

**CYNGOR TREF CONWY TOWN COUNCIL**  
**GUILDHALL, CONWY**  
**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON MONDAY, 19<sup>th</sup> DECEMBER 2016**

**PRESENT :** Councillors – P Hart (Town Mayor), B Chapman (Chair), V Macdonald, E Leighton-Jones, S Cotton, G Edwards, E Hughes, C Rigal, H Roberts

**IN ATTENDANCE :** Helen Barritt (Town Clerk), Jane Hodgson (Assistant to Town Clerk)

**APOLOGIES :** Councillors R Parker, S Allardice, J Hughes, B James, T James, A James

**Declarations of Interest – Code of Local Government Conduct**

Members were reminded that they must declare the **existence** and **nature** of their declared personal interests. No declarations of interest were received.

**Minute Number**

**199. Town Clerk's Report**

Members RECEIVED and NOTED the Town Clerk's Report [\(Schedule A\)](#)

The Town Clerk reported the following additional items:

- Carwyn Jones AM will be holding a public meeting in Llanrwst on 19/1/17. Please register interest in attending via Eventbrite.
- 19/1/17 Llandudno IRP - Cllr E Hughes & Town Clerk to attend
- High Sheriff of Clwyd Nominations close on 31/12/16
- Season's Greetings have been received from Cllr B Cossey, Chairman, CCBC, & One Voice Wales
- A55 Conwy Tunnel work is planned from mid-January until end of March 2017. Information should appear on Traffic Wales website
- Cronfa Eryri grant fund (SNPA) is open for Expressions of Interest; application deadline 16/1/17
- Dewis Cymru December 2016 newsletter is available on Guildhall chamber table
- Older People's Commissioner for Wales December 2016 newsletter is available on Guildhall chamber table

**200. Planning**

**a) Planning Applications**

Members considered the applications on [Schedule B](#) attached hereto and made recommendations and comments as detailed.

*Cllr Macdonald arrived at this juncture*

**b) Planning Decisions Issued**

Members received list of planning decisions issued by Conwy County Borough Council, and the Appeal Decision for Land west of Parc Sychnant, Sychnant Pass Road, Conwy (16/12/16)

**c) The Mulberry, Conwy Marina**

Members received information on the relocation of the containers in letter from Robinsons Brewery dated 8/12/16.

## **201. Christmas**

### **a) Llandudno Junction & Deganwy Events**

Feedback was received from Llandudno Junction & Deganwy events: it was good to see so many Cllrs at both events & both events were more successful than ever. Not many mince pies were donated by supermarkets & some said that they would not donate next year. It was suggested that next year the Council could source handmade mince pies. The Deganwy afternoon event was successful but there were no lights on the Christmas tree lights. Next year it could be requested to have the Christmas tree lights on during the day. The Santa outfit might benefit from boots to keep the lower part of the trousers clean; it was suggested that there are two sets of wig & beard &/or they are replaced regularly as several people wear them.

### **b) Conwy Christmas Eve Event**

21/12/16 6pm at Guildhall - marshalls meeting/training, particularly as new marshalls have been recruited this year.

24/12/16 4.30pm at Guildhall - briefing for all marshalls.

Weather forecast is currently very changeable. Fireworks company & Dave Philips will make decisions. All Councillors are expected to attend even if event cancelled so they can advise the public.

The Mayor will make the introduction to the event & remain visible in the chains. Cllr Cotton will walk back with the Mayor from Lancaster Square to Vicarage Gardens.

St John's Church will be open & sweets will be left there. Baskets of sweets will be left in Guildhall for Councillors to take.

Car parks - 'Car Park Full' signs were requested to hang on barriers, particularly at Gyffin car park. Marshalls must spread out throughout car park & guide drivers to spaces. It must be stressed to marshalls that they do not leave positions until relieved by another marshall. Two marshalls will be equipped with torches to stand by Morfa Bach steps.

CADW have requested photographs of event.

Members discussed litter & bin provision. Suggestions were made for next year: ask CCBC to ensure bins are emptied before Christmas Eve, ask places that sell items in disposable cups to have signs saying please dispose of them &/or additional bins outside their shops, signs on barriers saying Keep Conwy Tidy / Take your litter home etc

RESOLVED to invite TVConwy to film during the event.

RESOLVED to set up a Twitter account in the office & share tweets on CTC Facebook page.

RESOLVED to grant delegated authority to office staff between now and event.

### **c) Boxing Day Dip**

The Mayor approved giving her mobile number to RNLI and St John's Ambulance.

Councillors were reminded to collect necessary items from the Guildhall on Christmas Eve.

### **d) Small Christmas Trees**

Members discussed the experience of distributing Christmas trees this year. It was suggested that next year Councillors advise businesses that small Christmas trees are available for free to be put

up outside as part of the town's Christmas decorations at the same time as hanging baskets are offered.

It was requested that a future agenda item considers whether the Council could help with finances to repair/replace brackets for trees.

**e) Guildhall planting**

RESOLVED that Cllr Macdonald would purchase plants for pots outside the Guildhall.

**202. Conwy Harbour Advisory Committee**

Members received a report from Cllr Leighton-Jones on the meeting held on 7/12/16.

- a) Bowling Club Retaining Wall – design options for rebuilding are being created; the aim is to start construction in April 2017, subject to licensing, as the wall Listed. The cost of £45,000 will be met from capital reserves.
- b) Conwy Bridge maintenance – expected completion date 21/2/17.
- c) All Tides Access Jetty – options & sources of finance are being considered.

**203. Budget 2017/18**

Members received the latest draft of the budget 2017/18. The Council tax base has been received for 2017/18 and is £7,138.20; an increase of 1.29%. Following the addition of items discussed at the Extraordinary Meeting 12/12/16, the total budget is £345,625; an increase in 7% on last year. Reserves to be utilised are £81,868; giving a precept of £263,757. This gives a cost per band D house of £36.95 per year; an increase of 2.55% on last year's (£36.03). CCBC have asked for a decision by 23/1/17.

Members discussed the budget & precept & were concerned that provision for car parks would have to be made. It was suggested that the Council could ask CCBC for information including number of spaces, money earned & position of similar car parks to allow comparisons to be made.

**204. National Development Framework (NDF)**

Members received information on the Call for Evidence.

RESOLVED to give consideration to the Call for Evidence on the National Development Framework.

**205. Welsh Transport Appraisal Guidance (WelTAG) 2017**

Members received information on the consultation.

RESOLVED to note this consultation but not make a response.

**206. Consultation on changing the name of the National Assembly**

Members received information on the consultation.

RESOLVED to respond to the consultation stating that the name should not be changed & no money should be spent on it. Cllr Chapman to provide a draft response to the Town Clerk.

**207. Approval of Payments**

RESOLVED that the following payments are approved:

- a) Docucentric – Copier 28/10/16 – 05/12/16 - £56.34 plus vat
- b) NWN Media Ltd – Job Advert - £260 plus vat

Along with the additional payments:

- c) A Slater - Guildhall & bus shelter windows, 4 weeks to 16/12/16 - £170
- d) David Huntington – framing & hanging pictures - £133
- e) BT Payment Services Ltd – Internet 1/12/16 to 28/02/17 - £118.50 plus vat

**208. Cash Payments**

RESOLVED that the list of cash payments no.103 as tabled is approved for payment (Schedule C)

**209. List of Cheques**

RESOLVED that the list of cheques 357 as tabled, is approved for payment (Schedule D)

**There being no further business the meeting was closed at 8pm**