

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL
HELD ON MONDAY 10th APRIL 2017**

Present: Councillors – P Hart (Town Mayor), B Chapman (Deputy Mayor), R Parker, S Allardice, E Leighton-Jones, B James, S Cotton, T James, G Edwards, E Hughes, A James, C Rigal, H Roberts

Apologies: Councillors V Macdonald, J Hughes

In Attendance:

H Barritt - Town Clerk & Responsible Financial Officer

Y Johns, Soroptimists International

Prayers: Mayor's Chaplain

Declarations of Interest – Code of Local Government Conduct

Agenda Item 8a) Planning Applications:

- Councillor Allardice is a member of the County Council's Planning Committee

Agenda Item 8a) Planning Application 0/43843

- Councillor Roberts parents are neighbours of the property concerned

137. "Bringing Back the Bees"

Mrs Johns gave a presentation on the importance of bees & how Soroptimists International are going into schools to educate pupils.

Mrs Johns started the project when she was President of her local Soroptimists International branch.

When visiting schools they provide the school with publications & take in portable apiaries.

Children then make candles with wax & sample honey.

The Soroptimists work with the local bee organisations & have raised funds to build apiaries in Uganda which will then provide jobs.

Mrs John said that she would let the Town Council know when their next school visit would be.

The Mayor thanked Mrs Johns for her interesting presentation

Mrs Johns left the meeting at this juncture

138. Minutes

- RESOLVED to approve the minutes of the Town Council meeting held on 27th February 2017
- RESOLVED to approve the minutes of the Special Meeting of the Council held on 27th March 2017
- RESOLVED to approve the minutes of the Staff Committee held on 27th March 2017

139. Questions on the Minutes

Town Council meeting held on 27th February 2017

- Minute 116 – Conwy Bridge Completion
The Town Clerk reported that Mr Conry, CCBC had said that he was not arranging anything to celebrate the completion of the works on the Bridge

- Minute 131 – Honorary Bailies 2017/18
The Town Clerk read out acceptance letters from the two nominees, Mrs M Meldrum & Mr C Roberts

Special Meeting of the Council held on 27th March 2017

- Minute 299 – Car Parks
The Town Clerk reported that she had not received an update from Mr Turner, CCBC & believed that he was away until mid-April
- Minute 301 – Tree Charter
The Town Clerk reported that she had registered the Town Council on the Charter website & that the newspaper “Leaf” was available in the Guildhall
- Minute 305 – Independent Remuneration Panel for Wales – Annual Report
The Town Clerk explained to Councillors that she had drafted letters for them with guidelines for their 2016/18 allowances. There was also an expenses sheet for those who wished to claim
- Minute 306 – Conwy Quay Defibrillator
Councillors received a note of thanks from Conwy Lifeboat for the donation
- Minute 307 – Conwy Borough Football Club
Councillors received a note of thanks from Conwy Borough Football Club. They had requested whether they could make another application in July. The Town Clerk said that she had explained that they could only apply once a year but the Gwynt Y Mor Fund may be available to them

140. Town Clerk’s Report

Councillors received a report from the Town Clerk (Schedule A attached) with the following additions:

- a) Bus Shelter Maintenance – the schedule of work identified in 2016 will be carried out & completed by 20/5/17
- b) “Rail Disaster at Penmaenmawr” by Emil A.Kraus – Mr. Clark had placed a QR code beside the Coastal Path at Penmaenbach on the Penmaenmawr side. He had asked if the Mayor would provide a quote for a press release
- c) Royal Cambrian Academy – 11am to 4pm, 15/4/17, Free, create an eye
- d) Traciau Cyffordd Llandudno Junction Trakz – the event will take place on 21st & 22nd April

141. Planning

a) Planning Applications

Councillor Roberts left the meeting during discussion of application 0/43843

Councillors considered and commented on the planning applications as shown on the attached Schedule B

b) Planning Decisions Issued

Councillors received a list of planning decisions issued by Conwy County Borough Council

142. Visit & Seminar on Heritage Led Regeneration – Irish Walled Towns Network Learning Visit to North West Wales

The Mayor & Deputy Mayor had received the delegation from Ireland at the Guildhall on 28th March. The visit had been arranged by Cadw. The visitors were impressed by the Guildhall & Conwy & hope to come back.

The Deputy Mayor gave a report on the seminar held on 29th March in Caernarfon.

143. Welsh Government Grant – Improving Play Opportunities

Councillors received details of a grant administered by CVSC to help with the cost of the Playing Out scheme. The amount that can be applied for is up to £600.00

RESOLVED that the Town Council applies for the grant

144. “Keep It Clean – No Messing” Campaign

Councillors received a request from the Principal Environmental Health Officer, CCBC to assist with funding the campaign focussing on prevention & education.

Councillors discussed the campaign & had concerns that they had not seen any evidence of any schemes in the community.

