

**CYNGOR TREF CONWY TOWN COUNCIL**

**MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)**  
**HELD ON MONDAY, 16<sup>th</sup> FEBRUARY 2015**

**PRESENT :** Councillors – R Parker (Town Mayor), E Leighton Jones (Chair), V Macdonald, S Allardice, B Chapman, B James, S Cotton, P Hart, T James, G Edwards, H Roberts.

**IN ATTENDANCE :** Helen Barritt (Town Clerk)  
Rachel Lees (Assistant to the Town Clerk)  
Mr L Davies & Mr P Barton-Price, Conwy County Borough Council

**APOLOGIES :** Councillors – J Fallon, C Rigal, E Hughes

**Declarations of Interest – Code of Local Government Conduct -**

**Agenda Item : 7a, Application 1 – Councillor Allardice’s ex-husband lives next-door to the applicant**

*Before the meeting commenced, a minutes silence was held to remember former Councillor and Past Mayor, Linda Thorp and former Councillor Michael Shenton.*

**Minute Number**

**234. Litter & Dog Fouling in Conwy Community**

The Chairman welcomed Mr L Davies and Mr P Barton-Price, Conwy County Council to the meeting. Mr Davies informed Members of the cleaning and waste disposal operations that are carried out in the Conwy community. He will be providing stickers which can be put on regular bins to educate the public of the fact that dog foul can be disposed of in normal litter bins. Members are happy to take stickers around the community bins. Mr Davies felt that educating the young could help to reduce the incidences of dog fouling in the community in the future. He also informed Members that Conwy County is one of the cleanest County’s in Wales. If a problem occurs it must be reported by email [erf@conwy.gov.uk](mailto:erf@conwy.gov.uk), or by phoning 01492 575337. The Chairman thanked Mr Davies and Mr Barton-Price for attending the meeting.

*Mr L Davies and Mr P Barton-Price left the meeting at this juncture.*

**235. Minutes**

- Minutes of the Civic Committee meeting held on 2<sup>nd</sup> February 2015  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 2<sup>nd</sup> February 2015  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

**236. Questions on the Minutes**

**a) Civic Committee meeting held on 2<sup>nd</sup> February 2015**

**i) Minute 14, Civic Gifts**

The Town Clerk suggested that designs for the plate are considered at the next banner stand working party meeting.

**b) Special Meeting of the Council held on 2<sup>nd</sup> February 2015**

i) Minute 214, Gypsy and Traveller Site Provision in Conwy

The Town Clerk informed Members that PC Gary Cooper had replied and attended the site to speak with the residents, he is aware that officials are doing assessments regarding moving power cables.

ii) Minute 223, “Fly a Flag for the Commonwealth – 9<sup>th</sup> March 2015”

The Town Clerk read out a reply from CADW, “the Flag will not be flown”. The Town Clerk will now correspond with the appropriate address for the Royal household

iii) Minute 230, Grants - The Extraordinary Meeting of the Town Council will be held on 23<sup>rd</sup> February 2015.

**237. Town Clerk’s Report**

Members RECEIVED and NOTED the Town Clerk’s Report (Schedule A)

The Assistant to the Town Clerk reported the following additional items:

- a) North Wales Regional Equality Network, European Social Fund Dissemination Event. 19/2/15 – 11am-1.15pm followed by lunch and networking. The Quay Hotel, Deganwy Quay, Conwy LL31 9DQ
- b) One Voice Wales training. Module 17- Making Effective Grant Applications. 26/2/15 6.30pm-9pm. The Institute, Pavilion Hill, Caernarfon, LL55 1AT.

**238. Planning**

a) Planning Applications

Members considered the applications on (Schedule B) attached hereto and made recommendations and comments as detailed.

c) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council.

**239. Stewards**

Members discussed the need for a pool of Stewards for events in the community. The community needs to be aware that if the events are to be held, then volunteers are needed for future events.

**RESOLVED** that Members are to visit local organisations to encourage stewarding.

**240. Churchyard and Cemetery Maintenance**

Members received requests for funding the maintenance of St Mary’s, Conwy and St Benedict’s, Gyffin churchyards and St Agnes, Conwy Cemetery.

