

**CYNGOR TREF CONWY TOWN COUNCIL**

**MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)**  
**HELD ON MONDAY, 2<sup>nd</sup> FEBRUARY 2015**

**PRESENT : Councillors – R Parker (Town Mayor), E Leighton Jones (Chair), V Macdonald, B Chapman, B James, S Cotton, P Hart, T James, G Edwards, E Hughes, H Roberts.**

**IN ATTENDANCE : Helen Barritt (Town Clerk)**  
**Rachel Lees (Assistant to the Town Clerk)**

**APOLOGIES : Councillors – J Fallon, C Rigal, S Allardice.**

**Declarations of Interest – Code of Local Government Conduct -**

Agenda Item : 4a, Application 3 – Councillor Cotton is Treasurer of Deganwy Community Hub

Agenda Item 4a, Application 3 – Councillor Chapman is married to the Secretary of Deganwy Community Hub

Agenda Item 4a, Application 3 - Councillor B James is a committee member of Deganwy Community Hub

Agenda Item 5, Gypsy and Traveller site provision in Conwy - Councillor Cotton is a member of Conwy County Borough Council Communities and Scrutiny Committee which discussed the item

Agenda Item 5, Gypsy and Traveller site provision in Conwy – Councillor Edwards is a member of Conwy County Borough Council Communities and Scrutiny Committee which discussed the item

**Minute Number**

**212. Town Clerk’s Report**

Members RECEIVED and NOTED the Town Clerk’s Report (Schedule A)

The Assistant to the Town Clerk reported the following additional items:

- a) Letter of thanks - Chris Roberts – Christmas Eve Event
- b) Letter of thanks - Darren Cartwright – Christmas Eve Event – Stewarding
- c) CIC informal & practical workshop at Kinmel Bay & Towyn Resource Centre: 1pm to 4pm 5/2/15
- d) Conwy Orchard Community Group will be holding Winter work party groups at Conwy Orchard on 7/2/15 at 10.30am, 22/2/15 at 10.30am & 7/3/15 at 2pm
- e) Emergency Road Closure – The walk way down to Lower Gate Street, Town Ditch Road, Conwy – 29/1/15 to 6/2/15
- f) Introduction to crowdfunding for Community growing projects – Pensychnant Conservation Centre & Nature Reserve, Conwy – 12/2/15 10am to 1pm

**213. Planning**

a) Planning Applications

Members considered the applications on (Schedule B) attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Notice of Appeal – 9 Overlea Avenue, Deganwy, LL31 9TA

Members RECEIVED and NOTED the notice of appeal

**214. Gypsy & Traveller Site Provision in Conwy**

Members discussed the proposals by Conwy County Borough Council. Members are unhappy with the consultation process and feel that more information should be available to the general public. This information should include the management of the site in terms of the rent and rates that are being paid by the travellers.

**RESOLVED** that the County Council are contacted to inform them that the Town Council is unhappy with the consultation process and that there should be more liaison by the County Council and the Police with local businesses and residents regarding the management of the site.

**215. Hanging Baskets and Other Planting**

Members discussed the arrangements for the provision of hanging baskets and other baskets in the community

**RESOLVED** that:

- a) Members report back to the Town Clerk regarding the number of hanging baskets required in the Community for 2015
- b) the Town Council provides waterers to go into the baskets

**216. Conwy Classical Music Festival 2015**

Members received an application for funding. Members felt that Conwy Classical Music Festival contributes massively to the life of the Town

**RESOLVED** that Conwy Classical Music Festival will receive funding of £2,750

*Councillor B James left the meeting at this juncture*

*Councillors Cotton & Macdonald left the meeting at this juncture*

**217. Deganwy Prom Day 2015**

Members received an application for funding. Members are pleased to give funding for a delightful day

**RESOLVED** that Deganwy Pro Day will receive funding of £500

*Councillors Cotton & Macdonald returned to the meeting*

**218. “Welcome to Deganwy” Sign – Maesdu Avenue**

Members discussed the need for a replacement sign on Maesdu Avenue. A quote for replacement in 2013 from Conwy County Borough Council was £300. The budget for a replacement is now £400, allowing for an increase.

