

CYNGOR TREF CONWY TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)  
HELD ON MONDAY, 13<sup>th</sup> OCTOBER 2014

**PRESENT : Councillors – R Parker (Town Mayor), E Leighton Jones (Chair), V Macdonald, S Allardice, B Chapman, B James, S Cotton, P Hart, T James, C Rigal, H Roberts.**

**IN ATTENDANCE : Helen Armitage (Town Clerk)**  
**Emma Roberts, North Wales Advice & Advocacy Association**

**APOLOGIES : Councillors – E Hughes, J Fallon**

**Declarations of Interest – Code of Local Government Conduct : None**

**Minute Number**

*Councillors Allardice & Roberts joined the meeting during the following agenda item*

**135. Conwy BIG Community Voice**

The Chairman welcomed Ms Roberts to the meeting.

Ms Roberts explained the structure of Community Voice in Conwy County. Community Voice is a collaboration between a number of organisations and attends events throughout the County to engage with residents.

Community Voice helps groups develop skills and find resources for local projects. It can also help with finding sources of funding and lobbying on projects.

Members thanked Ms Roberts for enlightening the Town Council on the opportunities through Community Voice.

**136. Minutes**

- Minutes of the Special Meeting of the Council held on 29<sup>th</sup> September 2014  
**RESOLVED** that the minutes are ACCEPTED and approved

**137. Questions on the Minutes**

- a) Minute 120ai, Remembrance Sunday
  - The Town Clerk informed Members that the Royal British Legion had informed her over the weekend That the bugler they had engaged for Remembrance Sunday was now unable to attend.  
**RESOLVED** that the Mayor and Councillor Macdonald ask the trumpeter from Conwy Ensemble if he is able to play on Remembrance Sunday. Councillor Rigal will enquire as to his granddaughter's availability
  - The Town Clerk informed Members that the Cambrian Band would now be playing for the parade and the Conwy Borough Football Club and Llandudno Junction Football Club would be providing stewards
- b) Minute 120aai, Civic Gifts
  - The Town Clerk informed Members that she was still waiting for a reply from Piggery Pottery
- c) Minute 120aiii, Mayoral Inauguration
  - The Town Clerk informed Members that Time Café had accepted a booking for the buffet reception for 2015 and that a provisional booking had been made at Conwy Youth Hostel for 2016
- d) Minute 120bi, Conwy Christmas Eve Event
  - The Town Clerk informed Members that Mr G Edwards would be unable to do the firework countdown  
**RESOLVED** that Honorary Burgess B Hughes is asked to do the countdown
  - Councillor Fallon had informed the Town Clerk that Bel Canto Choir were unable to attend the event and that there may be a problem with booking "Princess Elsa"

**RESOLVED** that:

Charlotte Forfar and her friends are asked to sing at the event again this year and are asked to sing songs from “Frozen”.

The Town Clerk asks Councillor Fallon for “Princess Elsa’s” contact details for the Llandudno Junction & Deganwy events

e) **Minute 125, Bench on Bund, Llandudno Junction**

The Town Clerk informed Members that there would be a delay in installing a bench on the Bund as the County Council needed to establish who owned the land

**138. Town Clerk’s Report**

Members RECEIVED and NOTED the Town Clerk’s Report (Schedule A)

The Town Clerk reported the following additional items:

a) **Conwy Orchard**

The collection on 18/10/14 has been cancelled due to not much fruit being left on the trees

b) **One Voice Wales will be holding a training session on “The Council Meeting” in Abergele on 20/10/14**

**139. Planning**

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Proposal for Naming of Street, Beech Developments

Members RECEIVED and NOTED revised names for the roads in the new Gwel y Mynydd estate – “Gwaenfyndd” & “Parciau”

**140. The Review of Designated Landscapes in Wales**

Members received details of the Independent Panel set up to review the National Parks and AONBs and the process of the review.

Members were concerned that the proposals may take away the identify of Snowdonia National Park and that this will affect tourism. Members were interested to know if other areas, such as the Conwy Estuary would be considered as part of the review.

**RESOLVED** that:

- Details of the review are emailed to Members to decide if they wish to discuss this at a future meeting
- The Town Clerk contacts the Independent Panel to offer to host a Public Engagement workshop in the Guildhall

**141. Gyffin Play Area**

**RESOLVED** that the agenda item is deferred to a future meeting

**142. Bodlondeb Woods Management Advisory Group**

Councillor Leighton Jones gave a report on the meeting of the Advisory Group held on 13/10/14. A tree audit will be taking place over the next few weeks. Under “Better Woods for Wales” thinning of the canopy had taken place. Brash had been left on site for insects and animals. Branches overhanging Marine Walk had been cut, the wall repaired and 2 new access routes had been created. Incidences of vandalism had decreased. The future of the Butterfly Jungle site was still unknown.

The Woods had retained its Green Flag award this year

**143. Independent Remuneration Panel for Wales**

Members discussed the Draft Annual Report for 2015/16 with particular reference to Determination 42 – payment to Members for expenses to a maximum of £100 per annum. Conwy Town Council currently does not make payments for expenses but Members were concerned that costs incurred on Council business were increasing.

**RESOLVED** that the Town Council precepts for the £100 per annum payment in the 2015/16 budget and the matter is discussed when the Annual Report 2015/16 is published

*Councillor Cotton voted against the resolution*

**144. CCTV in Your Area**

The Town Clerk informed Members that Regulatory Services, Conwy County Borough Council had made a request for Town and Community Councils to make a contribution of £281 per CCTV for the budget year 2015/16. Representatives of Regulatory Services were prepared to attend a Town Council meeting to discuss the matter.

Members discussed the effectiveness of the CCTV cameras in the area and who should be responsible for them. They are also very concerned about the continual requests for funding from the County Council. Conwy Town Council had paid for and maintained some cameras in the past.

**RESOLVED** that:

- a) Officers from Regulatory Services are invited to attend the Special Meeting of the Council on 10<sup>th</sup> November 2014 to discuss the situation
- b) Councillor Rigal looks into costs of running CCTV cameras

**145. Approval of Payments**

**RESOLVED** that the following payment is approved

- a) BT Payment Services Ltd. – Guildhall Alarm, 2/7/14 to 30/9/14 - £51.25 plus vat  
along with the following additional payments:
- b) MSI Alarms Ltd – Access Control Annual Service Contract, 31/10/14 to 30/10/15 - £92.00 plus vat
- c) MSI Alarms Ltd – CCTV Annual Service Contract, 31/10/14 to 30/10/15 - £161.00 plus vat

**146. Cash Payments**

**RESOLVED** that the list of cash payments 87, as tabled, is accepted (Schedule C)

**147. List of Cheques**

**RESOLVED** that the list of cheques 301, as tabled, is approved for payment (Schedule D)

**There being no further business the meeting was closed at 8:23pm**