

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 16th OCTOBER 2017**

**Present: Councillors –B Chapman (The Mayor), S Cotton (Deputy Mayor, Chair), V Macdonald, P Hart,
E Leighton Jones, B James, D Hale, A James, H Roberts, M Priestley, T Lewis**

**In Attendance: H Barritt, Town Clerk & Responsible Financial Officer
R Lees, Assistant to the Town Clerk**

Apologies: Councillors E Hughes, T Hughes, T James, G Edwards

Declarations of Interest – Code of Local Government Conduct: None

Minute Number

150. Minutes

Minutes of the Special Meeting of the Council held on 2nd October 2017
RESOLVED that the minutes are ACCEPTED and APPROVED

Councillor Lewis joined the meeting during the following agenda item

151. Questions on the Minutes

- a) Minute 131b – Mobile Phone Masts
The Town Clerk informed Members that Vodafone have not responded
- b) Minute 133c – Planning Training
The Town Clerk informed Members that all would be allowed to attend the training to be held on Tuesday 21st November at 10am at the Civic Offices in Colwyn Bay
- c) Minute 135 – Bus Shelters
The Town Clerk informed Members that she had not yet contacted the County Council regarding the installation of a bench in the bus shelter in Pentwyn Road
- d) Minute 143 – Honorary Bailie Ceremony 2017
Members discussed the arrangements for the ceremony
- e) Minute 144 – Conwy Borough Football Club
The Town Clerk informed Members that the Football Club had said that keeping the old board should be fine
- f) Minute 146 – Councillor Visits
Members discussed the proposed visits. The Town Clerk said she would contact Dŵr Cymru regarding the visit to the sewage works

152. Town Clerk's Report

Members received the Town Clerk's Report (Schedule A attached) and the following additional items:

- a) Motiv8 2017 – 20/10/17, The Barn, Eirias Park, Colwyn Bay
- b) Hiraeth – 20/10/17 to 22/10/17, Providero, Llandudno & St.Paul's Church, Craig-Y-Don
- c) Want to start fundraising but not sure where to start? A workshop by CVSC & Localgiving for local charities & voluntary groups – 23/10/17, 1:30pm to 4pm, Tŷ Llywelyn, Llandudno
- d) General Data Protection Regulation – a meeting for Councillors 28/10/17 at 9:30am in the Guildhall

153. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

b) Planning Decisions Issued

Members received list of planning decisions issued by Conwy County Borough Council

154. Conwy Bridge

Members received a copy of the letter composed by Dr.Senior. D.L. to H.Davies, Conservation Officer, CCBC regarding the colour Conwy Bridge had been painted.

In his letter Dr.Senior had pointed out that the Bridge had been painted the wrong colour & the reason he believed that this had happened.

Members agreed that it would be costly to repaint the Bridge at this time but that the County Council needs to acknowledge that the wrong colour has been used & that there needs to be consensus among interested parties as to the correct colour next time the Bridge is painted.

RESOLVED that:

- a) the Heritage Regeneration Manager at Cadw is contacted to request Cadw's support for the establishment of the correct colour & that the Bridge is painted this colour in the future
- b) Dr.Senior is kept informed of proceedings

155. Consultation on Local Bus Services

Members received details of the consultation on local bus services being conducted by SYSTRA, commissioned CCBC. The responses are required by 10/11/17

RESOLVED that the Councillors respond individually & inform residents

156. Salt Bag Partnership

Members received details of the Salt Bag Partnership run by CCBC during the winter.

Members were concerned as to where liability would lie if the Town Council took up the offer.

RESOLVED that the Town Council does not take up the offer

157. Christmas

a) Christmas Lights

Members received a quote from Bebbington & Wilson Limited of £15,288.04 for installation of the Christmas lights. This is the 3rd year of a 3 year contract

RESOLVED that the quote is accepted

b) The Town Clerk had received an email from Mr Hughes regarding booking Griff, the singer for the Conwy Christmas Eve entertainment

RESOLVED that the booking is made

158. Conwy River Festival

RESOLVED that the agenda item is deferred to a future meeting

159. Conwy Town Council Website Working Party

RESOLVED that the agenda item is deferred to a future meeting

160. Ward Meetings

Members gave feedback from their ward meetings.

Deganwy:

- ERF, CCBC had been contacted regarding the graffiti in the far shelter & the drainage problems
- Lack of dog waste bins around the park on Pentwyn Road. One litter bin had been relocated to inside the play area which meant that people could not access it easily

RESOLVED that ERF, CCBC are contacted to ask them to relocate the litter bin outside the play area

- 161. Review of Community & Town Council Sector in Wales**
Members received information on the review. The matter will be brought back to a future agenda
- 162. The Independent Remuneration Panel for Wales Draft Annual Report 2018/19**
Members received the Draft Annual Report 2018/19. A response to the report will be discussed at a future meeting
- 163. Local Democracy & Boundary Commission for Wales: Guidance for Principal Council on the Review of Communities**
Members received information on the review. The matter will be brought back to a future agenda.
Members discussed whether responses to documents such as this should be carried out in collaboration with CCBC via the Town & Community Council Forum. The Town Clerk informed Members that the Forum had not met for many months.
- 164. CVSC AGM 2017**
Members received a report on the AGM from the Mayor & Councillor A James.
The Town Council thanked the Mayor & Councillor A James for attending the AGM & their report.
- 165. First World War in Conwy Booklet**
Members received information that an anonymous donor was willing to fund a publication based on the First World War in Conwy talk by Mr A Hughes. The Town Council would be the publisher.
Members discussed including the names of the fallen from the community in the publication
RESOLVED that:
a) The Town Council publishes the booklet
b) The names of the fallen are included
- 166. Approval of Payments**
RESOLVED that the following payments are approved:
a) Supertemps – Temporary Staff 25/9/17 to 1/10/17 - £367.00 plus vat
b) Councillor B James – Annual Parking Permit (Councillor Expenses) - £114.00
c) British Telecommunications plc – Guildhall Alarm 3/7/17 to 29/9/17 - £52.74 plus vat
d) MSI Alarms Ltd. – Annual 2 Star Service Contract for Guildhall CCTV, 31/10/17 to 30/10/18 - £171.00 plus vat
e) MSI Alarms Ltd. – Annual 2 Star Service Contract for Guildhall Access Control, 31/10/17 to 30/10/18 - £97.00 plus vat
Along with the following additional items:
f) Business Systems (North Wales) Ltd. – Copies 5/9/17 to 3/10/17, 4,436 Mono & 546 Colour - £41.15 plus vat
g) Councillor D Hale – Annual Parking Permit (Councillor Expenses) - £114.00
- 167. Cash Payments**
There were no cash payments
- 168. List of Cheques**
RESOLVED that the list of cheques 377 as tabled, is approved for payment (Schedule C)
- 169. Confidential Business**
In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

170. Staff Committee

- a) Minutes of the Staff Committee meeting held on 27th September 2017
RESOLVED that the minutes are ACCEPTED and APPROVED
- b) Minutes of the Staff Committee meeting held on 11th October 2017
RESOLVED that the minutes are ACCEPTED and APPROVED

171. Questions on the Minutes

Members discussed a start date for the Civic Assistant/Events Co-ordinator (Designate)

RESOLVED that the Civic Assistant/Events Co-ordinator (Designate) starts on 1st November 2017

There being no further business the meeting was closed at 7:57pm