

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON
MONDAY, 2nd MARCH 2015**

PRESENT : Councillors – R Parker (Town Mayor), E Leighton-Jones, V Macdonald, B Chapman, R Hughes, B James, S Cotton, P Hart, T James, G Edwards, L Hughes, J Fallon, C Rigal, H Roberts.

APOLOGIES: Councillor S Allardice

**IN ATTENDANCE: Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)
Ms L Pritchard, Conwy Borough Football Club
Ms A Lloyd Williams, Section Head: Culture & Information, Conwy County
Borough Council
Councillor J Vaughan, Conwy County Borough Council**

Opening Prayers – The Reverend Peter Walker led Members in prayers

Declaration of Interest – Code of Local Government Conduct - None

The Mayor welcomed Councillor Fallon back after her recent surgery

Minute Number

117. Conwy Borough Football Club

Ms Lynne Pritchard, Venue Manager of Conwy Borough Football Club presented the Mayor with a cheque for £250 for her charities. The money was raised at a fundraising event. The Mayor thanked Ms Pritchard and the Football Club for their generosity.

118. Remembrance Poppy Presentation

Councillor Macdonald presented to the Town Council a poppy she had purchased from the ones that had been on display at the Tower of London. She had purchased the poppy in memory of a local man from Deganwy, William Hague, who had fought and died in WW1. Mr Hague's father, Anderson Hague, had set up the Royal Cambrian Academy.

119. Conwy Area Library & Archive

Ms Lloyd Williams and Councillor Vaughan gave an update on the proposed Area Library and Archive. Ms Lloyd Williams gave a resume of the process that had been undertaken to make the decision on the facility. This included widespread consultation and appraisal of a number of sites before the decision was made to locate the Area Library and Archive on the site of Conwy Youth Club at Bodlondeb School. This will be a cultural centre including a community arts space and heritage displays. The Archive will be located within the library area. The Youth Centre will remain in the current building as the library and archive will be housed in an extension to the building. It would be about the same size as Abergele library, taking around 60,000 visitors per annum. It is hoped that the location will encourage youth centre attendees and school pupils from Ysgol Aberconwy to use the facility.

As it will be located within the library, the Archive will be available for more hours than it currently is at Lloyd Street, Llandudno. Material from Llandudno and Caernarfon will be transferred to Conwy. Ms Lloyd Williams explained to the Town Council the type of material the Archive would hold. Currently, Conwy County Borough Council has £900k of the funding for the Area Library and Archive in place. The total budget is £2.2m. Further funding will be raised from the closure of Llandudno Junction and Deganwy Libraries and the eventual disposal of the Civic Hall. Conwy County Borough Council is currently applying for grants from the Heritage Lottery Fund (just under £800k) and Cynnal. It will not be known until April 2016 if the Heritage Lottery Fund application has been successful.

The Architects and Interior Designers have been appointed and both have experience of library design. It is hoped that the facility will be open by Spring 2017.

Town Councillors congratulated Ms Lloyd Williams and the County Council on the project. They were disappointed to lose their community libraries, but felt that the new combined facility would be a “flagship” for Conwy.

Town Councillors were concerned about the Civic Hall as it is in a bad state of repair. Councillors Vaughan said that it would remain open whilst the Conwy library was housed there. She suggested that the Town Council should contact Conwy County Borough Council to ask them to keep the Town Council updated as to decisions on the Civic Hall.

Town Councillors were concerned about car parking. There will only be parking on site for disabled visitors and for the library van. Other visitors will have to park in the town car parks.

The Mayor thanked Ms Lloyd Williams and Councillor Vaughan for updating the Council.

RESOLVED that:

- a) A letter of support is written to Ms M Jackson, Head of Community Development Service, Conwy County Borough Council congratulating Ms Lloyd Williams and her team on the project and asking her to keep the Town Council informed on plans for the Area Library and Archive.
- b) A letter is written to Mr B Evans, County Valuer and Estates Manager, Conwy County Borough Council asking him to keep the Town Council updated with plans for the Civic Hall, particularly as to how it is to be marketed for sale and to which sectors.

Councillor Vaughan and Ms Lloyd Williams left the meeting at this juncture.

