

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY  
SPECIAL MEETING OF THE COUNCIL**

4<sup>th</sup> February 2019

**To: The Town Mayor & Members**

Dear Madam Mayor & Members

There will be a **Special Meeting of the Council on Monday, 11<sup>th</sup> February 2019 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

**Mrs Natasha Flint**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Apologies**

To receive apologies for absence

**2. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**3. Penmaen Road Play Area**

To receive a presentation from J Allen, Property Management Officer, CCBC.

**4. Minutes**

- To receive and approve the minutes of the Town Council Meeting held on 28<sup>th</sup> January 2019.

**5. Questions on the Minutes**

**6. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**7. Planning**

**a) Planning Applications**

To consider and comment on the planning applications (Schedule B attached)

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

**8. Use of the Guildhall for Japanese lessons**

To receive information from Cllr. B Chapman

**9. Use of Guildhall for a basic Welsh lesson to a group of French travel guides**

To receive information from Cllr. B Chapman

**10. The Sakura Cherry Tree Project**

To receive information from Cllr. B Chapman

**11. Deganwy Pedestrian Crossing over the Llandudno Railway Line**

To receive feedback from the public consultation held on Friday 1<sup>st</sup> February 2019 – The Mayor.

**12. Purchase of a Franking Machine**

To receive information from Town Clerk in relation to Conwy Post Office closing in March 2019.

**13. Hanging Baskets**

To receive information/quotes from Town Clerk for the Hanging Baskets 2019.

**14. Aberconwy Ward Vacancy**

CCBC have received signatures calling for an election to fill this vacancy. The provisional date is the 28 March 2019. Nominations will open on the 22 February 2019. If you are contacted about standing, please pass on Lucy Steel's details.

**15. St Marys Church Clock**

To receive information from Rev David Parry

**16. Approval of Payments**

To approve invoices received for payment:

- a) N E Flint Mileage to Abergele & Wrexham OVW Training - £51.12
- b) Deganwy Prom Day - Mayoral Donation to Deganwy Prom Day 2018 - £30.00
- c) North Wales Walled Town Membership for 2019/20 £800.00 & 2 x £25.00 Car Rally Trophies 2018/19 - £850.00
- d) Trilo-byte - Secure Cloud Storage 01/1/18 – 31/01/19 - £32.40
- e) CCBC - Supply of Barriers around Christmas Trees - £128.88 plus vat
- f) CCBC - Supply of Barriers for Christmas Eve Event - £191.74 plus vat
- g) LITE Ltd - Year 3 of 3 - Rental 500mm Christmas Spheres & Transformer - £1600.00 plus vat
- h) One Voice Wales – Staff Training - £180
- i) Cannon Hygiene - Sanitary Disposal Unit- Guildhall Ladies 01/02/19 - 30/04/19 - £54.87
- j) Aventure Ltd - Early Termination Invoice - £271.23 plus vat
- k) Benards Ltd – Framing of Himeji Memorandum Certificate - £32.05

**17. Cash Payments**

To approve the list of cash payments no.118 (to be tabled)

**18. List of Cheques**

To approve list of cheques no.408 (to be tabled)

**19. Confidential Business**

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

**20. Llewelyn Fountain Claim**

To receive information from Town Clerk as claim has been finalised from Keoghs.

**21. Staff Committee**

- To receive and approve the minutes of the Staff Committee meeting held on 28<sup>th</sup> January 2019

**22. Questions on the Minutes**