

**CYNGOR TREF CONWY TOWN COUNCIL**  
**GUILDHALL, CONWY**  
**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON TUESDAY, 9<sup>th</sup> JUNE 2014**

**PRESENT :** Councillors – R Parker (Town Mayor), E Leighton Jones (Chair), S Cotton, V Macdonald, H Roberts, S Allardice, B Chapman, P Hart, T James, G Edwards, E Hughes

**IN ATTENDANCE :** Helen Armitage (Town Clerk)  
Mr S Wright, Llandudno Junction Football Club

**APOLOGIES :** Councillor C Rigal, J Fallon

**Declarations of Interest – Code of Local Government Conduct: None**

**Minute Number**

**27. Llandudno Junction Football Club**

The Chairman welcomed Mr Wright to the meeting

Mr Wright gave a brief history of the Llandudno Junction Football Club. The club is a non-profit making organisation affiliated to the FAW with around 50 senior & 150 junior members, mainly from the Town Council area.

The club have a lease the ground from the County Council & are responsible for the upkeep of the buildings.

The club has good links with the community, with the park being available to be used by others. It has links with the Junior Citizenship Scheme, which has helped to reduce crime in the area & helped young people further their lives. The club is looking to set up a street football league & makes its grant funded minibus available to others in the community. The club will be working with the I61 church on the Llandudno Junction Fun Day

The club has good links with the community, including interacting with members of the public using the park & playground

Improvements are needed to the ground including new dugouts (£2.5k), which were damaged in the storms. The mower also needs replacing (£3k to £5k) & pitch repairing. The total costs will be around £8k. It is critical that the repairs are carried out by August to comply with FAW regulations.

The club relies on sponsorship & fundraising to bring in funds to carry out work. The club was not able to apply for WREN grant funding as they are not a multi sport club although they have received other small grants. Members suggested sources of funding that may be useful.

The club does not currently have a girls team. The women's team has moved to Llandudno.

The club helps out at the Community Club with stewarding & would like to link up with the Town Council to help out at events.

Members thanked Mr Wright for coming to talk to them & for the club's work with young people in the area.

*Mr Wright left the meeting at this juncture*

Members discussed the points raised by Mr Wright. They were pleased with the club's interaction with the community but felt that they needed more information on the financial position of the club along with quotes for the repairs & replacement of the mower. They would also require evidence of the club trying to source their own finance

RESOLVED that Llandudno Junction Football Club are asked to provide an audited copy of the most recent accounts, a copy of the most recent bank statement & quotes for the repair work & replacement of the

mower. They are also asked to invite the Mayor to a match & provide stewards for the Town Councils events.

## 28. Minutes

- Minutes of the Civic Committee meeting held on 27<sup>th</sup> May 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting on the Council held on 27<sup>th</sup> May 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Staff Committee meeting held on 2<sup>nd</sup> June 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Christmas Committee held on 2<sup>nd</sup> June 2014  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

