

**MEETING OF THE TOWN COUNCIL**

**Monday 12<sup>th</sup> May 2014**

**TOWN CLERK'S REPORT**

**1. Conwy County Borough Council**

**Joint Communities & Customers Overview & Scrutiny Committee**

With the agreement of the Chair, the meeting of the Joint Communities & Customers Overview & Scrutiny Committee scheduled for 9/6/14 at 2pm has been cancelled & has been re-arranged for 23/7/14 at 2pm

**2. Cruse Bereavement Care – We Need Volunteers**

Cruse North Wales Children & Young People's service need more Bereavement Volunteers...could you help?

Would you like to:

- Help support a bereaved child or young person
- Share your skills & knowledge with a group of caring individuals
- Gain training & experience in bereavement support
- Experience a sense of pride & satisfaction for the time & support you give

We are looking for volunteers who have at least 2 years' experience of working with children or young people (paid or voluntary), some regular spare time to give & a desire to be involved. You will need to be able to attend:

- A pre course interview on 16<sup>th</sup> or 17<sup>th</sup> August 2014
- A 9 day training course (Llandudno on 20<sup>th</sup> & 21<sup>st</sup> Sept, 4<sup>th</sup>, 5<sup>th</sup>, 18<sup>th</sup> & 19<sup>th</sup> Oct, 8<sup>th</sup>, 9<sup>th</sup> & 22<sup>nd</sup> Nov 2014) & complete related course work
- A post course interview on 6<sup>th</sup> or 7<sup>th</sup> Dec 2014
- An induction day on 10<sup>th</sup> or 11<sup>th</sup> Jan 2015, then complete at least 15 hours of training thereafter per year as well as attend regular supervision sessions & C&YP meetings

There will be a £50 materials charge for the course

Interested? Then contact us asap as spaces are limited on 07534 924021 or [deborah@crusecymru.org.uk](mailto:deborah@crusecymru.org.uk). The closing date for applications is 11/7/14.

Cruse Bereavement Care Wales's vision is that all bereaved people have somewhere to turn when someone dies.

Every hour of time given by a volunteer helps a child or young person face the future knowing that they are not alone...

**3. CAIS "Listen In" Service**

CAIS's "Listen In" service offers practical & emotional support to family members & carers of veterans that are experiencing psychosocial problems. We can deliver friends & family members with the Mental Health first aid training, give them the knowledge & skills needed to cope with & recognise mental illness & psychosocial problem at the early stages. "Listen In" also works closely alongside "Change Step" a peer mentoring & advice service for Veterans by Veterans. For more information email

[lisa.thompson@cais.org.uk](mailto:lisa.thompson@cais.org.uk)

**4. Funding**

**Let's Talk £3m**

You could share in a £3m investment opportunity to get more people involved in sport & exercise – & there's a chance to find out more. To mark Commonwealth Games year, Sport Wales has launched £3m of investment into community sport across Wales to

tackle known gaps in participation amongst women & girls, the BME community, disabled people & those living in poorer parts of the country. £1.5m of the National Lottery funding available through the *Calls4Action project* will be invested into addressing the barriers currently preventing young women & girls from participating in sport. A further £1.5m will look to tackle inequalities around areas of poverty, disability & BME communities. Information events are being held in May to give more detail on the funding to individuals, groups & organisations. Importantly, you don't need to be a sporting expert to get involved but have ideas & opportunities to get more people active. A Calls4Action information event is taking place on 13/5/14 at Plas Menai, 1.30pm–3.30pm. For more information & to confirm your place contact [calls4action@jamjar-pr.co.uk](mailto:calls4action@jamjar-pr.co.uk) or 01446 771265. Alternatively, if you have a good idea & would like to find out more about Calls4Action contact Sport Wales on 02920 338246 or email [c4a@sportwales.org.uk](mailto:c4a@sportwales.org.uk) or visit [www.sportwales.org.uk/calls4action](http://www.sportwales.org.uk/calls4action). For more on Sport Wales investment opportunities visit [www.sportwales.org.uk/funding](http://www.sportwales.org.uk/funding)

