

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON
MONDAY, 12TH SEPTEMBER 2016**

PRESENT : Councillors P Hart (Town Mayor), B Chapman, R Parker, L Hughes, B James, A James, C Rigal, H Roberts, S Cotton, T James, S Allardice, J Hughes.

APOLOGIES : V Macdonald, G Edwards, E Leighton-Jones

In Attendance: Helen Barritt (Town Clerk)

Prayers : The Mayor's Chaplain, The Reverend Peter Walker led Members in prayer.

Declaration of Interest – Code of Local Government Conduct:

Agenda Item 7a Planning Applications – Councillor S Allardice is on the Planning Committee of Conwy County Borough Council

Minute Number

43. Minutes of the Council & Committees

- Minutes of the Town Council meeting held on 1st August 2016
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Staff Committee held on 30th August 2016
The minutes could not be approved due to the absence of the Chairman and Vice Chairman
- Minutes of the Special Meeting of the Council held on 30th August 2016
RESOLVED that the minutes are ACCEPTED and APPROVED

44. Questions on the Minutes

- a) Town Council meeting held on 1st August 2016
 - Minute 23, Conwy Bowling Club
The Town Clerk reported that the Bowling Club had taken delivery of the new storage container. Councillor Allardice reported that the County Council are to attend to the sea wall
 - Minute 25a, Planning Notice of Appeal
The Town Clerk reminded Councillors that there would be a meeting of the Open Spaces Working Party on Monday 19th September at 5:30pm in the Guildhall to discuss the impending Appeal by Public Inquiry for the proposed development on Sychnant Pass, Conwy by Beech Developments (NW) Ltd.
 - Minute 25a, Memorial Plaques, Chapel Street, Conwy
The Town Clerk reported that she had not heard back from A C Lambert & Son Ltd. regarding the renovation of the plaques and that she still had to speak to the Caretaker about painting the bench
 - Minute 27c, Welsh Government Consultation Document – Technical Advice Note 24: The Historic Environment

The Town Clerk reminded Councillors that they are to discuss a response to this consultation at the Special Meeting on 26th September 2016

- Minute 29, Bus Shelters

The Town Clerk informed Councillors that she was still waiting for a reply from the County Council

- Minute 31, Litter in Conwy

The Town Clerk informed Councillors that she was still waiting for a reply from the Environment, Roads & Facilities department of the County Council and that she had heard that Mr Williams, the Street Operative in Conwy was being relocated to Rhos on Sea

- Minute 32, Seagulls

The Town Clerk informed Councillors that she was still waiting for a reply from the Environment, Roads & Facilities department of the County Council. She also informed Councillors that Mr Bunn had said that reports in the newspapers that the hawks were being paid to patrol Conwy by residents were not correct. Residents were paying to have a hawk in their own gardens

- Minute 33, Local Government Re-organisation & Boundary Changes

The Town Clerk reminded Councillors that they are to discuss a response to this consultation at the Special Meeting on 26th September 2016

- Minute 37, Honorary Bailies

Councillors were reminded that the ceremony would now take place after the Town Council meeting on 24th October 2016

b) Special Meeting of the Council held on 30th August 2016

- Minute 94, Planning Application 0/43059, Beech Developments (NW) Ltd.

The Town Clerk reminded Councillors that there would be a meeting of the Open Spaces Working Party on Monday 19th September at 5:30pm in the Guildhall to discuss the application

- Minute 97, St.Mary'sWell, Llanrhos

The Town Clerk read an email of thanks from the Vice-Chairman of Deganwy Local History Group for the offer to consider grant funding to help with the future maintenance of the fence & gate

- Minute 99, Barclays Bank, Llandudno Junction

The Town Clerk informed Councillors that Mr Dhaliwal, Community Banking Director, North Wales & Shropshire/West Region, Barclays Bank Plc was willing to meet 2 Councillors at 2pm on 11th October 2016 at the Llandudno branch to discuss the proposed closure. Alternatively, he was willing to meet 1 Councillor at the Llandudno Junction branch.