## 29. Questions on the Minutes

- a) Civic Committee meeting held on 27<sup>th</sup> May 2014:  
Minute 6 “Constable of the Castle”  
Members discussed the ideas put forward by Councillor Macdonald  
**RESOLVED** that the matter is included on the Town Council agenda on 23<sup>rd</sup> June 2013 & the Town Clerk circulates the Burgesses Charter & associated paperwork
- b) Special Meeting of the Council held on 27<sup>th</sup> May 2014:
  - i) Minute 4, Questions on the Minutes iii) Minute 347 – Hanging Baskets  
The Town Clerk asked Deganwy & Conwy Councillors to send her the finalised list of recipients of hanging baskets
  - ii) Minute 7, Planning c) Variations to Plans Submitted by Large Developers  
Members received correspondence from D.Watson, Principal Planning Officer, CCBC explaining the reasons for variations to plans  
**RESOLVED** that, in future, Members will respond immediately to request the reasons for any variations
  - iii) Minute 15, Register of Interests  
The Town Clerk reminded Members to complete their Register of Interests
  - iv) Minute 19, HistoryPoints  
Members were informed that a tour had been arranged for 18<sup>th</sup> June, meeting in Lancaster Square, Conwy at 6:30pm  
Members received a request to place the QR code for the Cenotaph on a small wooden stake in the gravel pit on the left hand side corner, near the path  
**RESOLVED** that the QR code should not be placed on the Cenotaph at all but could be placed on a nearby wall
  - v) Minute 20, Llandudno Junction Fun Day  
The Town Clerk informed Members that the Pastor was unable to attend the meeting on 23<sup>rd</sup> June but would come to the meeting on 7<sup>th</sup> July instead
- c) Christmas Committee held on 2<sup>nd</sup> June 2014
  - i) Minute 3, Christmas Lights  
The Town Clerk informed Members that she was still waiting for one quote from a lights supplier. When she had received this she would bring all the quotes to a meeting of the Council
  - ii) Minute 4, Christmas Trees  
The Town Clerk reminded Councillor Edwards about the quotes for the Christmas trees

### **30. Town Clerk's Report**

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Town Clerk reported the following additional items:

- a) CCBC Planning Committee – on 10/6/14 there will be site visits to:
  - 9:10am, Former Farmers Arms, Pentywyn Road, Deganwy (O/40595)
  - 9:35am, Land at Narrow Lane, Llandudno Junction (O/40652)
- b) One Voice Wales are holding the following training sessions:
  - Local Government Finance, 16/6/14, 6:30pm to 9pm, Abergele, £40
  - Equality & Diversity, 16/6/14, 6:30pm to 9pm, Bangor Isycoed

Item 3i, Financial Inclusion Together – Awareness Raising Sessions

Members discussed the possibility of holding a course specific to the Town Council. A minimum of 12 attendees is required

RESOLVED that the Town Clerk arranges a course to be held at the Guildhall & other Town & Community Councils are invited to attend

### **31. Planning**

#### a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

#### b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

### **32. St.Hilary's Parish Church, Llanrhos**

Members received a request for assistance with funding for the maintenance of the churchyard from Reverend Peter Walker

RESOLVED that a grant of £1,000 is awarded

### **33. Conwy Community Play Area**

Members received correspondence from Katie Trent of Conwy Community Play Areas, a Conwy Town community group who would like to see improvements to the play areas in the town.

Play audits have been carried out to identify improvements that can be made. Wish lists have been drawn up for Gyffin & Bodlondeb play areas. Ideas have been generated through questionnaires completed by members from all sections of the community.

WREN funding has been identified but a requirement is that 11% of the total grant is funded through a third party. CCBC will be providing the 11% for the Gyffin improvements.

The group have asked if the Town Council would be prepared to assist with the 11% for Bodlondeb (likely to be around £3k) plus an allocation for any maintenance.

The group have also identified a need for more benches & hand rails in Bodlondeb park.

Members discussed the request. Concerns were expressed over who would take on the responsibility for the areas & how would they be policed to ensure they did not suffer vandalism.

Members were pleased with the fact that a consultation had been undertaken

RESOLVED that the group are invited to present to the Town Council meeting on 23<sup>rd</sup> June 2014 but are asked to come at 6pm so Councillors can speak to them informally about the plans before the meeting

### **34. Welsh Government – Public Health White Paper – Listening to You: Your Health Matters**

Members discussed the proposal to place a duty on County Councils to develop a strategy on the provision of & access to toilets for public use in their area.

