

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON  
MONDAY, 27<sup>th</sup> OCTOBER 2014**

**PRESENT : Councillors – R Parker (Town Mayor), V Macdonald, S Allardice, B Chapman, B James, S Cotton, L Hughes, J Fallon, C Rigal, H Roberts.**

**APOLOGIES: Councillors – E Leighton-Jones, P Hart, T James.**

**IN ATTENDANCE: Helen Armitage (Town Clerk)  
Rachel Lees (Assistant to the Town Clerk)**

**Opening Prayers – The Mayor’s Chaplain, The Reverend Pam Wright led Members in prayer.**

**Declaration of Interest – Code of Local Government Conduct : None**

**Minute Number**

**53. Minutes of the Council & Committees**

- Minutes of the Town Council meeting held on 15<sup>th</sup> September 2014
- Minutes of the Special Meeting of the Council held on 13<sup>th</sup> October 2014

**RESOLVED** that the minutes are ACCEPTED and APPROVED

**54. Questions on the Minutes**

a) Town Council meeting held on 15<sup>th</sup> September 2014

i) Minute 40ai, Questions on the Minutes – Civic Sunday

The Town Clerk asked Councillor Cotton for a copy of Guto Bebb MP’s thank you letter that he wrote after Civic Sunday. Councillor Cotton will send a copy

ii) Minute 47, North Wales Health Audit Questionnaire

The Town Clerk informed Councillors that completed questionnaires need to be returned to the office as soon as possible.

b) Special Meeting of the Council held on 13<sup>th</sup> October 2014

i) Minute 137b, Questions on the Minutes – Civic Gifts

The Town Clerk informed Councillors that Piggery Pottery are unable to supply what they are looking for and suggested Norfolk China as an alternative.

ii) Minute 137e, Questions on the Minutes – Bench on Bund, Llandudno Junction

The Town Clerk informed Councillors that the land belonged to crown Estates

iii) Minute 140, The Review of Designated Landscapes in Wales

Councillors were informed that the Town Clerk had contacted the Independent Panel to offer to host a Public Engagement workshop in the Guildhall. The Independent Panel informed the Town Clerk that the workshops were already set up, and that they will consider the Guildhall for next year.

iv) Minute 144, CCTV in Your Area

Councillors were informed that Officers from Regulatory Services will be presenting at the Special Meeting of the Council on the 10<sup>th</sup> November.

**55. Town Clerk's Report**

The Assistant to the Town Clerk presented the Town Clerk's report (Schedule A) and presented the following additional items:

- a) Halloween & Bonfire BANG Campaign – North Wales Police & Partners joining forces to ask people to “be a nice guy” with the annual campaign
- b) Fit For Work in Partnership with Healthy Working Wales – Environmental & Sustainability free workshops 6/11/14, 9am & 1pm
- c) Denbigh Town council Display of Fireworks at Denbigh Castle. 5/11/14, 7pm

*Councillor Allardice joined the meeting at this juncture*

**56. Planning**

**a) Planning Applications**

Councillors considered the applications on Schedule B attached hereto and made RECOMMENDATIONS and COMMENTS as detailed.

**b) Planning Decisions Issued**

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council.

**57. Community Libraries**

Councillors Fallon & Cotton informed Councillors of the current situation with Deganwy Library closing, they were also informed of plans to set up a Community Hub to acquire the building. This will enable various community groups to make use of the building which in turn will benefit the community as a whole. Councillor Fallon asked that the Town Council give their full support and would they be able to consider them for a Grant. Councillors thanked Fallon and Cotton.

**RESOLVED**

- a) that the Town Council support Councillors Fallon and Cotton and precepts in 2015/16 to support the Hub financially
- b) plans are to be brought to the Council at a future meeting

*Councillors Cotton and Fallon did not take part in the vote on this proposal*

**58. Christmas**

a) Councillors received a request for a donation from the North Wales Cruising Club for their visit by Santa Claus for gifts for the children

**RESOLVED** that they are to receive a donation of £100

**b) Llandudno Junction & Deganwy Events**

The Town Clerk informed Councillors that the “Princess Elsa” Facebook page stated that the business was being sold.

**RESOLVED** that:

- Rosie Hearn and the Mayor perform at both events this year
- Princess Elsa or equivalent is booked for next year

Reverend Walker and Reverend Wright had accepted the invitation to lead the Carols at the events.

Mr Burchett had given permission for Father Christmas to change at his shop

The Police had been informed of the events

Bebbington & Wilson will put in a socket for the PA & lighting system

Sound Design PA Hire had quoted £160 to cover the sound and light for both events

**RESOLVED** that the quote is accepted

c) **Conwy**

- Beulah Brass had accepted the invitation to perform and had quoted £200  
**RESOLVED** that the quote is accepted
- Mr Roberts had agreed to be the Choirmaster for the evening but had requested that someone else speak to the crowd. The Mayor had agreed to undertake this
- Honorary Burgess Hughes had been honoured to be asked to lead the countdown for the fireworks  
but would not be attending the event. Councillors were asked to think of someone else to undertake this
- Charlotte Forfar and her friends had agreed to perform again this year and the Town Clerk would approach Ysgol Aberconwy to join the choir
- Sound Design PA Hire had quoted £400 for the PA system and lighting for Lancaster Square  
**RESOLVED** that the quote is accepted
- Mr Hughes of MAD Sound and Lighting had agreed to put in a relay system for the sound in Vicarage Gardens Car Park. He had quoted £2,345 plus vat for the sound and lighting system in the Car Park  
**RESOLVED** that the quote is accepted
- Conwy British Legion had agreed that their toilets could be used from 6:30pm. They asked for £20 to cover cleaning costs  
**RESOLVED** that the £20 charge is agreed to
- JT&M Signs Limited had quoted £850 plus vat for signage for the event  
**RESOLVED** that the quote is accepted

c) **Christmas Trees**

**RESOLVED** that the payment to Barritt & Son of £460.00 plus vat for groundworks for the new Christmas Tree in Llandudno Junction is approved

d) Councillors were informed that Deganwy promenade may not be ready in time for the Boxing Day Dip

