

**CYNGOR TREF CONWY TOWN COUNCIL**

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON MONDAY, 18<sup>th</sup> AUGUST 2014**

**PRESENT :** Councillors – R Parker (Town Mayor), E Leighton Jones (Chair), V Macdonald, S Allardice, B Chapman, R Parker, B James, S Cotton, P Hart, T James, G Edwards, H Roberts.

**IN ATTENDANCE :** Helen Armitage, Town Clerk  
Rachel Lees (Assistant to the Town Clerk)

**APOLOGIES :** Councillors – J Fallon, Mrs Hughes, C Rigal.

**Declarations of Interest – Code of Local Government Conduct :**

**Agenda Item 6a Planning Applications** – Councillor Edwards is a member of Conwy County Borough Council Planning Committee

**Agenda Item 7 Request for Grant Aid** – Councillor Macdonald is a member of the RCA

**Minute Number**

*The Chair welcomed Councillor Mrs James to her first meeting following her co-option onto the Town Council. The Town Clerk read out a letter from Heather Lee, daughter of Honorary Burgess Mrs Gwen Hackworth thanking the Council for attending her mother's funeral.*

**87. Minutes**

- Minutes of the Extraordinary Meeting of the Council held on 6<sup>th</sup> August 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

**88. Questions on the Minutes**

There were no questions on the minutes

**89. Town Clerk's Report**

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

**90. Planning**

**a) Planning Applications**

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

**b) Planning Decisions Issued**

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

**c) Proposal for Naming of Street, Beech Developments**

Members received correspondence from Conwy County Borough Council regarding the naming of 2 streets in Llandudno Junction

**RESOLVED** that Members write to Conwy County Borough Council with their own suggestions

*Councillor Macdonald left the meeting at this juncture*

**91. Request for Grant Aid**

Members received a request from the Royal Cambrian Academy for a Grant

**RESOLVED** that they are to receive £1000

*Councillor Macdonald returned to the meeting*

**92. Open Doors**

Members discussed arrangements for the open doors event

**RESOLVED** that the Guildhall is only open on Saturday 6<sup>th</sup> and 13<sup>th</sup> September. A press release is written to inform members of the public that it is open

*Councillor Chapman joins the meeting at this juncture*

**93. Conwy Civic Society**

Councillor Chapman asked that the members give their whole hearted support to the revival of the Conwy Civic Society. The Society is dormant at the moment and, as a registered charity, needs to be regularised, it acts as another organisation to lobby.

**RESOLVED** that:

- The Town Council will support the Society and act as a catalyst to revive it
- A public meeting needs to take place in the Guildhall with a Speaker to attract attendees

**94. Christmas Meeting**

**RESOLVED** that the date for the Christmas meeting is on 22<sup>nd</sup> September

**95. Christmas Lights**

The Town Clerk informed Members that the Town Council would need to hire 30 garlands for the 15 lampposts

**RESOLVED** that the lights are hired from LITE – option B, at a cost of £3300 per annum for 2 years

**96. European Walled Towns**

a) Members received details of EU funding available

**RESOLVED** that the correspondence is forwarded to Barbara Birchall

b) Members were informed that nominations were invited for the position of treasurer for the European Walled Towns

c) Members received details of a management and transport solutions workshop in Croatia in September 2014

**97. Website Working Party**

a) Members received a report from the Assistant to the Town Clerk indicating all the changes needed for the website that had been discussed in the meeting held on 11/8/14

**RESOLVED** that:

- The Assistant to the Town Clerk goes ahead with the changes for the website
- Set a meeting with Rob Bishop to discuss website from an outsider's point of view

b) Members were informed of a request from Emily Attwell to have a link to her website Nutritionist Resource

**RESOLVED** that the request is denied

**98. Public Toilets**

The Town Clerk read out an email from Danfo UK Ltd, a public convenience provider who are offering free surveys of public toilets

**RESOLVED** that they are invited to come to survey the community's toilets

**99. Conwy Harbour Advisory Committee**

Members received a report from the Deputy Mayor

*The Mayor joined the meeting at this juncture*

**100. Community Development Fund**

The Town Clerk informed Members of a policy set up in the Orkney Islands for their Community Development Fund which could be useful. Members discussed the need to have a policy set in place to distribute the fund

**RESOLVED** that

- A group needs to be set up to discuss the policy. Councillors Roberts, Edwards, Chapman, the Mayor, Deputy Mayor and Town Clerk volunteered
- Invite Ann Carole from Conwy County Borough Council to advise on fund policies
- Delay until Town Clerk returns

**101. Regeneration of Town Centres**

Members were informed by Councillor Allardice about a proposal being made by Rob Dix to receive funding for new initiatives/festivals in the Conwy Community. There are no proposals to put forward a Town plan for Conwy

**102. North Wales & Mid Wales Association of Local Councils**

The Mayor informed Members that the report had been emailed.

**103. Town & Community Councils Forum**

The Town Clerk gave a report on the meeting held on 23<sup>rd</sup> July

Items discussed included Town Councils contributing towards the maintenance of CCTV cameras in the Community

**104. Capturing Memories**

Members discussed capturing memories of the older generation. Councillor James offered to do a talk on memory process. Councillor Macdonald suggested liaising with History of Deganwy Group to make use of the camera and recorder they have. A project could be set up by students, libraries, TV Conwy, Vox Box and Talking Books.

**RESOLVED** that the Town Clerk write to Libraries and the History of Deganwy Group to discuss taking this project further

**105. 730<sup>th</sup> Anniversary of the Signing of The Charter by Edward I**

Members received and noted details of a planned celebration of the signing of the Charter on 6<sup>th</sup> September

**106. Budgeted Expenditure**

**RESOLVED** that the agenda item is deferred to a future meeting.

**107. Conwy Big Community Voice**

The Town Clerk informed Members of an email received from Emma Roberts, BIG Community Voice project. The aim of the project is to raise the voices of people within the community.

**RESOLVED** that Emma Roberts will be invited to speak at a future meeting.

**108. Approval of Payments**

**RESOLVED** that the following payments are approved:

- a) Daisy Chain – Wreath for WW1 Church Service 3/8/14 - £25
- b) A. Slater – Guildhall and Bus Shelter Windows, 4 weeks to 1/8/14 - £160
- c) Viking – Stationery - £233.78 plus vat
- d) Dwr Cymru Welsh Water – Llywelyn Fountain Water 14/2/14 to 5/8/14 - £20.01

**109. Cash Payments**

There were no cash payments

**110. List of Cheques**

**RESOLVED** that the list of cheques 299, as tabled, is approved for payment (Schedule C)

*The following item was allowed due to its urgency*

**111. WW1 Poppy**

The Town Clerk informed Members that the North Wales Pioneer were selling a poppy space in the newspaper for the commemoration of WW1

**RESOLVED** that the Town Council would purchase a small poppy at a cost of £39

**There being no further business, the meeting was closed at 8:38pm**