

**CYNGOR TREF CONWY TOWN COUNCIL**

**MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)**  
**HELD ON MONDAY, 12<sup>TH</sup> MAY 2014**

**PRESENT : Councillors – R Parker (Chair), V Macdonald, B Chapman, E Leighton-Jones, P Hart, T James, G Edwards, L Hughes, J Fallon, C Rigal, H Roberts.**

**IN ATTENDANCE : Helen Armitage (Town Clerk)**

**APOLOGIES : Councillors – S Cotton (Town Mayor), S Allardice**

**Declarations of Interest – Code of Local Government Conduct :**

- i) Councillor Fallon sits on the Planning Committee for Conwy County Borough Council
- ii) Application 2 & 2a – Councillor E Hughes is a neighbour and friend of the applicants
- iii) Application 4 – Councillor Chapman lives across the road from the proposed development
- iv) Application 7 – Councillor Macdonald is a friend of the applicant

**Minute Number**

**342. Minutes**

Minutes of the Special Meeting of the Council held on 28<sup>th</sup> April 2014

**RESOLVED** that the minutes are ACCEPTED and APPROVED with the following amendment:  
Minute 327, Llandudno Junction Regeneration Scheme – the minute should read “It is intended to make Oswald Road a one way system” not “Osborne Road”

**343. Questions on the Minutes**

a) Minute 316, Welsh Coastal Path Cycling

The Town Clerk informed Members that Mr Pastori had apologised for not attending the meeting. He had been off work and was leaving the County Council in early June. He would leave a note for his successor to contact the Town Council when appointed

b) Minute 328, Llandudno Junction Station Notice Board

The unveiling of the notice board that afternoon had been success. Members thanked the Town Clerk for arranging the ceremony and said that the board would show residents and visitors what the Town Council does for the community and it will help to publicise Llandudno Junction

**RESOLVED** that the Town Clerk prepared a press release about the event

c) Minute 355, Christmas Committee

The Town Clerk informed Members that Bebbington & Wilson had attended to the lights on the Weekly News roundabout. Members felt that there was still a problem

**RESOLVED** that the Town Clerk contacts Bebbington & Wilson to ask them to make the lights safe

**344. Town Clerk’s Report**

Members RECEIVED and NOTED the Town Clerk’s Report (Schedule A)

The Town Clerk reported the following additional items:

a) Conwy County Borough Council Planning Site Visits

Town & Community Councils are invited to send one representative to an inspection affecting their community

b) One Voice Wales Training – Equality & Diversity course

22/5/14, Penmaenmawr

c) Conwy Festival of Youth 2014

17/5/14, Llandudno Promenade

d) Peter Pan, Venue Cymru

Discounted tickets are available for certain shows for CVSC members & volunteers

e) Book launch of local author, Jean Mead's latest book, "The Widow Makers: Road's End" on 23/5/14 at 7pm in the North Wales Cruising Club

f) Iwan Berry, North Wales Pioneer

Iwan Berry, reporter on the Pioneer has moved to be senior reporter with the Wrexham Leader. He thanked everyone on the Town Council for their help over the years

### 345. **Planning**

*Councillor Fallon left the meeting during the following agenda item*

#### a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

**RESOLVED** that "variations to plans submitted for large developments" is put on a future agenda

#### b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

### 346. **Rhiannon Wind Farm – Stage 2 Consultation**

Members discussed the consultation document and expressed concern about how the supply would be conveyed to the stations if this meant an increase in the number of pylons.

Members felt that tidal energy would be more efficient than windfarms, which are an eyesore, and that a variety of forms of renewable energy is needed.

The Town Clerk reminded Members that they were entitled to respond to the consultation document as individuals.

**RESOLVED** that the following response is sent:

"whilst the Town Council understands the need for renewable sources of energy it is concerned about cables going overground to carry the supply and the environmental impact on the land and sea."

### 347. **Hanging Baskets**

The Town Clerk informed Members that the hanging baskets were ready to be delivered

**RESOLVED** that the Town Clerk asks Bryn Euryn Nursery if they can be delivered on the morning of 16<sup>th</sup> May

### 348. **Conwy Quay "Beach"**

Members received a request from the Harbour Master (Conwy) for assistance with funding to import 40 tonnes of sand to the area by the jetty on Conwy Quay to create a "beach" area. This was very popular last Summer and the cost would be £420.

Members discussed the request and the effect of creating the "beach" on the environment. Some Members felt that the Conwy Harbour Advisory Committee should be looking for a long term solution to the problem of the sand being washed away.

**RESOLVED** that the funding of £420 is made available

### 349. **Llandudno Junction Notice Boards**

Members received a letter from G Edwards, Head of Environment, Roads & Facilities, Conwy County Borough Council requesting confirmation that the ongoing responsibility for the notice boards at;

- Conway Road (top of hill) outside Maelgwyn Car Park
- Train Station
- Conway Road (near Marl Drive)

in Llandudno Junction, which will include the maintenance, upkeep in their present condition and insurance, will be undertaken by the Town Council

**RESOLVED** that the confirmation is sent and the County Council are reminded that they offered funding to the Town Council to undertake the responsibility

**350. Proposed Residential Disabled Parking Bay**

Members RECEIVED and NOTED details of the proposed residential disabled parking bay at 23 Cae Coed, Llandudno Junction

**351. Cerdded Conwy Walks**

Members RECEIVED and NOTED a questionnaire regarding the Cerdded Conwy Walks

**352. Mayoral Inauguration**

Members discussed the arrangements for the Mayoral Inauguration on 19<sup>th</sup> May 2014

The Town Clerk presented the Risk Assessment for the event which is low risk overall. The Town Clerk explained that Nat West, Conwy had agreed to take the Mace into secure storage after the ceremony, so it would not be returning to HSBC, Llandudno.

