

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY**

**MINUTES OF THE TOWN COUNCIL
HELD ON MONDAY, 16th JANUARY 2017**

Present: Councillors – P Hart (Town Mayor), B Chapman (Deputy Mayor), V Macdonald, R Parker, J Hughes, E Leighton-Jones, B James, S Cotton, T James, E Hughes, A James, H Roberts

Apologies: Councillors S Allardice, G Edwards, C Rigal

In Attendance: Helen Barritt (Town Clerk)
Jane Hodgson (Acting Assistant to the Town Clerk)

Prayers: Mayor's Chaplain

Declaration of Interest – Code of Local Government Conduct:

- Agenda Item 4 Christmas Window Competition 2016 – Councillor H Roberts is family member of a winner
- Agenda Item 14 'Conwy Ensemble' – Councillors Macdonald & Parker are members of Conwy Ensemble

91. Christmas Window Competition 2016

Winners of the Christmas Window Competition 2016 were presented with their awards:

- Llandudno Junction: The Emporium
- Conwy: Yesteryear
- Deganwy: P3 Ladies Designerwear (in absentia – the Mayor will visit the shop to present the shield & certificate)
- Overall winner: Daisy Chain

The competition winners left the meeting at this juncture

92. Minutes

- **RESOLVED** to approve the minutes of the Town Council meeting held on 5th December 2016
- **RESOLVED** to approve the minutes of the Staff Committee meeting held on 3rd January 2017
- **RESOLVED** to approve the minutes of the Special Meeting of the Council held on 3rd January 2017

93. Questions on the Minutes

a) Minutes of the Town Council meeting held on 5th December 2016

- Minute 72 a) – Litter in Conwy - no reply has been received from Conwy County Borough Council. The Town Clerk will bring up the matter of replies not being received from CCBC at the Town & Community Council Forum meeting on 26th January 2017.
- Minute 72 b) – Car Parks - the Town Clerk has written to V Turner, CCBC, to arrange a meeting. No response has been received. Councillors suggested that the lack of response is raised at the Town & Community Council Forum.

- Minute 75 – Consultation on the Management Plan on the Castle and Town Walls of King Edward I. – Councillor Roberts noted that the stakeholder workshop was interesting & the emphasis was on protecting the World Heritage Site. A request for more Welsh signage was made at the meeting.
- Minute 90 – NatWest Bank Closure, Conwy – the Local CEO of NatWest, is coming to meet Councillors at the Guildhall on 24/1/17 at 10am

d) Minutes of the Special Meeting of the Council held on 3rd January 2017

- Minute 212 – Proposed coach pull-in – CCBC Cabinet minutes give the impression that Conwy Town Council has promised £10k for the proposed coach pull-in in Conwy. This is not the case. The 2017/18 budget had not yet been approved and project details will need to be agreed.

RESOLVED that the Town Clerk clarifies the situation with CCBC.

94. Town Clerk’s Report

Councillors received a report from the Town Clerk (Schedule A attached) & the following additions:

- Aberconwy Business Forum 9/2/17 at The Imperial Hotel, Llandudno; 6 – 8pm
- Minutes have been published from CCBC Cabinet 10/1/17
- Agenda published for Partnerships Overview & Scrutiny Committee 18/1/17
- Agenda published for Communities Overview & Scrutiny Committee 19/1/17
- Laurence Smith, CADW, has advised that the Ireland/Wales link events are planned for 27 – 29 March 2017
- A thank you card has been received from the Assistant to the Town Clerk for the gift

95. Planning

a) Planning Applications

Councillors considered & commented upon the planning applications as shown on the attached Schedule B.

b) Planning Decisions Issued

Councillors received information on a withdrawn retrospective application (0/43412) for the as-built Children’s Play Ship to the side of the Mulberry Public House.

c) Planning Applications – Conwy County Borough Council

Councillors received information on the cessation of paper applications at 31/3/17.

