aberconwy Caravan Park but that the doors are left open and they are full of sand

RESOLVED that:

a) The Deputy Mayor's report is forwarded to Conwy County Borough Council

b) The state of the toilets is reported to Conwy County Borough Council

iv) Minute 305, QR Codes

Mr Clark has agreed to relocate the QR codes on the Cenotaph and Fountain to less sensitive areas

v) Minute 306, Open Doors Working Party

The Working Party will hold a meeting in the Guildhall at 5:15pm on 28th April 2014

vi) Minute 312, Conwy Castle Painting by Alice King

Ms Waugh was delighted with the decision to allow her to use the painting in her book

124. Town Clerk's Report

The Town Clerk presented her report (Schedule A) with the following additional items:

Councillor Fallon left the meeting during discussion of the planning applications

125. Planning

a) Planning Applications

Councillors considered the applications on Schedule B attached hereto and made RECOMMENDATIONS and COMMENTS as detailed

Councillor James abstained for the vote on application 4

b) Planning Decisions Issued

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Notice of Appeal Against Enforcement Notice – Allcare Nursing Agency Ltd, 167 Station Road, Deganwy

Councillors RECEIVED and NOTED the Notice of Appeal

d) Conwy County Borough Council – Consultation, Planning Obligations Supplementary Planning Guidance

Councillors discussed the Guidance but did not have any comments to make. Councillors were Reminded that they were able to comment individually as residents

126. Conwy Town Guide

Councillors were informed that the town guide had been updated, 85000 copies printed and was now with the distributors. Due to the need to have the guide out by Easter, the Town Clerk had used Executive Power under Standing Order 4i, to authorise the printing and distribution. Only one quote for the update and printing had been obtained as the guide was only being updated. The cost quoted by Viewcreative was £250 for the amendments and £3,080 for the printing, both plus vat. The Town Clerk had obtained 3 quotes for the distribution. The previous distributors, Snowdonia Promotions had given the lowest quote at £18 per 1,000 plus vat which had been accepted.

RESOLVED that the Town Council approves the decisions taken by the Town Clerk

127. Christmas Eve Fireworks

Councillors received the invoice for the 45% deposit (£897.75 plus vat) and contract from Highlight for the Christmas Eve fireworks

RESOLVED that the contract is signed and the invoice paid.

128. Llandudno MG Owners Club

Councillors received a letter from Mr Baines, Treasurer of the Llandudno M G Owners Club. In 2015 the Club would like to finish the race in Conwy but have been told by Conwy County Borough Council that they would have to pay £400 for the use of Morfa Bach Car Park. This would severely reduce the amount they raise for local charities. Other local councils and organisations either charge a small fee or not at all. The Club would like the Town Council to contact Conwy County Borough Council to ask them to reduce the fee they intend to charge.

RESOLVED that the Town Council supports the Club's request and asks Conwy County Borough Council to reduce the fee. The correspondence is to include the price other organisation and councils charge.

129. North Wales Walled Towns Friendship Circle

Councillors received the annual fees for the Circle for 2014/15: Membership £125, Sports Tournaments £275, Car Rally Contribution £400 – Total £800.

RESOLVED that the annual fee is approved.

130. Arriva Buses

Councillors discussed the impact on the community of Arriva buses no longer going to Rowen. Residents of the village now have to call taxis to take them to the main road to pick up a bus and many of them rely on the service to come to the community to shop or go to school.

Councillors also said that the quality of the Welsh on the announcements on the number 5 bus was very poor.

RESOLVED that a letter is sent to Arriva complaining about the lack of service into Rowen and the effect on the local economy and that they are invited to come to a meeting to discuss the situation.

131. Conwy Harbour Advisory Committee

Councillors received a report on the meeting held on 19th March 2014. Items discussed included The dredging taking place around Conwy jetty, the All Wales Boat Show, possible funding for a new jetty in Conwy, the removal of the Grey Lady wreck and the litter problem on Morfa Beach following the old landfill tip being exposed. There was also discussion regarding deterring public access to the dunes on Morfa Beach.

132. "Adopt Your Street"

Councillors discussed the initiative put forward by County Councillor Priestley. The scheme had worked well in Penmaenmawr, where it had been co-ordinated by PC Smith and had created a community spirit. Councillors felt that the PCSOs would be the best people to lead these initiatives.

RESOLVED that Councillors discuss the scheme with PCSOs when undertaking environmental audits.

133. Notice Board Key Policy

Councillors received the policy drafted by Councillor Roberts

RESOLVED that the policy is adopted and that the official notice board rules issued by Conwy County Borough Council accompanies the policy

134. Community Policing

Councillors discussed their recent meeting with Inspector Joyce.

Councillor James felt that he was not satisfied with some of the answers he had received regarding taking officers away from the community when people were taken into custody.

RESOLVED that:

- a) If Councillors wish to discuss issues with Inspector Joyce they should contact him directly as an individual
- b) When the new Sergeant takes up their role they are invited to a meeting along with PCSOs

135. North Wales & Mid Wales Association of Local Councils

Councillors received a report on the meeting held on 11th April 2014.