**RESOLVED** that:

- a) The funding of £300 to St Mary’s, £1,000 to St Agnes and £400 to St Benedict’s is approved
- b) The Town Clerk thanks the Churches for the work they carry out
- c) Precept for a possible grant to St Cystennin in 2016/17

**241. Cycling Prohibition – Conwy Footbridge**

Members discussed the prohibition and the signage on the footbridge

**242. Devolution, Democracy and Delivery – White Paper Reforming Local Government: Power to Local People**

Members discussed the White Paper

**RESOLVED** that the Town Clerk arranges a meeting of the Local Government Reform Working Party to discuss the response.

**243. Investment Strategy 2014/15**

Members RECEIVED and APPROVED the Investment Strategy for 2014/15

**244. Internal Audit Engagement Letter**

The Town Clerk read the Internal Audit Engagement Letter

**RESOLVED** that the Town Clerk write the letter and send it to JDH Business Services Ltd.

**245. Civic Committee**

Members RECEIVED information that Councillor Mrs Hughes will be standing down from the Civic Committee. As the Committee is unlikely to sit before the 2015/16 committee membership is considered, it is not intended to replace her for the time being.

**246. One Voice Wales**

Members RECEIVED details of membership for 2015/16. Members feel the membership is very expensive in comparison to the equivalent in England.

**RESOLVED** that the Town Council write to the Welsh Government regarding the cost of membership.

**247. Guildhall Matters**

The Town Clerk informed Members of

a) Replacement of Dishwasher

**RESOLVED** that the Town Clerk is given the power to act to purchase the new dishwasher with reference to the Which report

b) Polishing Guildhall tables

**RESOLVED** that Valentine Wood is asked to come and have a look at the tables

c) Binding Minutes of Conwy Town Council meetings

**RESOLVED** that a set of minutes are to be sent to Chester Bookbinders

d) Disposal of items

**RESOLVED** that Eddie Hall is brought in to remove items from the Guildhall

**248. Use of Guildhall**

Members RECEIVED a request to use the Guildhall from Councillor Macdonald for a reading group on 25<sup>th</sup> February and 29<sup>th</sup> March at 11am to 1pm and to hire the Guildhall for a celebration of her 20<sup>th</sup> or 21<sup>st</sup> year of being a Town Councillor

*Councillor Macdonald withdrew from the meeting whilst Members discussed her request.*

**RESOLVED** that the reading group can use the Guildhall

**RESOLVED** that Councillor Macdonald can use the Guildhall for her celebration

**249. Approval of Payments**

Members APPROVED the following payments:

a) Bebbington & Wilson Limited – Final payment for the 2014 contract - £3,181.60 plus vat

b) Scottish Power – Festive lighting electricity 31/01/14 – 31/01/15 - £291.84 plus vat

c) Viking – Stationery - £56.59 plus vat

Along with the additional payments:

d) Barritt & Son – Removal of Christmas Trees - £250 and error on supply invoice £50 - £300 plus vat

e) A. Slater – Guildhall & Bus Shelter Windows, 4 weeks to 13/2/15 - £170.00

f) BT Payment Services Ltd – Guildhall Phone, 11/11/14 – 9/2/15 - £56.76 plus vat

The invoice from B2 Group of £269.50 plus vat was withdrawn as it is being queried

**250. Cash Payments**

There were no Cash Payments.

**251. List of Cheques**

**RESOLVED** that the list of cheques 311, as tabled, is approved for payment (Schedule C)

**252. Confidential Business**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

**253. Honorary Bailie**

Nominations were received for Mr D Rowley, Mrs M Chapman, Mr I Williams, Mr P McFadden, Mr R Jones, Mr C Roberts, Mr A Slater, Ms M Lewis, Ms D Hughes, Mrs D Hughes

Members voted by secret ballot for 2 Honorary Bailies for 2015.

**RESOLVED** that Mrs M Chapman and Mr R Jones are made Honorary Bailies for 2015.

**There being no further business, the meeting was closed at 9:01pm**