

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 9th MAY 2016

PRESENT: Councillors - P Hart (Chair), V Macdonald, R Parker, B Chapman, B James, J Hughes, T James, G Edwards, E Hughes, A James, C Rigal, H Roberts

IN ATTENDANCE: Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)

APOLOGIES: Councillors- E Leighton-Jones (The Mayor), S Allardice, S Cotton

Declarations of Interest – Code of Local Government Conduct:

Agenda Item:

Agenda 7c – Beech Homes Ltd, Proposed Development, Sychnant Pass, Conwy

- The Deputy Mayor and Councillors R Parker & H Roberts are members of the organising committee for Cyffordd Llandudno Junction Trakz and have requested a grant for the festival from Beech Developments NW Ltd.

Agenda 9 – Gwledd Conwy Feast

- Councillor Macdonald is employed by the Feast

Agenda 18 – Book Club Money

- Councillor Macdonald is a member of the Book Club

Minute Number

343. Development in the Conwy Town Council Area

The following item could not be discussed due to Mr James Harland, Conwy County Borough Council being unable to attend the meeting. The presentation will be arranged for a future meeting

344. Minutes

- Minutes of the Staff Committee meeting held on 25th April 2016
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 25th April 2016
RESOLVED that the minutes are ACCEPTED and APPROVED

345. Questions on the Minutes

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded and instructed to withdraw

a) Staff Committee held on 25th April 2016

Members discussed Minute 10 Staff Issues.

The press & public were permitted to return to the meeting

b) Special Meeting of the Council held on 25th April 2016

- i) Minute 325, Open Doors 2016
Members were given the rota to fill in and were informed that the Hawks are available again this year
- ii) Minute 335, Town Council Embroidered Badges
The Town Clerk had circulated the minutes of the meetings when the badges were discussed and approved. The matter will be brought back to a future meeting

- iii) Minute 339, Queen's 90th Birthday Medals
Members were informed that the Girl Guides have 7 units and would need 7 Medals, one for each unit

346. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A) along with the following additional items:

- a) Royal Cambrian Academy Exhibition – Alan Salisbury- A retrospective 14/5/16 2pm. Free entry
- b) Shelter Cymru – Finance seminar, Good finances-Good living. 12/5/16 9.45am to 4.30pm £50
- c) Civic Trust Cymru – 25/5/16 10am to 4pm. Guildhall, Conwy

347. Planning

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Beech Homes Development, Sychnant Pass, Conwy

The Town Clerk informed members that the residents group would like to meet with the Town Council
RESOLVED that a meeting with the residents' group is organised

348. Town Guide Distribution

Members received 3 quotes from distribution companies to distribute 85000 copies of the Town Guide, half in 2016 and the rest in 2017. Members would like to see the list of places where the leaflets are delivered too. These were:

North Wales Tourism	£1955 + vat
Snowdonia Promotions	£1530 + vat
LDS Tourism Services Ltd	£2380 + vat

RESOLVED that the quote from North Wales Tourism is accepted and a list of places where they distribute to is requested

Councillor Macdonald left the meeting during discussions on the following item

349. Gwledd Conwy Feast

Members received a request for funding for Gwledd Conwy Feast to be held in 2016

RESOLVED that Gwledd Conwy Feast is awarded a grant of £2000

Councillor Macdonald returned to the meeting

350. Revised Statement of Licensing Policy – Conwy County Borough Council

Members RECEIVED and NOTED the Statement

351. Local Government Ethical Framework

Members were informed that amendments had been made to the 2008 Model Code of Conduct. The Town Clerk highlighted the amendments

RESOLVED that the new Model Code of Conduct is adopted

352. North & Mid Wales Association of Local Councils

Members RECEIVED and NOTED the minutes of the quarterly meeting held on 22nd April

353. Mayoral Inauguration

Members discussed the arrangements for the Mayoral Inauguration on Monday 16th May 2016.

354. Guildhall Working Party

Members discussed the need to have a Guildhall Working Party to look at works to be done to the building

RESOLVED that a Working Party is arranged for Monday 23rd May at 5.30pm with the following members: Councillors Macdonald, Roberts, B James, Parker, A James, Edwards & The Town Clerk

355. Conwy Civic Hall

Members RECEIVED a request from the "Save the Civic Hall" CIC to make a presentation to the Town Council. A member of the CIC Mr Pavey addressed the meeting

RESOLVED that:

- a) an extraordinary meeting of the Council is arranged for 25/5/16 at 6.30pm for the "Save the Civic Hall" CIC to make a presentation
- b) County Councillor J Vaughan is invited to the meeting
- c) the link to the Community Asset Transfer document is emailed to Councillors

356. Guildhall Display Boards

Members received a request to borrow the display boards by Conwy RNLI for a display for its 50th Anniversary on 18th June 2016

RESOLVED that the Conwy RNLI can borrow the display boards and will have to collect & carry them themselves

357. CVSC 2016/17 Membership

Members received details of the CVSC membership subscription for 2016/17 of £15

RESOLVED that the membership fee is paid

Councillor Macdonald left the meeting during discussions on the following item

358. Book Club Money

Members discussed which account the book club money should be banked in.

RESOLVED that the book club money goes into the Mayors fund

Councillor Macdonald returned to the meeting

359. Approval of Payments

RESOLVED that the following payments are approved:

- a) Hopol Heating Ltd. – Clean out Condenser - £70.85 plus vat
Along with the following additional payment:
- b) A.Slater – Window Cleaning, Guildhall & Bus Shelters, 4 weeks to 7/5/16 - £170.00

360. Cash Payments

There were no Cash Payments

361. List of Cheques

RESOLVED that the list of cheques 341, is approved for payment (Schedule C)

There being no further business the meeting was closed at 7.50pm