RESOLVED that the proposal is given the support of the Town Council stating that it feels it is important for county councils to provide toilets, especially in tourist areas

### **35. New Primary School, Llandudno Junction**

- a) Members discussed the proposal for the new primary school in Llandudno Junction. The proposal is being discussed at a meeting of the Planning Committee, CCBC on 11/6/14.  
Concerns are being raised regarding access & parking. Members felt that the proposal had been ill thought out & rushed through. There has been not thought about the future, when more houses have been built & there are additional children. Members discussed the fact that local people were not happy with the proposals  
RESOLVED that Councillors Hart & Fallon attend the Planning Committee on 11/6/14 then consider putting together a press release regarding their concerns. This should be checked by the Town Clerk & also displayed in the noticeboards in Llandudno Junction. The press release should ask the public to contact the Town Councillors with their concerns & if they want a Public Meeting regarding the issue
- b) The Town Clerk presented Members with correspondence from the Development Manager, ERF, CCBC Regarding community benefits to be included under the Contractor Framework. He was asking if the Town Council has a list of priorities in terms of community or similar projects  
RESOLVED that a reply is not sent

### **36. Gyffin Community Centre, Conwy**

Members RECEIVED and NOTED correspondence from the Community Support Office, CCBC asking the Town Council if it knew of any groups who may like to take the community centre on

### **37. Cash Machines in the Community**

Members discussed the issue of the lack of cash machines in the town of Conwy. This had been a particular problem on the weekend of the All Wales Boat Show when the cash machine in the Spa ran out of cash & the one in Lancaster Square broke, meaning that the public did not have access to cash. Members discussed other possible locations in the town.  
RESOLVED that Members vote on the Post Office website for a cash machine in Conwy & the item is put on a future agenda regarding a press release

### **38. Guildhall Matters**

- a) Chamber Lampshades  
The Town Clerk reported that the lampshades above the table were becoming fragile & cracked  
RESOLVED that research is undertaken to find out how much it will cost to replace them & that £500 is precepted in 2015/16
- b) Central Heating Temperature Controls  
The Town Clerk reported that, following the replacement of the boiler, it had been found that the controls were not working properly. The cost of replacing the 2 units is approximately £230 plus vat each  
RESOLVED that the controls are replaced
- c) CCTV Camera, Chamber, Guildhall  
The Town Clerk reported that the CCTV camera in the Chamber needed replacing at a cost of £198 plus vat  
RESOLVED that the camera is replaced
- d) Grills in Chamber  
Members had previously talked about covering the grills in the Chamber of the Guildhall to minimise the heat loss  
RESOLVED that the Town Clerk speaks to the landlord, CCBC about the feasibility of carrying out this work

### **39. Guildhall Hire**

Members received a request from the North Wales Ngage Society to use the Guildhall on 19<sup>th</sup> & 20<sup>th</sup> June 2015 for their reception & AGM  
RESOLVED that the request is granted

### **40. Working Parties & Ward Meetings**

The Town Clerk informed Members that the next Ward Meeting would be on 7<sup>th</sup> July 2014 & would then be held every 6 months.

The Town Clerk reminded Chairmen of Working Parties to ensure that they held meetings when needed

### **41. Approval of Payments**

**RESOLVED** that the following payments are approved:

- a) Viking – Stationery & Cleaning - £128.29 plus vat
- b) BT Payphones – Sponsorship of Payphone, Lancaster Square, Conwy, 18/5/14 to 17/5/15 - £300.00 plus vat
- c) Delwedd – Renewal of conwytowncouncil.gov.uk website address for 2 years - £149.99 plus vat  
Along with the following additional payments:
- d) A.Slater – Guildhall & Bus Shelter Windows for the 4 weeks ended 6/6/14 - £160.00
- e) BT Payment Services Ltd. – Internet Services 1/6/14 to 31/8/14 - £101.40 plus vat
- f) Dŵr Cymru – Guildhall Water 12/12/13 to 2/6/14 - £89.40

### **42. Cash Payments**

There were no cash payments

### **43. List of Cheques**

**RESOLVED** that the list of cheques 294, as tabled, is approved for payment (Schedule C)

**There being no further business the meeting was closed at 8:36pm**