

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 12th MARCH 2018**

Present: Councillors – B Chapman (Mayor), S Cotton (Deputy Mayor), V Macdonald, P Hart, E Leighton-Jones, T Lewis, S Barber-Bailey, T Hughes, M Priestley, J Vaughan, G Edwards, E Hughes, T James, H Roberts

In Attendance: The Town Clerk, Helen Barritt

Prayers: The Mayor lead the prayers

Apologies: None

Declarations of Interest – Code of Local Government Conduct: None

The Mayor informed the Town Council that his Chaplain was unable to attend the meeting as his mother had recently passed away.

Minute Number

109. Minutes

- Minutes of the Extraordinary Meeting of the Council held on 21st February 2018
RESOLVED that the minutes are approved
- Minutes of the Special Meeting of the Council held on 26th February 2018
Minute 272a – Snowdonia National Park Authority Financial Challenge 2018-20
Councillor Barber-Bailey said that the minutes should read that she was advised not to respond by the Snowdonia National Park Authority
Councillor Barber-Bailey said that the comments on Planning Applications 0/44547, 0/44844 & 0/44858 were not correct & should read:
0/44547 – Potential biodiversity issues especially near water. Likely bat flight path between buildings. Possible access issues for waste collection
0/44844 – Known flood risk in the area due to surface water. Porous surfaces should be used if the area is over 5m squared. Standard space to park = 2.5m x 5m. 3 car spaces estimated to be 37.5m squared. Should be SUDS. Need planning application because impermeable
0/44858 – “Could alternative route be made” needs to be removed. Application did not make a case/prove that it was necessary to fell the trees. Site map showed a circular route around the caravan park – could access be achieved from the other direction
The Town Clerk said that she would submit these to the Planning Department but that it may be after the deadlines
RESOLVED that the minutes are approved with the above amendments

110. Questions on the Minutes

- Minutes of the Special Meeting of the Council held on 26th February 2018
 - Minute 270 – CCTV
The Town Clerk apologised to the Town Council for an error made between which 26th the presentation would be on. The presentation is actually on 26th March 2018

- Minute 272b – Planning Law in Wales – Consultation Paper
The Town Clerk said that she had circulated the response from Conwy County Borough Council
- Minute 272c – Hanging Baskets & Other Planting
Councillor Edwards said that he was waiting for direction from Councillor E Hughes regarding the collection of the baskets
- Minute 277 – Review of Community & Town Council Sector
The Town Clerk informed Councillors that Janet Finch-Saunders AM/AC will be attending the Special Meeting of the Council on 26th March 2018 to discuss the Review
- Minute 286 – Staff Committee
Councillor Barber-Bailey said that she had not mislead the Council with the information she had supplied on salary percentages at the Town Council & other Town Councils

111. Town Clerk’s Report

Councillors received a report from the Assistant to the Town Clerk (Schedule A attached) along with the following additional items:

- a) Ysgol Maelgwyn Site, Pre-Planning Public Consultation Event
14/3/18, 4pm to 7pm, Llandudno Junction Community Club
- b) Community Asset Transfer Conference
26/3/18, Glasdir Conference Centre, Llanrwst, 9:30am to 3pm
- c) Conwy Seed Fair
26/3/18, Conwy High Street, 9am to 4pm

The Mayor said that the Eisteddfod Appeal Committee would have stalls & refreshments in St.Mary’s Church Hall

- Point 4 – Plans for yellow lines on RSPB Conwy access road
RESOLVED that a letter of support for the proposal is written

112. Planning

a) Planning Applications

Councillors considered and commented on the planning applications as shown on the attached Schedule B

b) Planning Decisions Issued

There were no decisions

c) Proposal for Naming of a Street

Councillors discussed a proposal by Beech Developments to name a street on the new development at the junction of Marl Lane & the A470 “Llys Marl”.

Councillors felt that the name was unimaginative & too similar to other names in the area. Alternative suggestions were:

- Llys Avro Anson
- Llys Bodysgallen
- Llys Wynne
- Base the name on Ffordd y Cymry Brenhinol

RESOLVED that the suggestions are passed to Regulatory Services, CCBC

d) Consultation on Edition 10 of Planning Policy Wales

Councillors received details of the consultation

RESOLVED that the consultation is not considered

113. Defra & Welsh Government Consultation on Proposals to Tackle Crime & Poor Performance in the Waste Sector & Introduce a New Fixed Penalty for the Waste Duty of Care

Councillors discussed the consultation but felt that it was not appropriate for the Town Council to make a response. Councillors may respond individually if they wish.

Concern was expressed about the charging at the disposal centre in Mochdre but the Councillors welcomed the increased activity regarding tackling litter on the beaches

114. Bus Shelters

Councillors received a report from Externiture regarding the state of repair of the two Victorian shelters in Conwy owned by the Town Council.

They have recommended work to be carried out on both & have estimated this at £4,870 for the Rose Hill Street shelter £3,240 for the Castle Street shelter.

Councillors felt that the work needed to be undertaken before any further repairs were incurred

RESOLVED that the work is deferred until the new Town Clerk is in post to find local tradesmen to undertake the work

115. Hanging Baskets

RESOLVED that the agenda item is deferred to a future meeting

116. Dementia Friendly Communities

Councillor Barber-Bailey gave a report on Dementia-Friendly Communities after attending a conference.

Deganwy is in the process of becoming a Dementia Friendly community. There is a Dementia Friendly café held in All Saints Church on the first Monday of the month

RESOLVED that:

- a) the Dementia Friendly Communities Co-ordinator for North Wales is invited to a meeting
- b) Conwy & Llandudno Junction look to become Dementia Friendly communities
- c) Councillors consider training as "Dementia Friends"

117. Review of Community & Town Council Sector

The Town Clerk gave a report on the workshop she had attended on 6th March 2018 regarding the review.