## 5. Courses/Workshops/Training/Conferences

### a) Historic Towns Forum

- Historic Built Environment Seminars - The New Towns Agenda – Masterplanning for new towns, garden cities & urban extensions in the historic environment – theory, practice & examples

The Historic Towns Forum, the Association of Small Historic Towns and Villages, & Kellogg College are pleased to announce the inaugural series of Historic Built Environment Seminars. Beginning in 2014, these seminars will address current & contentious topics within the historic built environment, fostering academic dialogue, professional practice & providing an arena in which the public, private, civic & academic sectors can engage in heated & healthy debate about all aspects of the topic in hand. The seminar series will be accompanied by published proceedings each following year.

Seminars begin with wine and nibbles at 7pm, followed by the seminar & discussion at 7.30pm. The event will finish at 9pm. The seminars are:

- o 3 June Steven Bee, *Steven Bee Urban Counsel*, on *Urban extensions & 'Poundbury-Lite'*
- o 14 October Peter Larkham, *Birmingham City University*, on *Conserving the post-Second World War reconstruction: a contentious idea*

These are free events. For more information contact the Town Clerk

- Neighbourhood Planning – how to do it with heritage

There are now around 1,000 Neighbourhood Plans being prepared around the country & heritage is a significant issue for many of them. HTF Chair, Dave Chetwyn, will facilitate a practical workshop to show how to deal with heritage through the Neighbourhood Plan process. Dave is Managing Director of Urban Vision Enterprise, Planning Advisor to Locality, author of the Locality Neighbourhood Planning Roadmap Guide & he has acted as a neighbourhood plan independent examiner. He will be joined by speakers from DCLG & local case studies now putting their plans into practice.

Mawby Room, Kellogg College Oxford, 60-62 Banbury Road, Oxford OX141PN

This event is likely to be oversubscribed so early registration is required

For more information contact the Town Clerk

**b) One Voice Wales**

- i) Information Management  
15/5/14, Mold, 6:30pm to 9pm, £40  
To provide Councils with a better understanding of the legislation relating to Data Protection & Freedom of Information
- ii) Chairing Skills  
21/5/14, Caernarfon, 6:30pm to 9pm, £40  
To explore the role of the Chair & to consider the associated issues & highlight effective approaches to effective chairing of meetings
- iii) Informing the Public, Community & Town Council Workshops 2014  
6:30pm to 9pm, £15, Mold  
Community & Town Councils have obligations under both Data Protection & Freedom of Information Acts. Failure to meet these obligations could result in a substantial fine or legal proceedings. The Information Commissioner's Office is the UK regulator for both Acts. Our Wales office, in conjunction with One Voice Wales, is delivering a series of workshops across Wales for both staff & Councillors. The workshops will explain how the Acts apply to T&CCs & will use a combination of presentation & realistic scenarios to help you understand your obligations, including:
- Keeping personal information secure
  - Responding to Freedom of Information requests
  - Responding to requests for personal information
- iv) One Voice Wales Courses  
One Voice Wales are running a number of other courses in the evenings relating to Town & Community Council business over the next few months.

For more information on all of the above please contact the Town Clerk

**c) Conwy County Borough Council – Learning & Development for Conwy 2014/15**

CCBC run various courses which can be accessed by Town & Community Councils. For more information please contact the Town Clerk

**d) Welsh Language Skills for Managers**

9<sup>th</sup>, 10<sup>th</sup>, 19<sup>th</sup> & 26<sup>th</sup> June, Conwy

The course is aimed at Welsh speaking managers who are fluent Welsh speakers within the social context but lack the confidence to use their Welsh fully within their professional roles. The course is aimed at managers who wish to boost their language confidence levels & competencies within their work context. The course aims to build the confidence of Welsh speaking managers & develop their Welsh language skills in order that they may increase their use of Welsh at work