Comments were made on resolution of images which the Town Clerk will pass on to CCBC.

d) Consultation: LDP35: Safeguarding Employment Sites

Councillors received information on Supplementary Planning Guidance from Conwy County Borough Council, which has a closing date of 3/2/17. The consultation will be considered at the next Special Meeting and the Town Clerk to forward Consultation notice to Councillors

96. North Wales Bluegrass Festival

Councillors received information that the 29th North Wales Bluegrass Festival will not proceed in 2017. Councillors said that the Festival had a positive effect on Conwy & that it was a great addition to the life of the town.

RESOLVED to write to the Festival organisers to express sorrow that the Festival will not take place in 2017, to thank them for being a welcoming host to all Conwy Mayors and for their contribution to the town.

97. Christmas 2016

RESOLVED to pay £50 donation on behalf of the Choir

98. Bodlondeb Woods Management Action Group

Councillors received a report on the meeting held on 4th January 2017. Most of the work is maintenance & working with volunteers. The next meeting is scheduled for March 2017.

99. Budget & Precept 2017/18

Councillors received the latest version of the Budget & Precept 2017/18. There has been little change since 19/11/16 version apart from the grant for the Bluegrass Festival has been removed as it is not going ahead in 2017.

RESOLVED to accept total budget spend of £344,125; precept of £262,257; utilising £81,868 of reserves (18.15%); with 1.97% increase on Band D annual payment to £36.74.

Councillors thanked the Town Clerk for all her work on the budget.

The Town Clerk will highlight how much Conwy Town Council is contributing towards CCBC projects now compared to five years ago at the Town & Community Council Forum. Councillors requested that this is shared with the Council, put in the annual report & publicised in other ways.

100. Memorial Plaque

Councillors received an offer of memorial list of war fallen from Carmel Chapel. Members requested further information, including the size of the plaque.

101. 'Conwy Ensemble'

Councillors were informed that the Conwy Ensemble wishes to change its name now it has grown in size. They would also like to use a version of the Town Council logo to reflect its connections to the Town Council.

At this juncture, Cllrs Macdonald & Parker left the Chamber

Councillors discussed the use of the Town Council logo.

RESOLVED that Councillor Macdonald drafts some versions of the logo to present to the Town Council

At this juncture, Cllrs Macdonald & Parker returned to the Chamber

102. 'Battle's Over – A Nation's Tribute'

Councillors received an invitation to participate in a chain of beacons on 11th November 2018

RESOLVED that the Town Clerk contacts Cadw about the event

103. Extraordinary Meeting

An Extraordinary Meeting to discuss grants is set for 20th February 2017 at 6.30pm at Guildhall.

104. Presentations to Town Council

Councillors discussed the list of people/organisations presenting to the Town Council & requested that the Town Clerk invited them on the following dates:

- 13/2/17 – Special Meeting – Toby Tunstall – Medieval Tournament
- 20/2/17 – Extraordinary Meeting - CCBC rubbish
- 27/2/17 – Town Council – Conwy Residents Action Party
- 13/3/17 – Special Meeting - CCBC James Harland/David Lowe – LDP/Housing
- 27/3/17 – Special Meeting – Conwy Farmers Market
- 27/4/17 – Special Meeting - Soroptomists

It was decided to postpone a request to hear about CCTV until the next financial year.

105. Approval of Payments

RESOLVED to approve the following payments:

- a) Dwr Cymru – Guildhall water – 14/6/16 to 3/1/17 - £112.14
- b) British Telecommunications plc – Guildhall alarm – 3/10/16 to 28/12/16 - £52.74 plus vat
- c) D Rickards – cleaning of Conwy Castle after 24/12/16 fireworks - £50
- d) Business Systems (North Wales) Ltd – printer copies – 6/12/16 to 3/1/17 - £159.83 plus vat

Along with the following additional payment:

- e) Arfon Slater – Guildhall windows & bus shelter windows – 4 weeks to 13/1/17 - £170

106. Cash Payments

There were no cash payments to be approved.

107. List of Cheques

RESOLVED to approve list of cheques no. 359 (Schedule C).

108. Mayoral Announcements

The Mayor gave a summary of the events she has attended since the last Town Council. The Mayor thanked the Deputy Mayor, Councillors Macdonald & Roberts for stepping in for her where necessary, due to illness.

109. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

110. Civic Assistant/Events Co-ordinator

The meeting closed at 8.12pm