A response to the review is required by 6th April 2018 & the matter will be discussed by the Town Council at the Special Meeting of the Council on 26th March 2018

RESOLVED that the questions are sent to Councillors before the meeting so they can draft their responses

118. Independent Remuneration Panel for Wales Annual Report – February 2018

Councillors received the Annual Report.

The Town Clerk said that she would put the item on a future agenda to discuss the adoption of the determinations

119. Funding to Support the Initial Setting Up of Joint Arrangements 2018-19

Councillors discussed the paper from the Welsh Government offering funding. The closing date for applications is 20th April 2018.

Councillors felt that it was too soon to consider joint arrangements as no conversations had been had with other Town & Community Councils and no projects had been identified or considered.

120. Conwy Town Council Website

RESOLVED that Councillors Leighton-Jones & T Hughes join Councillor H Roberts on the Working Party. Councillor Barber-Bailey said that she would be happy to help with editing the website.

121. Town Clerk Vacancy

a) The Town Clerk informed Councillors that she had been quoted £539 plus vat for a 2 week advertising package with the Trinity Mirror group. To advertise with the Society of Local Council Clerks for 2 weeks would cost between £175 plus vat & £195 plus vat depending on the package chosen.

The Town Clerk said that the vacancy would also be posted on the Town Council website and sent to the Clwyd & Gwynedd branches of the SLCC

RESOLVED that the vacancy is advertised with the Trinity Mirror group & the SLCC Gold package at £195 plus vat

b) The Town Clerk outlined the recruitment timetable:

- Weeks commencing 19/3/18 & 26/3/18 - advertise post
- 13/4/18 – Closing date for applications
- 25/4/18 – Staff Committee meets to select interviewees
- 2/5/18 – Interviews & appointment

The Town Clerk said that as her last day as Town Clerk & Responsible Financial Officer is to be 31st May 2018 the Town Council could be without a Town Clerk for a few weeks.

RESOLVED that the timetable for recruitment is accepted

122. Society of Local Council Clerks Regional Training Seminar 2018

The Town Clerk informed Councillors that the SLCC is holding a Regional Training Seminar on 5/9/18 in Llandudno

RESOLVED that a place is booked for the new Town Clerk

123. Deganwy & Marl Ward Vacancies

The Town Clerk informed Councillors that elections will be held on 29th March 2018 with two candidates standing in each ward.

Councillors were informed that notices had been posted up on 5th March 2018 advertising the second vacancy in Deganwy.

124. Nomination for Mayor 2018/19

It was proposed by Councillor E Hughes, seconded by Councillor E Leighton-Jones, and

RESOLVED that Councillor Cotton is appointed as Town Mayor-elect for the Municipal Year 2018/19.

The Mayor congratulated Councillor Cotton who thanked the Council for electing her as Mayor

125. Nomination for Deputy Mayor 2018/19

It was proposed by Councillor J Vaughan, seconded by Councillor James, and

RESOLVED that Councillor Edwards is appointed as Deputy Town Mayor-elect for the Municipal Year 2018/19.

The Mayor congratulated Councillor Edwards who thanked the Council for electing him as Deputy Mayor.

126. Honorary Bailies 2018/19

Councillors made nominations for Honorary Bailies 2018/19

RESOLVED to invite Tony Tobin & Ray Castle to become Honorary Bailies.

127. Approval of Payments

RESOLVED that the following payments are approved:

- a) Councillor H. Roberts – Expenses - £145.10
- b) Conwy County Borough Council – Provision of 8 New HD IP CCTV Cameras - £8,000.00
- c) Conwy County Borough Council – 21/2/18, Hire of Room in Conwy Business Centre for Interview plus Refreshments - £25.30 plus vat
- d) Dŵr Cymru Cyf – Water Services for Llywelyn Fountain, Lancaster Square, Conwy - £56.01

Along with the following payment:

- e) British Telecommunications Plc. – Guildhall Broadband 1/3/18 to 31/5/18 - £128.80 plus vat

128. Cash Payments

RESOLVED that the list of Cash Payments Sheet 110 is approved as tabled

129. List of Cheques

RESOLVED that the list of Cheques Sheet 387 is approved as tabled

130. Mayoral Announcements

The Mayor had attended a number of events over the last six weeks including the Mayor of Llandudno's Charity Ball. He had presented his favourite records on a visit to the Mothers' Union in Deganwy & unveiled a plaque at the Conwy Community Orchard.

The Mayor had attended meeting of the Steering Group of the Edward 1 Castles in Wales & a Fairtrade event at the RSPB Reserve in Llandudno Junction.

The Mayor had hosted a group of French students at a visit to the Guildhall & attended Peniel Chapel on St.David's Day for a Cawl lunch where £500 was raised for the 2019 Eisteddfod.

The Mayor reminded the Town Council that the Dementia Friendly Café will be held at All Saints' Church, Deganwy on the first Monday of each month & he had visited the first event.

Honorary Burgess, Betty Pattinson had celebrated her 90th birthday with the Mayor & a few Councillors attending the party.

On 8th March, International Womens' Day was celebrated in the Guildhall for the first time in Conwy. The local Womens' Institute attended & listened to a talk by Barbara Lawson-Reay & singing from Sian Roberts. Following the event the Castle was floodlit in purple.

Councillor T Hughes had brought along some elderly residents to visit the Guildhall on 11th March. She thanked the Mayor & Mayoress for attending.

131. Questions from the Residents

There were no questions from residents

There being no further business the Meeting was closed at 7:55pm