

**CYNGOR TREF CONWY TOWN COUNCIL**

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON MONDAY, 29<sup>th</sup> SEPTEMBER 2014**

**PRESENT : Councillors – R Parker (Mayor), E Leighton Jones (Chair), V Macdonald, B Chapman, S Cotton, P Hart, T James, E Hughes, J Fallon, H Roberts.**

**IN ATTENDANCE : Helen Armitage, Town Clerk**  
**Rachel Lees (Assistant to the Town Clerk)**

**APOLOGIES : Councillors – Allardice, Rigal, Edwards, B James.**

**Declarations of Interest – Code of Local Government Conduct :**

**Agenda Item 6a Planning Applications –** Councillor Fallon is a member of Conwy County Borough Council's Planning Committee

**Minute Number**

**119. Minutes**

- Minutes of the Civic Committee meeting held on 15<sup>th</sup> September 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Christmas Committee meeting held on 22<sup>nd</sup> September 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

**120. Questions on the Minutes**

a) Civic Committee meeting held on 15<sup>th</sup> September 2014

i) Minute 7, Remembrance Sunday 2014

- The Town Clerk reported that both Conwy Borough Football Club and Llandudno Junction Football Club would be able to help out with providing marshals to steward the road closures for the parade
- Members were informed that there was a possibility that the Cambrian Band may be available for the parade

ii) Minute 8, Civic Gifts

Members were asked to forward any ideas for a Civic gift to the Town Clerk

iii) Mayoral Inauguration

The Town Clerk informed Members that Conwy Youth Hostel was already booked for the date in 2015

**RESOLVED** that:

- Time café in Conwy are approached regarding the reception
- Conwy Youth Hostel are asked if a booking can be made for the 2016 Mayoral Inauguration

b) Christmas Committee meeting held on 22<sup>nd</sup> September 2014

i) Minute 7, Conwy Christmas Eve Event

- Members were informed that Maelgwn Male Voice Choir are unable to attend the event but some members of the choir may come along to sing
- "Princess Elsa" is available to attend the events and will contact the Town Clerk

ii) Minute 12b, Christmas Trees

The Town Clerk informed Members that groundworks needed to be undertaken for the installation of the new tree in Llandudno Junction

**RESOLVED** that Barritt & Son are asked to undertake the groundworks

**121. Town Clerk's Report**

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Town Clerk reported the following additional items:

a) PCSO Beverley Owen sent an email regarding the MacMillan Coffee Morning. "The Mayor attended with a few Councillors so thank you. We have raised over £270 and still counting as we have some more money to collect from Llandudno Police Station. Pictures will be in the local papers this week".

b) CVSC are holding the following "Meet the Consultant Sessions":

- Collaborative Working, 9/10/14, 10am-12 noon
- Process Management, 9/10/14, 2pm-4pm
- E-Trading One to One review, 10/10/14 – times by appointment

To reserve a place please email [Robert.meakes@robertmeakes.com](mailto:Robert.meakes@robertmeakes.com)

c) Catrefi Conwy Environmental SOS grants

Applications are invited for community projects up to £4000. Closing date 10/10/14

**RESOLVED** that the information is sent to Conwy Community Play Areas regarding the Gyffin play area plans and Dolgarrog Community Council

**122. Planning**

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Proposal for Naming of Streets, Beech Developments

Members received correspondence from Conwy County Borough Council regarding the naming of 2 streets in Llandudno Junction

**RESOLVED** that the Town Clerk give Conwy County Borough Council suggestions for the street names which are : Lôn Gwenllian and Lôn Llywelyn

**123. North Wales Walled Towns Friendship Circle Car Rally**

Members were asked to appoint 2 members to sit on the Car Rally Committee

**RESOLVED** that Councillors Roberts and Hughes will be on the Committee along with the Assistant to the Town Clerk

**124. Developing a Welsh National Marine Plan**

Members were informed that The Welsh Government is developing a Welsh National Marine Plan.

