

Town Council – Draft minutes 23rd June 2014

Present: Ruth, Emma, Sara, Bill, Sam, Pat, Terry, Goronwy, Liz, Julie, Cedric, Helen

Apologies: Vicky

In Attendance: Helen (TC)

Katie Trent, Conwy Community Play Areas

David Dudley, Environment Officer, CCBC

Martin King-Sheard, Principal Pay Officer, CCBC

Emma, Mylchreest, Conwy Community Play Areas

Sub Lt.J.Crowther, Conwy County Sea Cadets

Able Cadet Brandon Nicholson, Conwy County Sea Cadets

Prayers: The Mayor lead the prayers

Declaration of Interest – Code of Local Government Conduct:

- Agenda Item 9a, Planning Applications – Councillor Fallon sits on the Planning Committee for CCBC
- Agenda Item 9a2, Planning Applications – Councillor Cotton has already dealt with the application as it is in her ward

Minute Number

The order of the agenda was changed with the permission of the Mayor

1. Conwy Community Play Area

Councillors received a presentation from Ms Trent, Mr Dudley & Mr King-Sheard regarding plans for Gyffin & Bodlondeb Play areas in Conwy.

The ideas started with Ms Trent setting up a Facebook campaign to ask users of the play areas what improvements they would like to see. The group is now looking to set up a small charity & link the play areas to the natural environment & make the areas fit for purpose. The idea is to make the play areas different to the standard ones with sensitivity to the environment.

The Welsh Government is the first in the world to legislate for children's play & secure sufficient play areas with quality play environments based on 10 design principles. The areas should challenge children.

Ms Trent had consulted various groups in the community who had responded with their wishes. There are more groups to be consulted. Various bodies had provided support & advice including CCBC & Play Wales.

The plans for Bodlondeb were outlined. This includes a family garden & sensory garden. Plans reflect the historical aspects of Conwy. Community participation is needed as it will be a community project. WREN funding is being applied for of £30k but 11% 3rd party funding is required & the group are hoping that the Town Council will be able to help with this. CCBC may be able to help with some s106 funding but the County Council will require a formal agreement with the Town Council regarding maintenance costs. The access to the park also requires improvement & more benches are needed. The group will be looking for more suggestions for improvements from older children

CCBC will be putting in a grant application to WREN at the end of July for the improvements to the Gyffin play area. This will double the size of the area & be based on a Medieval/Castle theme. It will be accessible for everyone. CCBC will provide the 3rd party funding of £8,250.

Currently the County Council runs 142 playgrounds in the county. The funding to runs these in 2013/14 was £75k & has been reduced to £50k for 2014/15

CCBC support both projects & see the improvements as part of the Corporate Plan for the county.

The group are looking for support from the Town Council in principle for both the play areas & for the 3rd party funding for the Bodlondeb scheme. A letter of support for the Gyffin scheme would be required with the WREN grant application by the end of July. The Bodlondeb scheme is proposed for October.

Councillors reminded the group that the Town Council also has responsibility for Llandudno Junction & Deganwy & would require detailed costings for the projects. They were concerned as to the sustainability of the projects & suggested the group should visit Ysgol Gogarth to see the equipment that had been installed at the new building.

Councillors asked if the community was going to provide any funding themselves. Ms Trent said that as the group had only been formed recently there had not been time to think about this. Councillors felt that the community should have "ownership" of the areas & it was important for young people to be involved.

Councillors suggested a tie-in for the Bodlondeb scheme with the adjacent allotments & Bodlondeb Woods

Councillors were concerned about the cost of the upkeep of the play areas. Mr Dudley said that the County Council would carry out inspections & risk assessments. Most maintenance would be cleaning & small damage. Mr Dudley said that he would like to come back to a Town Council meeting to discuss the matter further.

Councillors were concerned that the project in Bodlondeb would bring more people to the park but the lack of toilets would be a problem

The Mayor thanked Ms Trent, Ms Mylchreest, Mr Dudley & Mr King-Sheard for their presentation
RESOLVED that subject is put on the agenda for the Special Meeting of the Council on 7th July 2014

Ms Trent, Ms Mylchreest, Mr Dudley & Mr King-Sheard left the meeting at this juncture

2. Mayor's Cadet

The Mayor reported the appointment of Able Cadet Brandon Nicholson of the Conwy County Sea Cadets as the Mayor's Cadet for the Municipal Year 2014/15. The Cadet was then invested with his "Mayor's Cadet" armband by the Mayor

Sub Lt.J.Crowther & Able Cadet Brandon Nicholson left the meeting at this juncture

3. Minutes of the Council & Committees

- Minutes of the Town Council meeting held on 14th April 2014
- Minutes of the Mayoral Inauguration held on 19th May 2014
- Minutes of the Special Meeting of the Council held on 9th June 2014
RESOLVED that the minutes are ACCEPTED and APPROVED