120. Minutes of the Council & Committees

- Minutes of the Town Council meeting held on 19th January 2015
 - Councillor Hart was present at this meeting
- Minutes of the Staff Committee meeting held on 16th February 2015
- Minutes of the Special Meeting of the Council held on 16th February 2015
- Minutes of the Extraordinary Meeting of the Council held on 23rd February 2015

RESOLVED that, subject to the above correction, the minutes are ACCEPTED and APPROVED.

121. Questions on the Minutes

Special Meeting of the Council held on 16th February 2015

i) Minute 234 – Litter & Dog Fouling in Conwy Community

The Town Clerk informed Councillors that the Conwy Street Operative had surveyed Llanrwst Road and the path by Ysgol Porth Y Felin for dog foul and had found 37 deposits, he felt that the only answer was to have more people trying to catch offenders.

Councillors discussed the problem and other littering issues.

RESOLVED that Conwy County Borough Council are asked to provide posters for Councillors to put up in the community

ii) Minute 236 – “Fly the Flag for the Commonwealth” – 9th March 2015

The Town Clerk informed Councillors that she had written the letter to Her Majesty the Queen but had contacted the Pageant Master before she sent it to inform him of the Welsh Government’s stance to not fly the flag. He had asked her not to send the letter and had noted the Councillors’ disappointment.

iii) Minute 239 – Stewards

The Town Clerk informed Councillors that she had drafted a letter to send to local organisations, requesting volunteers to steward for local events.

iv) Minute 242 – Devolution, Democracy and Delivery – White Paper Reforming Local Government: Power to Local People

The Town Clerk informed Councillors that a meeting of the Local Government Reform Working Party had been arranged for Wednesday 18th March 2015 at 10am in the Guildhall

v) Minute 247 – Guildhall Matters

- The Town Clerk informed Councillors that a new Whirlpool Dishwasher had been ordered and would be delivered soon
- Valentine Wood had visited the Guildhall to inspect the tables that require renovating. He had quoted £450 to strip and French polish 2 tables. Councillors felt that it would be better to use polyurethane to treat the tables. The Town Clerk said that she would contact Valentine Wood and ask him to re-quote.

vi) Minute 248 – Use of Guildhall

The Town clerk informed Councillors that Councillor Macdonald had thanked the Council for allowing her to use the Guildhall

vii) Minute 253 – Honorary Baillie

The Town Clerk informed Councillors that she still had to write to the successful nominees

Extraordinary Meeting of the Council held on 23rd February 2015

Minute 9 – Grant Applications

- Llandudno Junction Labour Club – the Town Clerk said that she had invited the Labour Club to come and present their case for a grant from the Community Development Fund on 16th March 2015, but was yet to hear from them.
- Welsh Hearts – Councillor Roberts had undertaken some research on this charity, but needed to find out if they operated in the community
- Cyffordd Llandudno Junction Trakz – the Town Clerk clarified that the part of the grant coming from the P&A – Festivals budget would be paid out of the 2015/16 budget as the event would be taking place in that year.

122. Town Clerk’s Report

The Assistant to the Town Clerk presented the Town Clerk’s report (Schedule A) and presented the following additional items:

- a) Public Exhibition by Axisped regarding a new retail-led development at the former Brickworks site in Llandudno Junction. Suite 4 Conwy Business Centre, Junction Way, Llandudno Junction, Conwy LL31 9XX on 11/3/15, 2pm-8pm.
- b) Communities 1st Wellbeing Events
4/3/15 10am-12noon, Bay Learning Centre, 47 Conway Road, Colwyn Bay LL29 7AW
9/3/15 2.30pm-4.30pm, Colwyn Leisure Centre, Crafnant Suite, Eirias Park, Colwyn Bay, Conwy LL29 7SP.

Item 8 – Road Closures

Councillors discussed the closure applications for Glan Y Mor Road, Ty Mawr Road and Warren Drive, Deganwy. They were concerned about the traffic problems that would be created.

RESOLVED that a site meeting is requested.

123. Planning

a) Planning Applications

Councillors considered the applications on Schedule B attached hereto and made RECOMMENDATIONS and COMMENTS as detailed.

b) Planning Decisions Issued

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council.