**RESOLVED** that:

- a) The Risk Assessment is accepted and approved
- b) Councillors guests wait in the Mayor's Parlour during the ceremony if they are unable to be in the Chamber and that Councillor Fallon accompanies them
- c) A copy of the final agenda is emailed to Councillors before the weekend

**353. 70<sup>th</sup> Anniversary D-Day**

Members discussed commemorating Conwy's part in the construction of the Mulberry Harbours on the 70<sup>th</sup> Anniversary of D-Day

**RESOLVED** that:

- a) The Mayor lays a wreath at the stone on Conwy Morfa commemorating the Mulberry Harbours at 9:30am on 6<sup>th</sup> June 2014 with Councillors in attendance
- b) Mrs R Hughes, Hugh Iorys Hughes's sister is invited along with Mr J Griffiths
- c) The Town Clerk informs the press of the ceremony

**354. Open Doors 2014**

Members received a report on the Open Doors Working Party meeting held on 28<sup>th</sup> April 2014.

**RESOLVED** that:

- a) The proposed dates to open the Guildhall are 6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> September 2014 from 11am to 4pm. This is 20 one hour sessions and there should be 2 Councillors on duty at any one time. All Saint's Church, Deganwy will be open at the same time
- b) A collection box will be put out with donations going to the Mayor's charities
- c) A crib sheet needs to be put together to aid Councillors with information on the Guildhall.
- d) A mannequin head should be purchased to display the Mayoral hats, along with the display of other Civic regalia in the cabinet, plus the Mayor's Pennant.
- e) Displays and presentations of the Charter, Mulberry Harbours and WW1 are put on
- f) The Guildhall leaflet is translated into Welsh
- g) A list of other local Open Doors events is made available
- h) The "welcome" sign is translated into other languages and a banner sign is purchased stating that the Guildhall is open and entry is free
- i) Written procedures are provided for stewards including safety information, emergency key holders and mobile numbers of all involved
- j) The Mayor Elects trio are asked to play whilst the Guildhall is open

**355. Governance in Small Public Bodies**

Members RECEIVED and NOTED the letter of 30<sup>th</sup> April 2014 from Ethics & Regulation Team, Local

Government Department, Welsh Government regarding governance issues in small public bodies.

**356. Approval of Payments**

**RESOLVED** that the following payments are approved:

- a) View Creative Ltd. – Amendments to Printing of Conwy Town Guide (85,000) - £3,330.00
- b) Clifton Glass Ltd. – Replacement Glass for Bus Shelter & Guildhall Cellar Window - £291.67 plus vat (Bus Shelter element £183.33 plus vat forwarded to insurance company)
- c) Konica Minolta Business Solutions (UK) Limited – Photocopies 30/1/14 to 28/4/14 - £96.20 plus vat along with the following additional payments:
- d) Design 2 Print (Llandudno) Limited – Letterheads & Compliments Slips - £235.00 plus vat
- e) W. Hall & Son (Holywell) Ltd. – Wine - £259.20 plus vat
- f) A. Slater – Bus Shelter & Guildhall Windows, 4 weeks to 9/5/14 - £160.00
- g) Conwy County Borough Council – Hire of Conwy Youth Centre for Mayor Making - £104.00

**357. Cash Payments**

There were no cash payments to approve

**358. List of Cheques**

**RESOLVED** that the list of cheques 292, as tabled, is approved for payment (Schedule C)

*The following items were allowed by the Chairman as a matter of urgency*

**359. Guildhall & Town Clock Electricity Contract**

The Town Clerk reported that the electricity contract was due to expire on 30<sup>th</sup> June 2014. The current supplier EDF had quoted a rate of 25p per day and 15.48p per unit fixed until June 2017. If the Town Council opts to pay by direct debit once the financial regulations allow, these rates will be discounted by 7% .

The Town Clerk had contacted Uswitch who had come up with a quote from Opus of 36p per day and 13.41p per unit fixed until June 2016

If the discounted rates from EDF are used there is little difference between the 2 quotes

**RESOLVED** that the quote from EDF is accepted

**360. Hire of Guildhall**

Members received a request from the Joint Appointing Panel for the Valuation Panel for Wales to hire the Guildhall on the morning of 23<sup>rd</sup> May 2014. They would be unable to pay for the hire

**RESOLVED** that the hire is approved for free.

**361. Cymru Falconry Friends**

The Town Clerk informed Members that the Coastal Hawks had been dissolved but Kevin had now formed Cymru Falconry Friends. He was looking for permission from the Town Council to be able to use the Wishing Well Gardens, Conwy to set up the hawks as they have been doing

**RESOLVED** that Cymru Falconry Friends are granted permission by the Town Council to display the birds in the Wishing Well Gardens, Conwy.

There being no further business, the meeting was closed at 8:25pm