For more information call 01239 711668 or email [kelly.davies@iaith.eu](mailto:kelly.davies@iaith.eu)

**e) Introduction to Data Protection & Confidentiality**

24/6/14, Rhyl

It is important to be aware of your requirements relating to the Data Protection Act of 1998 in order to be sure what you are doing relating to data is lawful. There are heavy fines for breaches of data protection. In this course you will learn to be familiar with the 8 principles of data protection as set out in the Act & understand what information is classed as “personal data” & apply it to your work setting. You will also find out the legal obligations of a data controller & discover how & when to report any breaches of data confidentiality. To book call the WCVA on 0800 2888 329 or email [help@wcva.org.uk](mailto:help@wcva.org.uk)

## 6. Events

### a) Degrees of Silence

The Trustees of the Chardon Trust would like to invite you to the launch of our new exhibition, *Degrees of Silence*, which is to be held at Llandudno Museum on the 28th May at 7pm. During the early years of Queen Victoria's reign, a beautiful pictorial dictionary was created by a young deaf girl, Eliza Pughe, who lived in Anglesey. Eliza was taught at home long before education for deaf children became compulsory, offering us an insight into life in north west Wales at that time. This exhibition uses Eliza's book & her story to explore aspects of hearing loss, deafness & communication. The Trustees are delighted to be loaning Eliza's book from the National Library of Wales, Aberystwyth. We hope you will join us in celebrating the launch of this fascinating exhibition. Please RSVP by 10th May to Helen Bradley – [Helen.bradley@conwy.gov.uk](mailto:Helen.bradley@conwy.gov.uk) (01492 575 535). *The exhibition is a North Wales Museums Partnership touring exhibition, supported by CyMAL.*

### b) Croquet

Llanfairfechan & North Wales Croquet Club

A game for all ages. Low membership fees, free use of playing equipment & free tuition for members. For details call 01248 680861 or email [gmllewellyn@gmail.com](mailto:gmllewellyn@gmail.com)

### c) Conwy Connect for Learning Disabilities – Social & Leisure Opportunities

13/5/14, 10:30am to 2pm, Colwyn Bay Cricket Club, Rhos on Sea

Hear about the work of the Outdoor Partnership. An opportunity to find out more about social & leisure clubs in your area. Contribute & have your say on what is important to you. Suggest future activities.

Who can attend? People with a learning disability, parent/carers, providers, voluntary & statutory organisations. For further information call 01492 536486 or email [conwy.connect:virgin.net](mailto:conwy.connect:virgin.net)

### d) Cerdded Conwy Walks – Bluebell Circular Walk

Please note that the walk is on Saturday 17<sup>th</sup> May not Sunday as advertised in the Spring Walks programme.

A morning stroll taking in the fantastic bluebell display of the Woodland Trust's Coed Bron Garth & the adjacent St.Cystennin's Church. Refreshments will be available in the Church.

Duration: 2.5 hours, Distance: 2km/0.6 miles, Easy/Moderate, Meet: 10:45am, public car park (layby) near Tan y Bryn Caravan Park, Bryn Pydew, LL31 9JZ

To book call 0845 293 5785 or email [kyliejonesmattcock@woodlandtrust.org.uk](mailto:kyliejonesmattcock@woodlandtrust.org.uk)

## 7. Newsletters

### Clerks & Councils Direct

The May 2014 edition is available on the Chamber table in the Guildhall

## 8. Welsh Government Consultations

### Education & Skills

The Education (School Development Plans)(Wales) Regulations 2014

Closing Date 21/7/14

### Environment & Countryside

Consultation on the Diseases of Swine Regulations 2014

Closing Date 27/5/14

Review on disposing of Higher Activity Radioactive Waste

Closing Date 24/6/14

Guidance on separate collection of waste

Closing Date 21/7/14

### Health & Social Care

Review of the Individual Patient Funding Request (IPFR) process in Wales

Closing Date 25/6/14