**RESOLVED** that the Town Clerk email the correspondence to all Members.

**125. Bench on Bund, Llandudno Junction**

Members discussed the purchase of a bench for the Bund

**RESOLVED** that :

- The Town Clerk will purchase a robust bench within the budget of £800
- The bench is to be situated half way along the Bund
- The plaque will say "Sponsored by Conwy Town Council"

**126. Conwy Street Cleaner**

The Town Clerk informed Members that Conwy Street Cleaner is on a temporary contract, he is doing an excellent job and the Town Clerk would like to write a letter of support to Conwy County Borough Council

**RESOLVED** that the Town Council support the Street Cleaner and the Town Clerk writes to County Councillor Mike Priestley to inform him of the excellent job the Street Cleaner is doing. Also, to inform him that the Street Cleaners in Llandudno Junction and Deganwy are doing excellent jobs too.

**127. Guildhall Access**

Members thanked the Town Clerk and the Assistant to the Town Clerk for their efforts to research the access to the Guildhall

**RESOLVED** that

- virtual tour of the Guildhall to be included on the website
- access statement to be included on the website
- members are shown how to use the stair lift
- the Guildhall stays as it is

*Councillor Fallon left the meeting at this juncture*

**128. North & Mid Wales Association of Town Councils**

Councillor Roberts gave a report on the Special Meeting held on 26<sup>th</sup> September 2014.

The meeting had been called to discuss the implications of the “Reforming Local Government” White Paper. The Association is very concerned about the proposals in the White Paper and the Williamson Report. The role of Town & Community Councils is uncertain and a paper is expected in November giving more details.

Members thanked Councillor Roberts for attending the meeting and her report.

**129. Society of Local Council Clerks**

The Town Clerk gave a report on the quarterly meeting of the Clwyd Branch held on 19<sup>th</sup> September 2014. The Clerks were addressed by the Chief Executive of Denbighshire County Council regarding financial constraints facing local authorities and the input from Town and Community Councils.

The Clerks also discussed the “Reforming Local Government” White Paper and the possible effects on Town & Community Councils. Some Councils in Flintshire were already experiencing “clustering” for some services.

**130. Welsh Government White Paper – Reforming Local Government**

Members discussed the White Paper and the effects of its proposals on Town and Community Councils. Councillor Mrs Hughes referred to the 2003 report by the University of Wales, Aberystwyth entitled, “The Roles, Functions and Future Potential of Town & Community Councils in Wales” and the need to be proactive during the proposed period of reform.

Members were concerned about the effect on residents’ council tax of amalgamation of Town and Community Councils and felt that the County Council and Welsh Government did not know what Town and Community Councils do.

**RESOLVED** that a response to the report is sent:

- a) Supporting the North and Mid Wales Association’s response to the White Paper
- b) Stating that, before mergers of County Council’s goes ahead, staffing issues need to be sorted out, regarding incompetence and “golden hellos/handshakes”

- c) If extra services are to be taken on by Town and Community Councils, Town Councillor remuneration needs to be considered
- d) “Clustering” is preferred to merging Town and Community Councils

**131. Remembrance Sunday Expenses**

**RESOLVED** that the following payments are approved:

- a) MAD Sound and Lighting – PA System - £345.00 plus vat (2<sup>nd</sup> year of 3 year agreement)
- b) JT&M Signs – Road Closure Signage - £60.00 plus vat

**132. Approval of Payments**

**RESOLVED** that the following payments are approved:

- a) CIT Vendor Finance (UK) Limited – Photocopier Rental 28/10/14 to 27/1/15 - £220.98 plus vat along with the following additional payments:
- b) A. Slater – Guildhall & Bus Shelter Windows for the 4 weeks ended 26/9/14 - £160
- c) Standard Lift – Stairlift service - £127.50
- d) Conwy County Borough Council – carry out fixed wire testing - £70 plus vat

**133. Cash Payments**

There were no cash payments

**134. List of Cheques**

**RESOLVED** that the list of cheques 301, as tabled, is approved for payment (Schedule C).

**There being no further business, the meeting was closed at 8:41pm**