Topics discussed included the Williams Report, the ability for local councils to put items on the Association website, the annual subscription for the Association and the new Welsh language standards.

136. Grant to Rosehill Chuckers

Councillors received the accounts for the Rosehill Chuckers

RESOLVED that the grant of £500 awarded at the Extraordinary Meeting of the Council held on 24th February 2014 can now be released.

137. Grant to Conwy Reflections Morris Dancers

Councillors received the constitution for Conwy Reflections Morris Dancers

RESOLVED that the grant of £300 awarded at the Extraordinary Meeting of the Council held on 24th February 2014 can now be released.

138. Mayoral Allowance

The Town Clerk informed Councillors that HMR&C had recently stated that if the Mayoral Allowance was paid as a lump sum it would have to go through the payroll and be taxed. The advice from the SLCC is that Mayoral expenses are paid on a reimbursal basis up to an agreed annual limit. This would require the Mayor to submit regular expense claims.

RESOLVED that the Town Council changes to the reimbursal method and the process is discussed with the Mayor-Elect

139. Councillors Social Fund

Councillors discussed the Social Fund to be set up to cover items such as the purchase of greetings cards etc.

RESOLVED that each Councillor contributes £5 towards the fund which is controlled by the Town Clerk.

140. Mace Case

Councillors received information from Fattorini regarding the repairs to the Mace Case. They would need to see the case before they can decide if it can be repaired.

RESOLVED that:

- a) The case is sent to Fattorini for assessment
- b) The Town Clerk speaks to the Mace Bearer regarding a temporary case whilst the case is away

141. National Beekeeping Centre for Wales

Councillors received a letter from the National Beekeeping Centre Wales asking for support for its Hive Aid/Community Hives project and Citizen Science project
RESOLVED that a letter of support is written

142. Red Wings Film Project

RESOLVED that the matter is deferred to a future meeting.

143. Donated Items for Guildhall

Councillors were informed that Mr R Hughes had kindly donated a book entitled “Edward I’s Castle-Building in Wales” and a picture of Conwy Bridge, Castle and Quay to the Town Council to be kept in the Guildhall

RESOLVED to write a letter to Mr Hughes thanking him for his kind donation

144. Approval of Payments

Councillors **APPROVED** the following payments:

- a) CIT Vendor Finance (UK) Limited – Rental of Photocopier, 28/4/14 to 27/7/14 - £220.98 plus vat
 - b) Delwedd – Annual Hosting Charge and Website Annual Maintenance & Support - £559.40 plus vat
 - c) Viking – Stationery, Cleaning Materials and Replacement First Aid Kit - £141.76 plus vat
 - d) Viking – Stationery - £56.50 plus vat
 - e) LITE - 2nd year of 3 Year Purchase Agreement for Festoon Lighting - £3,735.00 plus vat
 - f) LITE - 2nd year of 3 Year Rental Agreement for 41 Festive Motifs - £4,920.00 plus vat
 - g) BT Payment Services Ltd. – Guildhall Alarm 2/1/14 to 1/4/14 - £50.76 plus vat
- The following additional payment was approved:
- h) A.Slater – Guildhall and Bus Shelter Windows for the 4 weeks to 11/4/14 - £160.00

145. Cash Payments

There were no Cash Payments to approve

146. List of Cheques

RESOLVED that the list of cheques no.290 is approved for payment (Schedule C)

147. Mayoral Announcements

The Mayor had attended a number of events over the recent weeks. These included:

- The St.David’s Day Parade in Colwyn Bay which was followed by a concert
- The Aberconwy Sea Cadets’ awards night
- The Air Cadet’s Dinner in Llandudno
- The Freedom Parade in Bangor where the Royal Welch Fusiliers were awarded the Freedom of the City
- The Seed Fair which had been a very successful day
- The Conwy Visitor Centre where Mr Bell had opened a new gallery displaying paintings by local artists
- The Sea Cadets quiz night at Llandudno Sailing Club
- The football match between Conwy Borough Football Club and Caernarfon Town where she had seen the areas where the grant money awarded would be spent. Conwy Borough Football Club lost 0-2
- Aberconwy Gymnastics Club at Llandrillo College, which is attended by local children
- The re-starting of Llywelyn Fountain in Lancaster Square

- The Mayor of Denbigh's Charity Ball
- She had undertaken a sponsored walk in aid of the Sea Cadets

The Mayor reminded Councillors of her afternoon tea on 26th April in Llanrhos Old School Room in aid of her charities.

Councillor Macdonald thanked the Mayor on behalf of the rest of the Council for her leadership during her Mayoral year. She had been an excellent representative for the Council and had had good contact with the community.

The Mayor said that she had enjoyed her year very much and thanked the Councillors for their support.

148. Questions from the Residents

There were no questions from residents.

There being no further business, the meeting was closed at 8:51pm