

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
TOWN COUNCIL MEETING**

10th September 2018

To : The Town Mayor & Councillors

Dear Madam Mayor & Councillors

There will be a meeting of the **Town Council on Monday 17th September 2018 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully
Mrs Natasha Flint
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies**
To receive apologies for absence
- 3. Declarations of Interest – Code of Local Government Conduct**
Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.
- 4. Minutes**
 - To receive and approve the minutes of the Extraordinary Meeting of the Council held on 22nd August 2018.
 - To receive and approve the minutes of the Christmas Committee held on 22nd August 2018.
 - To receive and approve the minutes of the Special Meeting of the Council held on 3rd September 2018
- 5. Questions on the Minutes**
- 6. Town Clerk's Report**
To receive a report from the Town Clerk (Schedule A attached)
- 7. Planning**
 - a) Planning Applications**
To consider and comment on the planning applications on the attached Schedule B
 - b) Planning Decisions Issued**
To receive a list of planning decisions issued by Conwy County Borough Council
 - c) Pre-Application Consultation, Gorse Hill Caravan Park, Llanrwst Road, Conwy, LL32 8HJ**
To receive details of the notice (emailed 11th September)
- 8. Car Parking Issues within the Community of Conwy**
To receive details from the Town Clerk
- 9. Signage for Coaches entering Conwy Town**
To discuss signage in the Town
- 10. Litter Bins in Conwy**
To discuss litter bins in the community

11. Open Doors

To receive a report and feedback from the event

12. Honorary Bailie Ceremony

- a) To set a date for the ceremony
- b) To discuss details for the ceremony

13. Remembrance Sunday 2018

To receive and approve the risk assessment (to be tabled)

14. Cheque Signatory

To add the Town Clerk as a cheque signatory

15. The Independent Remuneration Panel Allowance

To receive details from the Town Clerk

16. Finance Committee

To discuss setting up a Finance Committee

17. PPL PRS Ltd Music Licence Renewal Quote

To approve the renewal quotation

18. Freedom of Information Request

To receive details from the Town Clerk

19. Llewelyn Fountain Water Meter

To receive details from the Town Clerk

20. Guildhall Photocopier/ Printer

To receive details from the Town Clerk

21. Approval of Payments

To approve the following payments:

- a) MSI Intruder Alarm – Annual Service Contract for Intruder Alarm - £314.00 plus vat
- b) Opus Energy – Town Clock Electricity 4/8/18 to 3/9/18 - £16.64 plus vat
- c) Viking – Stationery - £67.93 plus vat
- d) British Telecommunications plc – Guildhall Broadband – 1/9/18 to 30/11/18 - £132.20
- e) Sse Southern Electric – Guildhall Electricity – 4/8/18 to 5/9/18 - £101.88 plus vat

22. Cash Payments

To receive the list of cash payments no.115 (to be tabled)

23. List of Cheques

To approve list of cheques no. 398 (to be tabled)

24. Mayoral Announcements

25. Twenty minutes to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest

26. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

27. Staff Minutes

To receive and approve the minutes of the emergency Staff Committee Meeting held on 3rd September 2018 (to be tabled)

28. Questions on the Minutes