

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

27th July 2015

To : The Town Mayor & Councillors

Dear Madam Mayor & Councillors

There will be a meeting of the **Town Council on Monday 14th September 2015 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Town Clerk & Responsible Financial Officer

A G E N D A

1. Prayers

2. Apologies

To receive apologies for absence

3. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

4. Aberconwy Ward Vacancy

To receive information from the Town Clerk.

5. Minutes

- To receive and approve the minutes of the Town Council meeting held on 3rd August 2015
- To receive and approve the minutes of the Special Meeting of the Council held on 1st September 2015

6. Questions on the Minutes

7. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

8. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

9. The Castles & Town Walls of King Edward in Gwynedd World Heritage Site: New Governance Arrangements & Development of a New Management Plan

To receive a report on the meeting of the Steering Group held on 8th September 2015

10. Open Doors 2015

To receive feedback on the event.

11. Christmas Lights

To receive an update from the Town Clerk.

12. Approval of Payments

To approve the following payments:

- a) Hopol Heating Ltd. – Annual Service of Guildhall Boiler - £50.00 plus vat
- b) Information Commissioner – Data Protection Registration, Annual Renewal Fee, 20/10/15 to 19/10/16 - £35.00
- c) MSI Alarms Ltd. – Annual Service Contract for Guildhall Intruder Alarm, 30/9/15 to 29/9/16 - £300 plus vat

13. Cash Payments

To receive the list of cash payments no.94 (to be tabled)

14. List of Cheques

To approve list of cheques no.322 (to be tabled)

15. Mayoral Announcements

16. Twenty minutes to be allocated to allow residents of the Conwy Community to question Town Councillors on matters of interest.