

CYNGOR TREF CONWY TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)
HELD ON MONDAY, 22nd DECEMBER 2014

PRESENT : Councillors – E Leighton Jones (Chair), B Chapman, B James, S Cotton, P Hart, T James, G Edwards, E Hughes, H Roberts.

IN ATTENDANCE : Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)

APOLOGIES : The Mayor and Councillors V Macdonald, J Fallon, S Allardice, C Rigal.

Declarations of Interest – Code of Local Government Conduct - None.

Minute Number

185. Minutes

- Minutes of the Staff Committee meeting held on 8th December 2014
RESOLVED that the minutes are **ACCEPTED** and **APPROVED**
- Minutes of the Extraordinary Meeting of the Council held on 15th December 2014
The approval of the minutes was deferred to the next Special Meeting of the Council to be held on 5th January 2015 due to the absence of the Mayor and the Deputy Mayor not being in attendance at the meeting on 15th December 2014

186. Questions on the Minutes

Staff Committee meeting held on 8th December 2014

i) Minute 13, Local Government Pay Increase 2014/15

The Town Clerk informed Members that she omitted to inform the Staff Committee that there was a second non-consolidated (one-off) payment to be paid to employees on SCPs 26-49 in April 2015. This would apply to the Town Clerk and the Assistant to the Town Clerk who would receive an additional £26 and £7 pro rata respectively.

ii) Minute 15, Staff Issues

The Chairman of the Staff Committee commented on the need for Councillor training, as discussed at the meeting. This included induction for new Councillors.

Councillor Roberts joined the meeting during the following agenda item

187. Town Clerk's Report

Members **RECEIVED** and **NOTED** the Town Clerk's Report (Schedule A)

The Assistant to the Town Clerk reported the following additional items:

a) Thank you letter

Deganwy History Group "Thank you to everybody who helped out on the Open Day. Thank you also to everybody who donated raffle prizes. Thanks also to those who supported the carol service. Once again it was a delight to see the Community coming together, the collection raised £238 towards Hope House Children's Hospice, best wishes for a blessed Christmas and exciting 2015"

b) Conwy County Borough Council

The meeting of the Standards Committee scheduled for 5/1/15 at 2pm has been cancelled.

- c) Helen II Nobby project
The Nobby project has an active blog which is, helennobbyproject.blog.co.uk
- d) Christmas e-card from Councillor Liz Roberts – “With Seasons Greetings & Best Wishes for the New Year”
- e) Historic Towns Forum December Newsletter - The December 2014 newsletter is available on the Chamber table in the Guildhall

188. Planning

a) Planning Applications

Members considered the applications on (Schedule B) attached hereto and made recommendations and comments as detailed.

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Consultation – Change of Use within Town & Neighbourhood Centres Supplementary Planning Guidance & Enabling Development Supplementary Planning Guidance

Members RECEIVED and NOTED the Consultation.

189. Christmas Events & Other Issues

a) The Town Clerk presented the schedule for the Conwy Christmas Eve event

If the winds are too strong for Santa Clause to appear on the Castle, he will appear on the Walls. The decision will be taken by the Town Clerk & Safety Advisor.

The International Space Station is due to pass over Conwy at around 6pm. If it can be seen, Marshals should point it out to children and tell them Santa is on his way.

Barriers need to be checked around the Christmas tree

RESOLVED that:

i)Councillor Hart contacts Simon Wright, Llandudno Junction Football Club to establish whether the Club will be providing stewards on the night

ii)Charlotte Forfar is asked to do the firework countdown

b)The Town Clerk reported that a motif in Llandudno Junction had broken in the wind.

Bebbington & Wilson will be carrying out a maintenance check on Tuesday evening and Members are to report any problems.

190. North Wales Walled Towns Friendship Circle

The Town Clerk reminded Members about the Annual Dinner to be held in Beaumaris on 24th January 2015. Former Councillor Linda Thorp will be presented with Honorary Membership at the Dinner.

The Town Clerk informed Members that Vardre Bowling Club had not won the bowls competition this year. There was an error in the minutes sent out from the last North Wales Walled Towns Friendship Circle meeting.

191. Devolution, Democracy & Delivery White Paper – Reforming Local Government – Consultation Summary Report

Members RECEIVED and NOTED the Consultation Summary Report.

192. North Wales Health Study

Members RECEIVED and NOTED the report from the North Wales Health Audit Sub-Group, North & Mid Wales Association of Local Councils

193. Use of Bodlondeb Park for Re-enactment Training Sessions

Members had been asked by the Community Support Officer, Conwy County Borough Council if they had any objection to the Re-enactment Society (Historia Normannis) being granted a licence to use Bodlondeb. The Society had been using the site for some time without a licence but it had been decided that the arrangement should be made formal.

RESOLVED that the Town Council has no objection to a licence being granted.

194. Guildhall Photocopier

The Town Clerk informed Members that the new Photocopier/printer had arrived and been installed. The quarterly rental will be paid by Direct Debit. This is the first Direct Debit to be paid by the Town Council and the Town Clerk will amend the Financial Regulations to ensure that this type of payment is covered.

195. Approval of Payments

RESOLVED that the following payments are approved:

- a) BT Payments Services Ltd., - Internet Services 1/12/14 to 28/2/15 - £106.50 plus vat
- b) Smith of Derby Ltd. – Repair of Circuit Board to Town Clock - £340 plus vat
- c) Viking – Office Chair - £38.23 plus vat

Along with the following additional payments:

- d) A Slater – Guildhall & Bus Shelter Windows, 4 weeks to 19/12/14 - £160.00

196. Cash Payments

There were no Cash Payments.

197. List of Cheques

RESOLVED that the list of cheques 307, as tabled, is approved for payment (Schedule D)

The Chairman allowed the following item as a matter of urgency

198. Street Naming, Sychnant Pass Road Development

Members received two new suggestions for the new development on Sychnant Pass Road. These are “Acrau Hirion” (Long Acres) and “Cae Cowper” (Cooper’s Field). The names are drawn from the Tithe Map and schedule in the County Archives. They reflect the names of the fields now covered by the development.

RESOLVED that Members prefer the name “Acrau Hirion”.

The Chairman wished everyone a Merry Christmas and a Happy New Year.

There being no further business, the meeting was closed at 7:41pm