

CYNGOR TREF CONWY TOWN COUNCIL

MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)
HELD ON MONDAY, 7th JULY 2014

PRESENT : Councillors – R Parker (Town Mayor), E Leighton Jones (Chair), V Macdonald, H Roberts, S Allardice, B Chapman, P Hart, T James, C Rigal

IN ATTENDANCE : Helen Armitage (Town Clerk)
Pastor S Houghton, i61 Church
Mr D Dudley, Environment Officer, Conwy County Borough Council
Ms J Smith, Conwy Community Play Areas

APOLOGIES : Councillors – E Hughes, S Cotton, J Fallon, G Edwards

Declarations of Interest – Code of Local Government Conduct :

Agenda Item 19b, Guildhall Room Hire Rates – The Mayor and Councillor Macdonald run Conwy Ensemble

Minute Number

44. Llandudno Junction Fun Day

The Chairman welcomed Pastor Houghton to the meeting.

Pastor Houghton explained how he had set up the i61 Church and that its aim was to connect with the community and improve peoples' lives. The church works with other organisations to serve the community. The Llandudno Junction Fun Day will be held on 19th July from 1pm to 5pm on the football field by the flyover. All rides will be free. The day will not be used to recruit members to the church.

The Pastor also outlined the "£10 Challenge", which raised £10k in 2013 for local charities. He "challenged" Members to take the "Challenge".

The church has also organised "Christmas Cracker", where they serve a dinner to people on their own on Christmas Day, and the "Backpack Project" for children moving to senior school.

Pastor Houghton said that the church was keen to take on the Deganwy library building should it become available, as a base for carrying out work during the week.

The profile of the church is mainly families and young people, who are attracted to the contemporary theme. It is affiliated to the Evangelical Alliance in Wales and is self-governing. It has good relationships with churches in Llandudno and the Presbyterian Church in Llandudno Junction.

The Chairman thanked the Pastor for his presentation and wished him good luck for the Fun Day.

Pastor Houghton left the meeting at this juncture.

45. Minutes

- Minutes of the Staff Committee meeting held on 30th June 2014
RESOLVED that the minutes are ACCEPTED and APPROVED

46. Questions on the Minutes

a) Staff Committee held on 30th June 2014

Minute 6a, Appointment of Assistant to the Town Clerk

The Town Clerk informed Members that all 5 shortlisted candidates had accepted their invitations to attend an interview on 9th July 2014

RESOLVED that:

i)Councillor Macdonald greets the candidates when they arrive

ii)Members of the Staff Committee, Councillor Macdonald and the Town Clerk arrive by 6:15pm at the latest for interviews to commence at 6:30pm

47. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Town Clerk reported the following additional items:

- a) Members were informed that Honorary Burgess Mrs G Hackworth had returned home from hospital
RESOLVED that the Mayor's Secretary organises flowers to be sent if Honorary Burgess Mrs Hackworth's daughter thinks it appropriate
- b) Conwy County Borough Council Planning Committee will be undertaking a site visit on 8/7/14 to Deganwy Castle Hotel at 11:45pm. The planned visit to 27 Deganwy Road, Deganwy at 12:05pm had been cancelled due to the application being withdrawn from the planning agenda
- c) The Big North Wales Co-Production Meet Up: "Skills, stories and sharing what works" – Parc Eirias, Colwyn Bay, 8/7/14 10am to 5pm
- d) Summer afternoon cream tea & fun – Llanrhos Old School, 14/7/14, 2pm to 4pm, £3

48. Planning

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

Councillor Chapman left the meeting at this juncture

The order of the meeting was changed with the permission of the Chairman

49. Conwy Community Play Areas

Mr Dudley reappraised Members of the ideas for Gyffin & Bodlondeb play areas along with the costs for the scheme and the funding.

Conwy County Borough Council are looking for the 11% match funding (circa £3.3k) for the WREN grant for the improvements to Bodlondeb play area plus a contribution of £5k to £10k each year for maintenance. The grant funding is required for the next application round in October 2014. If the full amount of the maintenance contribution is not used on Bodlondeb play area the excess will be used to maintain other play areas in the community. If the maintenance was above the contribution in any one year, Conwy County Borough Council would fund the excess. Llandudno and Bay of Colwyn Town Councils are already contributing towards the maintenance.

Members said that they had always wanted to support the communities playgrounds.

Mr Dudley said that these areas could become "destination playgrounds", where children travel to play there.

RESOLVED that:

- a) The Town Council provide the 11% match grant funding from the Community Development Fund
- b) The Town Council precepts for the maintenance contribution in 2014/16
- c) The Town Council provides a letter of support for the plans for Gyffin play area

50. New Primary School, Llandudno Junction

Members received a report on the Public Meeting held on 3rd July regarding the proposal for a new primary school in Llandudno Junction.

