

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 11th DECEMBER 2017**

Present: Councillors – B Chapman (Mayor), S Cotton (Deputy Mayor), T James, H Roberts, A James, T Hughes, D Hale, B James, P Hart, E Hughes, M Priestley, E Leighton-Jones

In Attendance: The Town Clerk, Mrs Helen Barritt
Assistant to the Town Clerk, Mrs Rachel Lees

Prayers: The Mayor’s Chaplain opened the Meeting with prayers.

Apologies: Councillors V Macdonald, S Barber-Bailey, G Edwards, J Vaughan

Declarations of Interest – Code of Local Government Conduct: None

Minute Number

69. Minutes

- Minutes of the Special Meeting of the Council held on 27th November 2017
RESOLVED that the minutes are approved
- Minutes of the Extraordinary Meeting of the Council held on 4th December 2017
RESOLVED that the minutes are approved

70. Questions on the Minutes

- **Minutes of the Special Meeting of the Council held on 27th November 2017**
 - Minute 194, Questions on the Minutes - Hanging Baskets
The Town Clerk reminded Councillors to collect hanging baskets and return them to Mr Evans direct. The Town Clerk has the address.
 - Minute 200, Lights on the Pathway to Morfa Bach Car Park
The Town Clerk informed Councillors that she had a phone call from CADW on regarding a gap in the wall, whilst on the phone the Town Clerk mentioned the lights to the engineer who was actually working with electricians at the Castle that day. They fixed the lights immediately and the lights are now fully functional.
RESOLVED that the Town Clerk write a letter of thanks rather than a letter of complaint
 - Minute 202, North Wales Walled Towns Friendship Circle
The Town Clerk reminded Councillors of the Annual dinner taking place on 19/1/18, if anyone wishes to attend they can pay direct to the Town Clerk of Denbigh or through the Town Clerk.
 - Minute 204, Conwy River Festival
Members of the Conwy River Festival were reminded to set up a working party meeting
 - Minute 205, “Playing Out” Summer Holiday Play Provision 2018
The Town Clerk informed Councillors of the Play & Public conference being held on 16/1/18 9.30- 4.30 lunch included. Councillors were urged to attend as it will be very interesting.
RESOLVED that the Town Clerk send the information out to all Councillors

71. Town Clerk's Report

Councillors received a report from the Assistant to the Town Clerk (Schedule A attached) with the following addition:

- a) Removal of A55 Roundabouts: Stakeholder Events. The events are being held on 13/12/17 at Penmaenmawr Museum, 14/12/17 at The Institute, Llanfairfechan and 15/12/17 at Parish Hall, Dwygyfylchi, the events will run 10am to 8pm.

72. Planning

a) Planning Applications

Councillors considered and commented on the planning applications as shown on the attached Schedule B

b) Planning Decisions Issued

Councillors received a list of planning decisions issued by Conwy County Borough Council

c) Consultation Before Applying for Planning Permission Under Article 2 in Respect of a Proposed Light Industrial Park at Conwy Morfa, Conwy

Councillors RECEIVED and NOTED the consultation

d) Planning Law in Wales - Consultation Paper

Councillors RECEIVED details of the consultation

RESOLVED that the consultation is put on a future Agenda

The Mayor allowed the following item as a matter of urgency

e) Notice of Public Consultation on the Review Report for a Replacement Conwy Local Development Plan

Councillors RECEIVED details of the consultation and were informed that the closing date for this consultation is 22/12/17. If Councillors wish to comment they can do so in their own capacity, details of the report can be found online at www.conwy.gov.uk/reviewreport

RESOLVED that the Town Clerk prints out 1 copy of the consultation for Councillors to read if unable to do so online.

73. Conwy Town Clock

Councillors were informed that the Town Clock no longer chimes on the quarter. Residents have complained about the matter.