4. Questions on the Minutes

- a) Town Council meeting held on 14th April 2014
 - i) Minute 123bi, Questions on the Minutes – Conwy Events
The Town Clerk reported that she was still awaiting confirmation from Ms Tunstall as to the order of events for the day
 - ii) Minute 123biii, Questions on the Minutes – Footpaths Working Party
The Town Clerk reported that she had been referred to Aberconwy Caravan Park regarding the Morfa toilets but had not received a reply

The Town Clerk informed the Footpaths Working Party that if they intended to carry out further walks this year they would need to meet to arrange these

iii) Minute 123biv, Questions on the Minutes – QR Codes

The walk had taken place & had been successful

iv) Minute 123bv, Questions on the Minutes – Open Doors Working Party

The Town Clerk reminded members of the working party that they need to meet soon

v) Minute 130, Arriva Buses

The Town Clerk reported that she had written to Arriva but not received a reply

vi) Minute 132, “Adopt Your Street”

Councillors reported that they believed that environmental audits were not being carried out in Llandudno Junction or Deganwy as PCSO’s had not been seen in the communities. It was reported that audits had been taking place in Conwy

It was suggested that Town Councillors should contact their County Councillors regarding the matter

vii) Minute 139, Councillors’ Social Fund

The Town Clerk said that she would remind those Councillors who had not made their contributions yet

viii) Minute 140, Mace Case

The Town Clerk reported that she had spoken to the Mace Bearer, who said that he was unable to help with making a temporary case

RESOLVED that a new case is considered when precepting for 2015/16

b) Special Meeting of the Council held on 9th June 2014

i) Minute 27, Llandudno Junction Football Club

The Town Clerk informed Councillors that she had received further information from Llandudno Junction Football Club & would put the matter on the agenda for the Special Meeting of the Council on 7th July 2014

Mr Wright had also informed her that the Club would be unable to help with stewarding on Civic Sunday due to the Llandudno Junction Fun Day the day before. The Town Clerk had approached Conwy Borough FC to provide stewards who had confirmed they would be able to do this

ii) Minute 29bi, Questions on the Minutes – Hanging Baskets

Concern was expressed regarding how some recipients were looking after their baskets. Councillors will visit these recipients to remind them to look after them

The Town Clerk informed Councillors that there were Hanging Baskets available at Bryn Euryn

RESOLVED that an Bryn Euryn are asked for another hanging basket to replace one on Llandudno Junction. This will be paid for by the shop owner

iii) Minute 29bii, Questions on the Minutes – Register of Interests

Councillors were reminded to complete their Registers of Interests. This is important as the information needs to be posted on the website

iv) Minute 29ci, Questions on the Minutes – Christmas Lights

The Town Clerk informed Councillors that a decision on the lights for the Weekly News Roundabout was needed due to the fact that the companies need to put the orders in shortly

2 quotes had been received:

- a. LITE – 24v 0.6watt Cherry LEDs. Purchase price £3,300 per annum on a 3 year purchase agreement
 - b. Festive Lighting Company Ltd. – LED E14 lamps - £935.60 per tree

Commercial Christmas had been asked to provide a quote but had not sent one in
RESOLVED that the quote from LITE is accepted as the Councillors felt that the lights would be better quality for the location
- v) Minute 29cii, Questions on the Minutes – Christmas Trees
Councillor Edwards was awaiting quotes
- vi) Minute 30, Town Clerk’s Report – Item 3i, Financial Inclusion Together – Awareness Raising Sessions
The Town Clerk reported that she was working on some dates for the course
- vii) Minute 35, New Primary School, Llandudno Junction
Councillors were informed that the plans for the new school had been passed by the Planning Committee, CCBC
Councillors had walked from Ysgol Maelgwn to the proposed site with some parents. The parents felt that they had not been fully consulted & would like a public meeting regarding the proposed site. Councillors felt that the decision of the Planning Committee should be called-in
Councillors stated that they were not against the new school just the proposed site
RESOLVED that a public meeting is arranged
- viii) Minute 37, Cash Machines
Councillors were informed that an additional cash machine had been proposed for Spar
- ix) Minute 38d, Guildhall Matters – Grills in Chamber
The Town Clerk informed Councillors that the County Council were unable to help & advised that the Town Council sort their own advice
- x) Minute 39, Guildhall Hire
The Town Clerk informed Councillors that the N Gauge Society no longer needed to hire the Guildhall on 20/6/15 but would still like to hold the reception on 19/6/15. They would like to know the charge for the evening
RESOLVED that the N Gauge Society is charged £30 for the evening
- xi) Minute 40, Working Parties & Ward Meetings
The Town Clerk informed Councillors that Ward Meetings would be held on 7th July 2014 before the Special Meeting of the Council
Chairmen of Working Parties were reminded to call meetings as necessary

5. Town Clerk’s Report

The Town Clerk presented her report (Schedule A) with the following additional items:

- a) CCBC are relocating the following from Argyll Road, Llandudno
 - Housing Benefit/Council Tax Reduction/Education Benefits Area Office to Town Hall, George Street (off Lloyd Street), Llandudno, LL30 2ST, Tel.01492 576491
 - Financial Assessment & Welfare Rights Services to Government Buildings, Dinerth Road, Colwyn Bay, LL28 4UL, Tel.01492 574122 (Financial Assessment), 01492 576605 (Welfare Rights)
- b) Road Closure, Ffordd Maelgwn, Llandudno Junction, either side of the level crossing – 29/6/14 to 1/7/14, 7pm to 7am, for carriageway resurfacing
- c) Big Lottery Fund, Have your say on its future – a webinar will be held on 3/7/14 between 12:30pm & 1:30pm.

