

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.

4th April 2017

**To : The Town Mayor & Members
Staff Committee**

Dear Madam Mayor & Members

There will be a meeting of the **Staff Committee on Monday 10th April at 5:30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal Interests

3. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

4. Car Parking Passes & Pension Contributions

To receive information from the Town Clerk

5. Staff Issues

To receive & discuss any matters from staff