

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON  
MONDAY, 8<sup>th</sup> DECEMBER 2014**

**PRESENT : Councillors – Ruth Parker (Town Mayor), E Leighton-Jones, V Macdonald, S Allardice, B Chapman, B James, S Cotton, L Hughes, J Fallon, C Rigal, H Roberts.**

**APOLOGIES: Councillors – P Hart, T James, G Edwards.**

**IN ATTENDANCE: Helen Barritt (Town Clerk)  
Rachel Lees (Assistant to the Town Clerk)**

**Opening Prayers – The Mayor’s Chaplain, The Reverend Pam Wright sent her apologies  
The Mayor led the prayers**

**Declaration of Interest – Code of Local Government Conduct :**

- Agenda Item 8a, Planning Applications – Councillor Fallon sits on the Planning Committee for Conwy County Borough Council
- Agenda Item 8a, Planning Applications – Councillor Mrs Hughes is a friend of applicant 0/41228
- Agenda Item 8a, Planning Applications – Councillor Cotton works in the business park where applicant 0/41247 is based
- Agenda Item 18, Deganwy Community Hub – Councillor Chapman is the husband of the Secretary of the organisation
- Agenda Item 18, Deganwy Community Hub – Councillor Mrs James is a committee member of Deganwy Community Hub
- Agenda Item 18, Deganwy Community Hub – Councillor Cotton is treasurer of Deganwy Community Hub

**Minute Number**

**79. Conwy Borough Football Club**

Mr Cartwright was unable to attend the meeting

**80. Minutes of the Council & Committees**

- Minutes of the Town Council meeting held on 27<sup>th</sup> October 2014
  - Minutes of the Special Meeting of the Council held on 24<sup>th</sup> November 2014
- RESOLVED** that the minutes are **ACCEPTED** and **APPROVED**

**81. Questions on the Minutes**

a) Town Council meeting held on 27<sup>th</sup> October 2014

i) Minute 64, Proposed Road Works, Castle Square, Conwy

The Town Clerk informed Councillors that the Stakeholder Drop in Meeting will take place on Wednesday 10<sup>th</sup> December 2014 between 2pm-4pm in the Guildhall

b) Special Meeting of the Council held on 24<sup>th</sup> November 2014

i) Minute 181, FibreSpeed “Open Access Networks for Wales”

The Town Clerk read out a reply from Mr John Bennett regarding residents benefiting from the Mast. Residents in sight of the Mast will be connected to the network and will be able to benefit

from it.

ii) Minute 182a, Approval of Payments

Councillor Macdonald asked if an article and pictures could be sent to the Mace Bearers Magazine.

**RESOLVED** that the Town Clerk write an article and take pictures of the Mace Bearer and the Mace when it comes back from Fattorini's.

**82. Town Clerk's Report**

The Assistant Town Clerk presented the Town Clerk's report (Schedule A) and presented the following additional items:

- a) Reminder of the Dwr Cymru Welsh Water public information event taking place on Thursday 11<sup>th</sup> December 2014 at the Tegid Suite, Quay Hotel, Deganwy Quay. The event will be open from 2pm to 7pm
- b) Launch of the Community Asset Transfer 2 Programme. The launch event will take place on 22/1/15 10am to 2pm, Anglesey Social Enterprise Centre, Llangefni, Anglesey
- c) Conwy County Borough Council, the meeting of the Cabinet scheduled for 16/12/14, 2pm has been cancelled.
- d) One Voice Wales Training
  - The Council Meeting, Mold Rugby Club, Chester Road, Mold, 11/12/14 6.30pm-9pm
  - Local Government Finance Training, The Memorial Centre, Brynteg, Wrexham, 11/12/14, 6.30pm-9pm
- e) Nwami Christmas Around The World Event, 12/12/14 1pm. Old Board School, Lloyd Street, Llandudno, LL30 2YG. Stalls, food, talks and more.
- f) Christmas card sent from St Asaph City Council "With best wishes for 2015, from all at St Asaph City Council"

**83. Planning**

**a) Planning Applications**

Councillors considered the applications on Schedule B attached hereto and made RECOMMENDATIONS and COMMENTS as detailed

**b) Planning Decisions Issued**

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

**c) Replenishment of Shingle Beach, Beacons Way, Conwy**

Councillors received information regarding the replenishment of the Shingle Beach. There was no mention of any compacting of the new material in the details

**RESOLVED** that the Town Clerk inform Conwy County Borough Council that Councillors feel compacting of the new material in the details.

**RESOLVED** that the Town Clerk inform Conwy County Borough Council that Councillors feel compacting of the new material would help slow down the erosion process.

**84. Proposal for Naming of a Street**

Councillors RECEIVED and NOTED the Street names.

85.

## **Christmas**

### **a)Llandudno Junction and Deganwy Christmas Events**

- Councillors received risk assessments for the Christmas Events in Llandudno Junction and Deganwy.