RESOLVED that CCBC are asked for evidence of successes the scheme has had & for specific ideas of what can be done in the community

145. Reforming Local Government: Resilient & Renewed – Welsh Government Consultation

Councillors received a response to the consultation drafted by Councillor E Hughes & the Town Clerk.

RESOLVED that the response is submitted

Councillors thanked Councillor E Hughes & the Town Clerk for their work on the response

146. Internal Research Programme, Welsh Government – Services Provided & Assets Managed by the Town & Community Council Sector

The Town Clerk gave a report on the seminar she had attended at Bangor Town Council on 28th March 2017.

The seminar had been poorly attended but researchers from the Welsh Government had recorded comments on the delegation of services & asset transfer from County Councils.

147. Conwy County Borough Council – Consultation on Draft Corporate Plan 2017-2022

Councillors RECEIVED and NOTED the consultation entitled the County Conversation

148. Tesco “Bags of Help” Grant Programme

Councillors RECEIVED and NOTED details of the grant scheme for projects supporting community participation in the development & use of open spaces

149. Conwy Borough Tigers Under 11 Junior Football Team

Councillors received a request to assist with the funding the Conwy Borough Tigers Under 11 Junior Football Team’s tournament in Holland in May where they are representing Wales.

RESOLVED that the Town Council is unable to assist directly with funding as a grant has already been made recently to Conwy Borough Football Club but that it is happy to share details on Facebook

150. Hygiene Units

Councillors received details of the contract agreement with Cannon Hygiene for a sanitary unit.

The cost is £4 per week plus vat

RESOLVED that the contract is agreed

151. “Dame Margaret Lloyd George” Silver Salver

Councillor Rigal addressed the meeting. As he will be standing down at the election he wished to give the Silver Salver to the Town Council. The Salver is currently on loan to the Town Council. The proviso is that the Salver remains in the town of Conwy on display. If this is not possible, it is to be offered to The Lloyd George Museum & in the event of no suitable home, Councillor Rigal’s daughter should be contacted.

The Mayor & Councillors thanked Councillor Rigal for his gesture & for his service to the Town Council over the past 9 years

152. Work Experience at the Town Council

Councillors discussed the possibility of offering a work experience placement at the Town Council
RESOLVED that the Town Clerk approaches Ysgol Aberconwy regarding a placement

153. Approval of Payments

RESOLVED that the following payment is approved:

- a) Delwedd – Annual Hosting Charge & Website Annual Maintenance & Support - £559.40 plus vat along with the following additional payments:
- b) Business Systems (North Wales) Ltd. – Copies 2/3/17 to 3/4/17, 2,577 Mono & 23 Colour - £11.68 plus vat
- c) British Telecommunications Plc – Guildhall Alarm 3/1/17 to 31/3/17 - £52.74 plus vat
- d) A.Slater – Guildhall & Bus Shelter Windows, 4 Weeks to 7/4/17 - £170.00
- e) Drain Doctor Plumbing – Unblock Guildhall Drain - £395.86 plus vat

154. Cash Payments

There were no cash payments to be tabled

155. List of Cheques

RESOLVED to approve list of cheques no. 365

The Mayor allowed the following items as a matter of urgency

156. Conwy Post Office

The Councillors received information that the Conwy Post Office is for sale as the owners wish to retire. They are keen to sell it as a going concern.

RESOLVED that a meeting is set up with representatives of the Post Office and the owners of the Conwy Post Office

157. Guildhall Chamber Lampshade

Councillors were informed that one of the lampshades in the Guildhall had broken & that the electricians had previously said that the other three are fragile

RESOLVED that:

- a) the Town Clerk contacts the electricians about taking the lampshades down
- b) the Town Clerk contacts Drew Pritchard regarding sourcing replacements

158. Meeting for New Council

The Town Clerk suggested that as there could be a few new Councillors joining the Town Council at the next election, an informal meeting is arranged the week after the election, before the Annual Meeting to go through Town Council processes & procedures.

RESOLVED that the meeting is arranged

159. Honorary Burgess, Miss K Smith

Councillors were informed that former Mayor, Councillor and Honorary Burgess, Miss K Smith would no longer be able to attend Town Council ceremonies & events due to health problems

RESOLVED that flowers are sent to Honorary Burgess Miss K Smith to thank her for the time she spent as a Town Councillor and Mayor & her continued support as an Honorary Burgess

160. Mayoral Announcements

The Mayor read a letter of thanks from Jane Hodgson for her leaving gift.

The Mayor had attended a number of events, including the St.David's Day Parade in Colwyn Bay along with Mayoral charity events.

The Mayor & Deputy Mayor had welcomed a delegation of German & Irish visitors to the Guildhall.

The Mayor had attended local events including the Deganwy Shelter handover & Conwy Seed Fair.

On behalf of the Town Council, Councillor Leighton-Jones thanked the Mayor for carrying out her duties & representing the Council. She also thanked Councillors Allardice & Rigal for their service to the Town Council & wished them well for the future.

161. Questions from the Residents

There were no questions from residents

The meeting closed at 8.06pm