The Town Clerk said that she would email Councillors with the details

45. Town Clerk's Report

Councillors RECEIVED the Town Clerk's report (Schedule A)

The Town Clerk read out the following additional items:

a) Gas Pipe Upgrade, Castle Street, Conwy

The Town Clerk informed Councillors that the work due to start on 12th September 2016 had now been delayed until 17th September 2016. The work is still expected to be finished by 21st September 2016 as Wales & West Utilities intend to work long hours and at the weekend

b) **One Voice Wales Training Programme**

The training schedule for September 2016 to December 2016 has been released. The Town Clerk will forward the dates & courses to Councillors

c) **Clerks & Councils Direct**

The September 2016 issue is on the Chamber table in the Guildhall. The Town Clerk said that she had highlighted pages with articles of interest

46. Planning

a) Planning Applications

Councillors considered the applications on (Schedule B) attached hereto and made RECOMMENDATIONS and COMMENTS as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Conwy County Borough Council Consultation: LDP36 – Shop Front Design Supplementary Planning Guidance

Councillors RECEIVED and NOTED details of the consultation

47. Establishment of a Flood & Coastal Erosion Committee – Welsh Government Consultation

Councillors RECEIVED details of the consultation

RESOLVED that the Town Council responds to the consultation and it is included on a future agenda

48. Open Doors 2016

Councillors agreed that the event had been a success and well organised. The Guildhall was visited by both tourists and local residents. Even though the event was amply stewarded, Councillors felt they had made the right decision not to have the Mace on display.

Councillors felt that the event had come a long way since first taking part. The standard of presentations is excellent, the new Guildhall leaflet is very good and the public are showing a keen interest, spending time looking at the items on display and meeting the Councillors.

Councillor A James was thanked for his work on the Somme presentation.

Councillors suggested that it would be a good idea to open the Guildhall every 6 months and even invite primary school children on a special visit.

Improvements suggested included better signage and possibly printing the Guildhall leaflet in other languages, particularly Welsh.

The Mayor thanked everyone for helping make the event a success, the Committee, those who had come in to set up the day before and the Assistant to the Town Clerk for her hard work.

49. Christmas Lights

Councillors RECEIVED a quote from Bebbington & Wilson Limited for the installation of the 2016 Christmas lights. This is the second year of the 3 year contract. The quote is the same as last year as there had been no changes, £14,487.50 plus vat. The Town Clerk said that there may be some remedial work to infrastructure to be undertaken

RESOLVED that the quote is accepted

50. Relocation of Litter Bin, High Street, Conwy

Councillors RECEIVED a request to relocate the litter bin located outside 22 High Street, Conwy. As the Town Council had contributed to the purchase of the litter bin, the County Council were seeking the Town Council's permission.

Councillors said that they did not want the litter bin to be taken away.

RESOLVED that the litter bin is relocated to a position that does not make it a hazard.

51. PRS Licence

Councillors RECEIVED a quote of £424.68 plus vat for PRS licences for Conwy, Llandudno Junction & Deganwy Christmas events. The licences will run until 24/8/17

RESOLVED that the quote is accepted

52. Newspaper Cuttings

The Town Clerk asked if any Councillors were able to help with the newspaper cuttings.

Councillors J Hughes and T.James volunteered to help out.

53. Approval of Payments

RESOLVED that the following payments are approved:

- a) A.Slater – Guildhall & Bus Shelter Windows, 4 Weeks to 26th August 2016 - £170.00
- b) MSI Alarms Ltd. – Annual 2 Star Service Contract for Intruder Alarm, Guildhall, 30/9/16 to 29/9/17 - £302.00 plus vat
- c) Business Systems (North Wales) Ltd. – 2,7776 Mono Copies and 181 Colour Copies, 30/7/16 to 31/8/16 - £17.51 plus vat

54. Cash Payments

There were no Cash Payments

55. List of Cheques

RESOLVED that the list of cheques 350, is approved for payment (Schedule C)

The Mayor allowed the following item as a matter of urgency

56. Home-Start Conwy

Home-Start Conwy had received a grant of £300 from the Town Council for a trip to Chester Zoo. Unfortunately, due to the excessive cost this had to be cancelled.

Home-Start Conwy have asked if the grant could be used for the Christmas Family Party instead.

RESOLVED that the request is allowed.

57. Mayoral Announcements

The Mayor gave a report on events and functions she had attended in recent weeks. These included the CHAPS AGM where she had been made President for the year.

The Mayor & her Consort had been witnesses for a German couple who were married in the Guildhall. The ceremony was also attended by Councillor J Hughes and the staff.

Clwb Yr Efail held an Open Evening following the refurbishment. The Mayor thanked all the Councillors who had helped.

She also thanked all those who had attended her Garden Party and for their donations.

The Mayor once again thanked the Deputy Mayor for representing her at events she was unable to attend due to her busy schedule.

58. Questions from the Residents

There were no questions from residents

There being no further business, the meeting was closed at 7:33pm