**RESOLVED** that the risk assessments are approved

-Councillors were informed that the Tabbards, sweets, mince pies, carol sheets and bin bags for Llandudno Junction and Deganwy events were in the Mayor's Parlour

-Councillors were informed that the Vicars have chosen the carols

**RESOLVED** that:

- i) if bad weather occurs the carols will be cut short
- ii) the Town Clerk email the chosen carol list to the Councillors

- Councillors were informed that a Marshal will be needed for the car park in Osborne Road, Llandudno Junction in case people turn up there for the event

**RESOLVED** that Councillor Macdonald will Marshal the car park

- Councillors were informed that Rosie and Laura will perform songs from Frozen at both Events and will be in fancy dress

**RESOLVED** that the carols are sung before the Frozen songs

### **b)Conwy Christmas Eve Event**

- The Town Clerk informed Councillors that a quote has been received from Max Plant for the Generator at a cost of £180 plus vat

**RESOLVED** that the quote is accepted

- The Town Clerk asked Councillors to help distribute the residents letters within the Town

- Councillors Chapman will write the script for the Father Christmas letters again this year

- Councillors received the risk assessment for the Event

**RESOLVED** that the risk assessment is approved

c) The Town Clerk informed Councillors that there have been numerous positive emails regarding the Christmas lights. The Town Clerk read an email from Mike Priestley

- Councillors were informed that there is an emergency number for the lights if any seem damaged in anyway

- The Town Clerk informed Councillors that a Facebook page has been set up purely to enable the public to be aware of the Christmas Eve Event if it has to be cancelled

## **86. North Wales Walled Towns Friendship Circle**

Councillors were informed that during the Link meeting on 20/11/14 it was thought that a couple of ladies should be included in the groups of players that each Town sends to the Golf Tournaments.

**RESOLVED** that Councillors have no objection, but felt it unnecessary and thought this was done anyway.

Councillors were informed that Vardre Bowling Club had won the bowls competition

**RESOLVED** that the Town Clerk write a letter of congratulations and that they are to receive a shield from the Town Council

Councillors received information regarding the link Annual Dinner to be held at Beaumaris on 24/1/15.

*Councillor Mrs James entered at this juncture*

- 87. CCTV**  
Councillors discussed contributing towards CCTV in the area. The Town Clerk informed Councillors that there was £4,000 in reserves.  
Councillors felt that CCTV was beneficial to the community but did not want the County Council to think that the Town Council was able to fund all services facing cuts.  
**RESOLVED** that Conwy County Borough Council are to receive £4,000 towards the running costs for CCTV but this is to be reviewed on an annual basis
- 88. Draft North Wales Joint Local Transport Plan 2015-20 Consultation**  
Councillors discussed the details of the consultation emailed on 26/11/14. There was no mention of the route to the new School in Llandudno Junction. There are concerns about the safety of children travelling to the new School as it is a greater distance. It was felt that a 20mph speed limit outside Schools needs to be highlighted.
- 89. Cerdded Conwy Wales**  
Councillors received a request for funding  
**RESOLVED** that they are to receive £200 towards their events
- 90. Town Clock**  
The Town Clerk informed Councillors that the Town Clock had stopped, Smith of Derby has discovered that the circuit had blown. This has been replaced at a cost of around £350
- 91. Consultation on the Council Tax Reduction Scheme 2015/16**  
Councillors received details of the consultation emailed on 26/11/14. There are 3 questions; Councillors answered as follows:  
1) Yes  
2) Yes  
3) Yes
- 92. Have your Say on the Council's Priorities**  
Councillors received details of the consultation emailed on 26/11/14  
**RESOLVED** that :  
- The Agenda item is deferred to a future meeting and that a working party is set up to discuss the reply  
- Councillor Mrs Hughes and the Mayor form a working party
- 93. Deganwy Community Hub**  
Councillor Fallon gave a presentation on the progress of the Deganwy Community Hub so far. The Mayor thanked Councillor Fallon for the presentation and for her hard work. Councillors are pleased to provide support for the project and congratulated Councillor Fallon and members of the Committee
- 94. Guildhall Photocopier/Printer/Scanner**  
The Town Clerk gave the Councillors 3 quotes for the photocopier/scanner/printer.  
**RESOLVED** that B2 Group is awarded the contract at a cost of £131.76 per quarter over 5 years plus copy charges of 0.35p for black/white and 3.5p for colour

**95. Office Arrangements for Christmas 2014**

The Town Clerk informed Councillors of the arrangements for the office over the Christmas period. **RESOLVED** that the office is closed from 25/12/14 to 4/1/15 and reopens on 5<sup>th</sup> January 2015. The Town Clerk will monitor emails from home.

**96. Use of Guildhall**

a) Councillors received a request to use the Guildhall from Councillor Macdonald for a reading group on 28<sup>th</sup> January 2015 at 11am -1pm

**RESOLVED** that the reading group can use the Guildhall

b) Councillors received a request from the Civic Trust for Wales to hold a meeting in the Guildhall on the afternoon of 28<sup>th</sup> January 2015

**RESOLVED** that the request is granted without charge

**97. Training**

**RESOLVED** that the Agenda item is deferred to a future meeting

**98. Approval of Payments**

Councillors **APPROVED** the following payment:

a) Highlight Pyrotechnics Ltd. – 55% Balance Christmas Eve Fireworks - £1,097.25 plus vat

b) The Society of Local Council Clerks – Membership 2015 - £210.00

c) Mad Sound & Lighting – Remembrance Sunday PA System - £345.00 plus vat

d) A. Slater – Guildhall & Bus Shelter Windows, 4 weeks to 21/11/14 - £160.00

Along with the additional payments:

e) Dŵr Cymru Welsh Water – Guildhall Water – 3/6/14 – 2/12/14 - £101.12

f) SLCC subscription – 1/1/15 - £210.00

**99. Cash Payments**

**RESOLVED** that list of cash payments 89, as tabled, is accepted (Schedule C)

**100. List of Cheques**

**RESOLVED** that the list of cheques no.306 is approved for payment (Schedule D)

**101. Mayoral Announcements**

The Mayor informed Councillors about a meeting being held on 16/12/14 at 6.45pm regarding the Trakz Event in April. The meeting is taking place in the Station Hotel, Llandudno Junction. The Mayor would like any volunteers to help with the Event. The Mayor informed Councillors of her visits to Caernarfon and Beaumaris to see the Christmas window competitions. The Mayor has attended several Mayoral lunches which she enjoyed.

**102. Questions from the Residents**

There were no questions from residents.

**There being no further business, the meeting was closed at**