- d) Employment Seminar, 2/7/14, 10am to 12pm, Eirianfa, Factory Place, Denbigh, Free
- e) Conwy Locality Multi-Agency Workshop, 3/7/14, 11am to 3pm, The Interchange, Old Colwyn
- f) Mailchimp Workshop, 27/6/14, 9:30am to 4pm, Glasdir, Llanrwst
- g) Conwy Walking Week, Weird & Wonderful Wildflowers, Llandudno Junction, 2/7/14, 6:15pm
- h) North Wales Bluegrass Festival will take place in Conwy from 3/7/14 to 6/7/14
- i) A "Men's Sheds" group has been set up in the Colwyn Bay area

Councillor Fallon left the meeting during discussion of the planning applications

Councillor Cotton left the meeting during discussion of planning application 2

6. Planning

a) Planning Applications

Councillors considered the applications on **Schedule B** attached hereto and made RECOMMENDATIONS and COMMENTS as detailed

b) Planning Decisions Issued

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Notice of Appeal – Alterations to 13 Warren Drive & New Dwelling to Part of Garden

Councillors RECEIVED and NOTED the Notice of Appeal

7. Area Library

The Town Clerk read out a response from Ms Jackson, Head of Community Development Service, CCBC. She explained that the public had been excluded from the Joint Customers & Communities Overview & Scrutiny Committee on 31/3/14 due to sensitive information regarding sites in private hands. The next phase will be impact assessments with a report being presented to the Customers & Communities Overview & Scrutiny Committee in July which will be public.

Councillors were informed that the meeting in July had been postponed until August. Councillors were also concerned as to why the newspapers had been removed from Conwy library.

The Town Clerk informed Councillors that a Town Council representative had been requested by CCBC to attend the Community Impact Assessment Scoring on 30/6/14 (Conwy & Deganwy) & 1/7/14 (Llandudno Junction)

RESOLVED that Councillor E Hughes attends the meeting on 30/6/14 & Councillor Roberts attends the meeting on 1/7/14

8. Conwy River Festival

Councillors received a request for funding for the 2014 Conwy River Festival

RESOLVED that a grant of £1,500 is awarded

9. North Wales Walled Towns Friendship Circle

RESOLVED that the agenda item is deferred to a future meeting

10. Conwy & Deganwy Noticeboards

RESOLVED that the agenda item is deferred to a future meeting

11. "Constable of the Castle"/Burgesses Charter/Honorary Bailiffs

RESOLVED that the agenda item is deferred to a future meeting

12. Grant Applications July 2014

RESOLVED that the meeting date is set for 14th July 2014, 6:30pm, Guildhall

13. Capturing Memories

RESOLVED that the agenda item is deferred to a future meeting

14. Hire of Guildhall

The Town Clerk informed Councillors that Ms Tunstall required use of the Guildhall from 11am until 7:30pm on 16/8/14 & 11am to 4pm on 17/8/14. The Town Clerk said that the Caretaker could be on duty for some of this time but Councillors would need to provide some cover.

The Town Clerk said that Ms Tunstall had still not informed her if the public would be charged to enter the Guildhall. Councillors were concerned about members of the public being charged to come in

RESOLVED that:

- a) Ms Tunstall is told that if it is not possible to find stewards to cover until 7:30pm she could only have the Guildhall until 4pm on 16/8/14
- b) The Town Council considers having a policy for not charging members of the public to come into the Guildhall

15. Approval of Payments

Councillors APPROVED the following payments:

- a) Conwy County Borough Council – Contribution Towards CCBC Playing Out, 21/7 – 31/8/14, 3x2 hour sessions per week in parks – £1,556.00
 - b) Walker Fire (UK) Ltd. – Inspection & Replacement of 1 Extinguisher - £178.00 plus vat
 - c) Poppy Appeal Royal British Legion – Wreath for D-Day Commemoration - £20.00
 - d) Snowdonia Promotions – Distribution of Town Guide for 2013 & 2014 - £1,530.00 plus vat
- Along with the following additional payments:
- e) John Les Signs Limited – Updating the Honours Board - £42.00 plus vat
 - f) Conwy County Borough Council – Hanging Baskets & Barrier Baskets - £1,506.00 plus vat

16. Cash Payments

There were no Cash Payments to approve

17. List of Cheques

RESOLVED that the list of cheques no.295 is approved for payment (Schedule C)

18. Mayoral Announcements

The Mayor said that she had enjoyed her first few weeks in office & had met representatives from her chosen charities

19. Questions from the Residents

There were no questions from residents

There being no further business, the meeting was closed at 8:41pm