

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY.**

17<sup>th</sup> October 2016

**To : The Town Mayor & Councillors**

Dear Madam Mayor & Councillors

There will be a meeting of the **Town Council on Monday 24<sup>th</sup> October 2016 at 6.30pm,** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

**Mrs Helen Barritt**

Town Clerk & Responsible Financial Officer

**A G E N D A**

**1. Prayers**

**2. Apologies**

To receive apologies for absence

**3. Declarations of Interest – Code of Local Government Conduct**

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

**4. Minutes**

- To receive and approve the minutes of the Town Council meeting held on 12<sup>th</sup> September 2016
- To receive and approve the minutes of the Staff Committee meeting held on 5<sup>th</sup> October 2016
- To receive and approve the minutes of the Special Meeting of the Council held on 10<sup>th</sup> October 2016

**5. Questions on the Minutes**

**6. Town Clerk's Report**

To receive a report from the Town Clerk (Schedule A attached)

**7. Planning**

**a) Planning Applications**

To consider and comment on the planning applications on the attached Schedule B

**b) Planning Decisions Issued**

To receive a list of planning decisions issued by Conwy County Borough Council

**8. Christmas**

- a) To receive a request regarding a "Tree of Lights"
- b) To discuss the entertainment at the Christmas Eve event
- c) To receive an estimate from MAD Sound & Lighting

**9. Independent Remuneration Panel for Wales – Draft Annual Report for 2017/18**

To receive the draft report

**10. Guildhall Gas**

To receive a quote for gas supply

**11. Approval of Payments**

To approve the following payments:

- a) MAD Sound & Lighting – PA System for Remembrance Sunday 2015 - £345.00 plus vat
- b) MAD Sound & Lighting – Sound System for Christmas Eve Event 2015 - £2345.00 plus vat

**12. Cash Payments**

To receive the list of cash payments no.102 (to be tabled)

**13. List of Cheques**

To approve list of cheques no. 353 (to be tabled)

**14. Mayoral Announcements**

**15. Twenty minutes** to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest