

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 14th MARCH 2016

PRESENT: Councillors E Leighton-Jones (Town Mayor), Pat Hart (Chair) V Macdonald, R Parker, S Allardice, B Chapman, B James, S Cotton, J Hughes, T James, E Hughes, A James, C Rigal, H Roberts,

IN ATTENDANCE: Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)
Ela Fôn Williams, Community, Culture & Heritage Officer, Conwy County Borough Council
Meira Woosnam, Rural Enabling Officer, Conwy County Borough Council

APOLOGIES: Councillor - G Edwards

Declarations of Interest – Code of Local Government Conduct:

Agenda Item:

Agenda Item 5a – Planning Applications

Councillor Allardice is a member of Conwy County Borough Council Planning Committee

Agenda Item 12 – Deganwy Community Hub

Councillor Cotton is Treasurer of Deganwy Community Hub

Minute Number

273. Rural Development Programme in Rural Conwy

Members RECEIVED a presentation from Ms Ela Fôn Williams & Ms Meira Woosnam, Conwy County Borough Council. The Rural Community Development Fund is a Capital Grant Scheme aimed at tackling poverty. The Leader approach of the programme deals with piloting & trialling innovative ideas. The programme is administered by the Welsh Government and is delivered by Conwy Cynhalioi. Members had the opportunity to ask questions.

The Chair & Members thanked Ms E F Williams & Ms M Woosnam for their informative presentation

274. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

275. Planning

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council & The Planning Inspectorate

276. Open Doors 2016

Members discussed holding the event again this year.

RESOLVED that the Open Doors Working Party arrange to meet. The members of the Working Party are: Councillors P Hart, B James, T James, A James, E Hughes, H Roberts, V Macdonald and R Parker

277. Hanging Baskets 2016

Members RECEIVED correspondence from Bryn Euryn Nursery emailed on 8th March 2016. Members were also given full details of the baskets which will be provided by Mr A Evans this year.

RESOLVED that:

- the Town Clerk writes to Bryn Euryn to thank them for the comments and to inform them that one of the Councillors did give feedback at the nursery. They will be considered next year
- Mr A Evans receives confirmation for the order of 114 baskets for 2016

278. North Wales Bluegrass Festival

Members RECEIVED a request for funding for the North Wales Bluegrass Festival to be held in 2016.

RESOLVED that full support is given and they are awarded the grant of £1500

279. Town Guide

Members have been appointed to the Town Guide Working Party they are: Councillors V Macdonald, B Chapman, S Cotton, E Leighton-Jones & J Hughes

RESOLVED that a Working Party meeting will be arranged

280. Platt Fields Car Park, Deganwy

Members discussed the proposal by Conwy County Borough Council to transfer the car park to Conwy Town Council. Councillor Cotton gave feedback from the Meeting of the Cabinet, Conwy County Borough Council held on 23rd February 2016.

RESOLVED that the information is NOTED and the Town Council awaits further information from Conwy County Borough Council

281. Bus Shelters

Members RECEIVED an email from the Senior Public Transport Office, Conwy County Borough Council regarding the Bus Shelter Maintenance Scheme.

Since the Scheme was introduced in 2011/12, the Town Council had contributed £11,000 (£250 per shelter in 2011/12 and 2012/13) £2,887.95 had been spent on maintenance of the shelters in the community and a new shelter in Deganwy. This leaves a balance of £8,112.05. No contributions had been collected in the last two financial years.

Over the last two years there had been a lack of progress on the maintenance programme. Conwy County Borough Council aim to restart the maintenance and would like to talk to the Town Council regarding the future.

Members were disappointed at the lack of maintenance on the shelters and were concerned as to their state.

282. Deganwy Community Hub

Councillor Cotton gave an update on the Lease of the Deganwy Community Hub. The committee had not yet secured charitable status and Conwy County Borough Council had extended deadline for this to be attained. The Town Clerk explained that funding from the Town Council could not be released until the new budget year 2016/17 and recommended that the Hub follow the grant procedure.

RESOLVED that the grant application process for large funding and the Community Development Fund is formalised.

283. Schedule of Meetings

Members RECEIVED the schedule of meetings for the Municipal Year 2016/17

RESOLVED that the schedule is approved & accepted (Schedule C)

284. Well Being of Future Generations (Wales) Act 2015

RESOLVED that the Town Clerk emails the details to Members

285. Principals of Good Administration and Good Records Management

RESOLVED that the Town Clerk emails the details to Members

286. John Ronald Cunningham Memorial Fund

Members discussed the appointment of a new trustee

RESOLVED that Mr David Rowley of Conwy Estuary Lions is approached and offered the position

287. Queen's 90th Birthday Commemorative Medal

Members RECEIVED details of the Commemorative Medal to celebrate the Queen's 90th Birthday. The cost for a Medal is £1.99 plus carriage £7.50 & vat with a minimum order of 50

RESOLVED that 50 are purchased

288. Approval of Payments

RESOLVED that the following payments are approved:

- a) Docucentric – 4189 Mono Photocopies 31/1/16 to 29/02/16 - £16.00 plus vat along with the additional payment:
- b) A. Slater – Guildhall & Bus Shelter windows – 4 weeks to 11/3/16 - £170
- c) Viking- Stationery & cleaning- £251.62 plus vat
- d) Homemade Hand-Delivered Meals Ltd- Civic Sunday Buffet Deposit - £50
- e) BT Payment Services Ltd- Internet Services 1/3/16 to 31/5/16 - £111.75 plus vat

289. Cash Payments

RESOLVED that the list of cash payments 98, is approved for payment (Schedule D)

290. List of Cheques

RESOLVED that the list of cheques 337, is approved for payment (Schedule E)

291. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 and with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

292. Honorary Bailies 2016

Members discussed nominations for the appointment of two Honorary Bailies 2016 and voted by secret ballot

RESOLVED that Mr David Rowley and Mr Trevor Jones are installed as Honorary Bailies at the Town Council meeting in September 2016.

There being no further business the meeting was closed at 8.56pm