RESOLVED that the Town Clerk contacts Smith of Derby's Ltd to repair the Clock

74. Christmas

Arrangements for Christmas events

a) Deganwy & Llandudno Junction

- The Town Clerk informed Councillors that J Gilligan will be collecting the Father Christmas suit this week
- The Town Clerk collected a list of who will be attending the events

b) Boxing Day Dip

- The running order was given to Councillors
- Poster and registration forms to go on Facebook
- The Town Clerk collected a list of who will be attending the events

c) Conwy Christmas Eve

- The Town Clerk collected a list of who will be attending the events
- Check that Councillor G Edwards is Father Christmas

- Check if Councillor T Lewis is writing the speech, the Mayor will help.
- Residents letters are ready for distribution by Councillors
- The running order was given to Councillors
- Father Christmas letters are to be picked up and 3 chosen for the speech
- Stewards training will take place on 18/12/17 at 6pm in the Guildhall

75. National Eisteddfod Proclamation Ceremony

Councillors discussed holding the Proclamation Ceremony for the 2019 National Eisteddfod in Conwy. The Town Clerk informed Councillors that there will be funding available for this event if required.

76. The Well-Being of Future Generations (Wales) Act 2015

Councillors received information on the Town Council's obligations under the Act. Concerns were raised regarding the communication of this Act with the public and other bodies.

RESOLVED that:

- Councillors are to help the Town Clerk write up the plan, Councillors M Priestley, T Hughes, D Hale & H Roberts have volunteered to help
- CCBC Officer F Lewis is also asked for guidance to write the plan
- The Town Clerk sends the link out to all, and puts the link on the Town Council's website and Facebook site

77. General Data Protection Regulation

The Town Clerk informed Councillors about the Town Council's obligations under the Regulation.

RESOLVED that Councillors T Hughes and M Priestly will help the Town Clerk with the requirements of the regulations.

78. Challenges Faced by the Police Services & North Wales Police

Councillors discussed the correspondence received from the Police & Crime Commissioner & Chief Constable on 4th December 2017. There are concerns regarding the reduced budget and its effects on Town & Community Councils.

RESOLVED that the Town Clerk writes to North Wales Police with the concerns and asks what the impact could be on policing in this area.

79. Conwy Harbour Advisory Committee

Councillors received a report on the meeting held on 20th September 2017. The Mayor thanked Councillor A James for his report.

80. Conwy District Citizens Advice Bureau

The Mayor gave a report on the AGM held on 7th December 2017.

81. Guildhall Access Control System

Councillors received a quote for the replacement speech unit at a cost of £ 131 plus vat.

RESOLVED that the quote is accepted and a replacement is ordered.

82. Society of Local Council Clerks

Councillors received details to renew membership for 2018 at a cost of £208.

RESOLVED that renewal of the Town Clerk & Responsible Financial Officer's membership for 2018 is approved.

83. Accounts 2017/18 & Budget 2018/19

The Town Clerk informed Councillors that the council tax base for 2018/19 is £7,159.91, a 0.3% increase on 2017/18.

The Town Clerk presented the second draft of the budget. She had added in projects for Dog Fouling Signage & the Deganwy Signs along with associated reserves plus included the use of the Community Development Fund reserve of £25k. This was currently giving budgeted spend of £373,731 with reserves being utilised of £64,043. The resulting precept would be £309,688 giving a Band D charge of £43.25, a 17.7% increase on 2017/18. To reduce this to a 1% increase £44,808 of General Reserves would need to be utilised.

Councillors were asked to consider the situation for the next meeting. The precept needs to be set at the meeting on 15th January 2018.

84. Approval of Payments

RESOLVED that the following payments are approved for payment:

a) Ekult Group Ltd. – Signage & Marshals for Remembrance Sunday Parade - £162.50 plus vat

Along with the following payment:

b) British Telecommunication Plc – Broadband – 1/12 to 28/2 - £127.20 plus vat

85. Cash Payments

There were no cash payments

86. List of Cheques

RESOLVED that the list of cheques no. 381 is approved (Schedule C)

87. Mayoral Announcements

The Mayor was pleased to announce 220 copies of the WW1 book have been sold to date & thanked Councillor Hale for his help in producing the electronic copy.

The Mayor announced the events he had attended over the last few weeks which he had thoroughly enjoyed.

88. Questions from the Residents

There were no questions from residents

89. Staff Committee

As the minutes for the Staff Committee meeting of 27th November 2017 were not available the agenda item was deferred to a future meeting

The Mayor allowed the following item as a matter of urgency

90. Councillor Resignations

Councillors A & B James announced that they would be leaving the Town Council as they are moving away from the area. Councillor M Priestley thanked them for their service over the years.

The Town Clerk said that she would be announcing the casual vacancies in Deganwy & Marl wards at the next meeting.

There being no further business the Meeting was closed at 8:06pm