**RESOLVED** that the decision whether to cancel the Boxing Day Dip is deferred until further information is available.

**59. Gyffin Play Area**

Councillors received an update on the improvements to Gyffin Play Area. Residents have expressed their concerns and feel that the extension of the play area would see an increase in anti-social behaviour. They are also concerned that they are losing their green space. Young families, however, felt the need for the proposed improvements to go ahead.

**60. North Wales Walled Towns Friendship Circle**

Councillors received a nomination to make Mr C Lines an Honorary Member of the Circle.

**RESOLVED** that the nomination to make Mr Lines an Honorary Member is supported.

**61. Conwy & Deganwy Notice Boards**

The Town Clerk gave the Councillors 3 quotes for the manufacture and installation of the notice boards. The quotes were presented to the Town Council as “Suppliers A,B &C as one of the quotes was from a member of the Town Clerk’s family. The identity of the successful contractor would be revealed once the Councillors had selected the preferred quote and they would be permitted to discuss acceptance of the quote further if they so required.

Supplier C was selected. The Town Clerk revealed that Supplier C was Edward Barritt, her stepson  
**RESOLVED** that Mr Barritt is awarded the contract for the notice boards.

- 62. Proposed Provision & Relocation of Speed Cushions, Narrow Lane, Llandudno Junction**  
Councillors RECEIVED and NOTED the proposals.
- 63. Review of Speed Limits on Trunk Roads**  
Councillors RECEIVED and NOTED correspondence from Aled Roberts AM.
- 64. Proposed Roadworks, Castle Square, Conwy**  
Councillors received details of the proposed roadworks and the use of the Guildhall for a stakeholder meeting on 10<sup>th</sup> December 2014 by the contractors.  
**RESOLVED** that the meeting can take place in the Guildhall without charge.
- 65. Public Health Issues on the Highway**  
Councillors discussed the need for Conwy County Council to respond to Public Health issues on the highway.  
**RESOLVED** that if a problem arises, Councillors contact the Town Council office to report the matter to Conwy County Borough Council.
- 66. Conwy Harbour Advisory Committee**  
**RESOLVED** that the Agenda item is deferred to a future meeting.
- 67. The Review of Designated Landscapes in Wales**  
Councillors discussed the Review proposals and felt that Snowdonia is imperative for tourism and will lose its identity.  
**RESOLVED** that:  
a) the Town Clerk contact other Clerks in Snowdonia and informs them that Conwy Town Council are prepared to support their Councils against any change  
b) the response to the Welsh Government should state:  
- Question 1 – Yes, Snowdonia National Park Authority is doing a very good job  
- Question 2 - No, a single designation would be geographically difficult to administer and the different areas have different issues
- 68. Accounts**  
**RESOLVED** that the Agenda item is deferred to a future meeting.
- 69. Town & Community Councils Forum**  
**RESOLVED** that the Agenda item is deferred to a future meeting.
- 70. North & Mid Wales Association of Larger Councils**  
**RESOLVED** that the Agenda item is deferred to a future meeting.
- 71. Remembrance Sunday & Armistice Day**  
The Town Clerk reminded Councillors to collect their gowns and to be a Bodlondeb for 10.15am. Councillors were informed that there is now a Bugler and that the Band is able to come to the event. The Mayor stated that it is a solemn event and would like Councillors to set a good example by not talking or waving throughout the service. Councillors were also given copies of the Risk Assessment. **RESOLVED** that the risk assessment is approved.
- 72. Welsh World War 1 Memorial in Flanders**  
**RESOLVED** that the Agenda item is deferred to a future meeting.

- 73. Radio Personal Attack Button Battery Replacement**  
Councillors RECEIVED and APPROVED the quote for the replacement battery in the Radio Personal Attack button of £30.00 plus vat.
- 74. Approval of Payments**  
Councillors APPROVED the following payment:  
Councillor H Roberts – Travel to NW& MWALC Meeting in Welshpool 26/9/14 - £75.60
- 75. Cash Payments**  
There were no Cash Payments to approve.
- 76. List of Cheques**  
**RESOLVED** that the list of cheques no.303 is approved for payment (Schedule C)
- 77. Mayoral Announcements**  
The Mayor told Councillors that she had attended two Macmillan coffee mornings and had enjoyed the cakes. The Mayor also enjoyed an organ recital in Prestatyn and her Youth Group had enjoyed the visit to the Guildhall and the Castle. The Mayor attended the Scottish Power & Trinity Mirror “Your Champions” award ceremony at the St George’s Hotel, Llandudno and said it was very Inspiring and humbling.
- 78. Questions from the Residents**  
There were no questions from residents.

**There being no further business, the meeting was closed at 8:36pm**