124. Conwy County Borough Council Consultations

Councillors RECEIVED notices of the following consultations:

- a) Conservation Areas Supplementary Planning Guidance & Tourism Development
Supplementary Planning Guidance

RESOLVED that the consultations are discussed at the Special Meeting of the Council on 16th March 2015

- b) Coastal Flood Risk Protocol Supplementary Planning Guidance

RESOLVED that the consultation is discussed at the Special Meeting of the Council on 16th March 2015

- c) On-Shore Wind Turbine Development Supplementary Planning Guidance

The consultation was RECEIVED and NOTED.

125. 27TH North Wales Bluegrass Festival 2015

Councillors RECEIVED a request for funding for the 2015 Festival

RESOLVED that a grant of £1,500 is awarded from the Publicity & Amenities Committee- Festivals 2015/16 budget and the organisers are sent best wishes for the Festival, which is a great event for Conwy.

126. Hanging Baskets

Councillors requested 47 baskets for Conwy, 24 for Llandudno Junction and 30 for Deganwy.

RESOLVED that 101 hanging baskets are ordered from Bryn Euryn Nursery.

127. Planting in Conwy

- a) Councillors RECEIVED an idea from Parks and Gardens, Conwy County Borough Council for purchasing and planting up 2 castellated planters for the Wishing Well Gardens, Conwy. The cost of 2 5 foot planters is £400.

RESOLVED that the Town Council contributes £400 towards the 2 planters.

- b) The Town Clerk asked Councillors if they wished to have the 4 barrier baskets planted up and placed outside the Guildhall.

RESOLVED that the 4 barrier baskets are planted up with pollinator friendly plants.

128. “Big Lunch”

Councillors RECEIVED information regarding the “Big Lunch”

RESOLVED that the Town Clerk passes the information to Councillors should they request it.

- 129. Morfa Bach Car Park, Conwy**
Councillors RECEIVED and NOTED a reply from ERF, Conwy County Borough Council regarding arrangements for coaches to use an alternative entrance into the car park. Other options for coach parking and drop off in the town are being considered.
- 130. New School, Llandudno Junction**
Councillors RECEIVED and NOTED the Published Statutory Notice for the Proposed Amalgamation of Ysgol Maelgwn and Ysgol Nant y Coed.
- 131. Bodlondeb Notice Board**
Councillors were informed that Conwy County Borough Council had handed over responsibility of the notice board to the Town Council and that Councillor Mrs Hughes had the key.
- 132. Nomination for Mayor 2015/16**
It was proposed by Councillor Macdonald, seconded by Councillor Fallon and **RESOLVED** that the Deputy Mayor, Councillor Leighton Jones is appointed as Town Mayor-elect for the Municipal Year 2015/16
The Mayor congratulated Councillor Leighton Jones who thanked the Council for electing her as Mayor.
- 133. Nomination for Deputy Mayor 2015/16**
Councillor Cotton nominated Councillor Chapman as Deputy Mayor for the Municipal Year 2015/16. The nomination was seconded by Councillor Rigal.
Councillor James nominated Councillor Hart as Deputy Mayor for the Municipal Year 2015/16. The nomination was seconded by Councillor Hughes.
Councillor voted by secret ballot.
RESOLVED that Councillor Hart is appointed as Deputy Town Mayor-elect for the Municipal Year 2015/16.
The Mayor congratulated Councillor Hart who thanked the Council for electing her as Deputy Mayor.
- 134. Approval of Payments**
Councillors APPROVED the following payment:
a)Trilo-Byte Computer Services – Call to install and setup DCA Software for Printer & update security software - £45.00
along with the additional payment:
b)Mel Owen Electrical Ltd. – PAT testing of Guildhall Electrical Equipment - £88.00 plus vat
- 135. Cash Payments**
There were no Cash Payments.

136. List of Cheques

RESOLVED that the list of cheques no.312 is approved for payment (Schedule C).

137. Mayoral Announcements

The Mayor had attended so many community events and met many wonderful people, who contribute so much to their communities.

The Mayor had attended the St.David's Day Parade in Colwyn Bay and the Royal Welch Fusiliers Dinner, where she had to eat a Leak.

138. Questions from the Residents

There were no questions from residents.

There being no further business, the meeting was closed at 8:54pm