Parents are keen to have another meeting and it was suggested that it should be held when Conwy County Borough officers are able to attend.

Members discussed the "call in" process for the plan.

51. North Wales Walled Towns Friendship Circle

Members received a report on the quarterly meeting held on 12th June 2014.

The Circle is concerned about the attendance at quarterly meetings.

The Car Rally has been cancelled this year as there is little time for a new organiser to be found.

The Symposium is to be held at Chichester in September

The Circle was calling for nominations for an award of Honorary Membership

RESOLVED that:

a)The Town Clerk contacts the Circle Secretary regarding the names of the members of the Marketing group

b)Honorary Burgess Mrs Linda Thorp is nominated for Honorary Membership

52. Llandudno Junction Regeneration Scheme

Members received an update on the Scheme.

A second sculpture is to be installed in Cae Derw in the next few weeks. Ysgol Nant y Coed has chosen the design

The refurbishment of housing in Broad Street is to go ahead and all odd numbered houses (with the exception of number 15) will be completed by March 2015

53. Conwy & Deganwy Noticeboards

The Town Clerk reported that she had 2 quotes for the manufacture and installation of the noticeboards but Conwy County Borough Council had requested more information. They had asked for:

-A detailed location plan

-Scale drawing of the noticeboards

RESOLVED that the Town Clerk obtains quotes from architects to obtain these documents

54. Ward Meetings

Llandudno Junction Members had met before the Special Meeting and their main point of discussion had been the plans for the new school.

They were also concerned about the lack of visibility of PCSOs in the community

55. Llandudno Junction Football Club

The Town Clerk circulated quotes and accounts for the ground maintenance and repair, a new mower and the replacement dug outs.

Members were concerned that if the work on the dug outs was not completed before the beginning of the season the Club would not fulfil FAW requirements and would not be able to continue the work they do for the community.

Members felt that there needed to be a defined policy for the Community Development Fund

RESOLVED that:

a)Llandudno Junction Football Club are awarded a grant of £2,950 for the repairs to the dug outs to be met out of Reserves

b)Members are given time to consider the other requests for funding from the Football Club

c)The Town Council puts together a policy for the distribution of Community Development Fund grants

56. Deganwy Vacancy

The Town Clerk informed Members that an election had not been called. Therefore, the Town Council Would need to begin the co-option process to fill the vacancy. The Town Clerk would be distributing "Notice of Co-option" notices over the next few days.

RESOLVED that the meeting to hold co-option interviews is held on 6th August 2014 at 6:30pm in the Guildhall, Conwy

57. Town Council Insurance

The Town Clerk presented Members with 3 quotes for the renewal of the insurance premium. All 3 quotes were for a 3 year agreement

RESOLVED that the quote from Zurich for a 3 year agreement was accepted with the annual premium for 2014/15 (commencing 22nd July 2014) being £2,316.13

58. Civic Sunday

The Town Clerk outlined the arrangements for Civic Sunday and presented the Risk Assessment, which resulted in a “low risk”. She had also received a quote for road closure signage from JT&M Signs Ltd for £90 plus vat for 3 signs

RESOLVED that:

- a) The Risk Assessment is accepted
- b) The quote from JT&M Signs Ltd for £90 plus vat is approved

59. “Constable of the Castle”/Burgesses Charter/Honorary Bailiffs

RESOLVED that the agenda item is deferred to a future meeting

60. Guildhall Room Hire Rates

- a) To review the room hire rates for 2014/15
- b) To consider the letting of the Mayor’s Parlour to Conwy Ensemble
- c) To consider a policy regarding charging members of the public to enter the Guildhall

RESOLVED that the agenda item is deferred to a future meeting

61. Presentations to the Town Council

- a) To receive a request for a presentation from Conwy Civic Society
- b) To receive a request for a presentation from Vardre Bowling Club

RESOLVED that the agenda item is deferred to a future meeting

62. Capturing Memories

RESOLVED that the agenda item is deferred to a future meeting

63. Approval of Payments

RESOLVED that the following payments are approved:

- a) CIT Vendor Finance (UK) Limited – Photocopier Rental 28/7/14 to 27/10/14 - £220.98 + vat along with the following additional payments:
- b) A. Slater – Guildhall and Bus Shelter Windows for the 4 weeks ended 4/7/14 - £160.00
- c) BT Payment Services Limited – Guildhall Alarm 2/4/14 to 1/7/14 - £50.89 plus vat

64. Cash Payments

There were no cash payments

65. List of Cheques

RESOLVED that the list of cheques 296, as tabled, is approved for payment (Schedule C)

There being no further business, the meeting was closed at 8:36pm