**RESOLVED** that an elaborate replacement sign is ordered, and that other signs are looked at for replacement in the future.

**219. Notice Boards**

Members RECEIVED information regarding the notice boards in the community.

**RESOLVED** that:

- a) The Guildhall caretaker is asked to see if repairs can be carried out by himself to the Llandudno Junction Notice Board
- b) The Chamber of Trade and Mr C. Roberts have keys for Conwy Notice Board.

**220. Conwy Morfa Bach Car Park**

Members RECEIVED information of the weight limit proposal for the car park bridge. There are concerns that the weight limit restriction will stop coaches from coming to the town which could have a dramatic effect on the town's economy. Members suggested using Ysgol Aberconwy coach park with a shuttle service or having a "drop off point" somewhere closer to the town.

Members were informed that coach companies had also suggested solutions in the past.

**RESOLVED** that the Town Clerk write to the County Council with Members concerns and also the solutions suggested.

**221. Llandudno Junction New School**

Members RECEIVED and NOTED the report on Llandudno Junction New School.

**222. Honorary Bailie**

Members of the Civic Committee informed Members that the documentation to appoint an Honorary Bailie has been approved.

**RESOLVED** that Members are to have nominations ready for the meeting on 16/2/15.

*Councillor B James returned to the meeting at this juncture.*

**223. "Fly a Flag for the Commonwealth – 9<sup>th</sup> March 2015"**

Members RECEIVED information about flying a flag for the Commonwealth on Commonwealth Day (9<sup>th</sup> March 2015) and were informed that Cadw will not be flying a flag on the Castle for that day.

**RESOLVED** that :

- a) the Town Clerk writes to Cadw to complain about their response
- b) the Town Clerk writes to the Queen informing her of Cadw's decision

*The Town Clerk left the meeting at this juncture.*

**224. Conwy Civic Society**

Members RECEIVED and NOTED a report on the Public Meeting held on 28<sup>th</sup> January 2015. A future meeting has been set for 9/2/15 for a small group.

**225. North & Mid Wales Association of Local Councils**

Members RECEIVED and NOTED a report on the quarterly meeting held on 23<sup>rd</sup> January 2015.

**226. Town & Community Councils Forum**

Councillor Mrs Hughes gave a report on the meeting held on 29<sup>th</sup> January 2015. Members were informed that a 2<sup>nd</sup> White Paper is being issued. A 3 hour workshop is planned for a future date regarding the changes that are to be made to planning. The next meeting is being held on 15/4/15.

**RESOLVED** that the White Paper is kept on the Agenda as a general item for discussions regarding the Council mergers.

**227. Appointment of Internal Auditor**

Members discussed the appointment of an Internal Auditor

**RESOLVED** that the Town Clerk appoint the Internal Auditor.

**228. Guildhall Buildings Insurance**

Members RECEIVED the buildings insurance premium recharge from Conwy County Borough Council for 2014/15 for £4,055.75.

**RESOLVED** that the premium is accepted and paid.

**229. Items in the Guildhall Cellar**

**RESOLVED** that the Agenda item is deferred to a future meeting.

**230. Grants**

**RESOLVED** that the Town Clerk email a suitable date for the Extraordinary Meeting of the Town Council to receive grant applications.

**231. Approval of Payments**

Members APPROVED the following payments:

- a) Conwy County Borough Council – Call Out to collect Christmas Motif, Conway Road, Llandudno Junction, 10/1/15 - £99.81 plus vat
- b) BNP Paribas Leasing Solutions Limited – Photocopier Rental, quarter to 14/4/15 and initial administration fee - £271.76 plus vat
- c) Konica Minolta Business Solutions (UK) Limited – photocopies 30/10/14 to 23/12/14 - £204.73 plus vat  
along with the following additional payment:
- d) Thomas Fattorini Ltd – Mace Case - £650 plus vat

**232. Cash Payments**

There were no cash payments.

**233. List of Cheques**

**RESOLVED** that the list of cheques 310, as tabled, is approved for payment (Schedule C)

**There being no further business, the meeting was closed at 8:45pm**