

**CYNGOR TREF CONWY TOWN COUNCIL**  
**GUILDHALL, CONWY**  
**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON MONDAY 21<sup>st</sup> DECEMBER 2015**

**PRESENT :** Councillors – E Leighton-Jones (Town Mayor), P Hart (Chair), R Parker, S Allardice, B Chapman, B James, J Hughes, T James, G Edwards, A James, C Rigal, H Roberts

**IN ATTENDANCE :** Helen Barritt (Town Clerk)  
Rachel Lees (Assistant to the Town Clerk)

**APOLOGIES :** Councillors- V Macdonald, E Hughes, S Cotton

**Declarations of Interest – Code of Local Government Conduct:**

**Agenda Item 6a – Planning Applications**

Councillor Allardice is a member of Conwy County Borough Council Planning Committee

**Minute Number**

**207. Minutes**

- Minutes of the Town Council meeting held on 26th October 2015  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 23rd November 2015  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Extraordinary Meeting of the Council held on 14th December 2015  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

**208. Questions on the Minutes**

**a) Town Council meeting held on 26th October 2015**

i) Minute 52ci, Questions on the Minutes

The Town Clerk reminded members to fill in the Betsi Cadwalader Questionnaire, the deadline is 31<sup>st</sup> December 2015

**b) Special Meeting of the Council held on 23rd November 2015**

i) Minute 190biii, Questions on the minutes

The Town Clerk informed members that Peter Barton-Price will be coming to the meeting held on 15<sup>th</sup> February 2016

ii) Minute 196, Conwy Cob Lighting

The Town Clerk read the response from Ian Carrie, CCBC regarding the lack of sufficient lighting on a pedestrian section of Conwy Bridge, unfortunately CCBC cannot provide additional lighting at this time.

iii) Minute 199, Conwy Arts Trust

The Town Clerk read a letter thanking the Town Council for the £250 grant

**c) Extraordinary Meeting of the Council held on 14th December 2015**

i) Minute 6, Grant applications

The Cheque presentation will take place at the next Town Council meeting held on 18th January 2016

ii) Minute 10di, Christmas Events

The Town Clerk informed members that the Llywelyn Fountain has now been drained

*With the permission of the Chairman the order of the agenda was changed*

## 209. Christmas 2015

- a) Members were reminded to be at the Guildhall for 4.30pm on Christmas Eve
- b) 3 letters to Father Christmas were given to Councillor Chapman to read out on Christmas Eve
- c) Councillor Chapman is asked to write the script
- d) CCBC have given permission for the toilets on the quay to stay open provided the Town Council lock up  
**RESOLVED** that Mr Martin Barritt locks up after the event finishes
- e) The Town Clerk informed members that the Police were happy with the arrangements and that they will place a PCSO in Morfa Bach car park
- f) Members are asked to bring their own torches for the evening
- g) **RESOLVED** that letters are taken to Rogers Taxi's and a letter of thanks is written for allowing Councillor Chapman to change in the office
- h) The Town Clerk read an email from a member of the public asking about Welsh Carol  
**RESOLVED** that
  - the Town Clerk writes to the member of the public explaining about the 2 Welsh verses
  - the Town Council have taken the email on board and hope to include Welsh Carols next year
- i) **RESOLVED** that the lost child marshall will be accompanied by another marshall if a child is brought in to the Guildhall

## 210. Guildhall Repairs

The Town Clerk informed members of all the repair work needed to be carried out in the Guildhall, which according to the lease is the landlord, CCBC'S responsibility. There are major concerns with health issues arising from the damp areas in the building as well as the deterioration of the building itself  
**RESOLVED** that the Town Clerk writes to CCBC urging that action is taken to resolve the repair issues

## 211. Social Media

Members discussed the need for the Town Council to utilise Social Media  
**RESOLVED** that a website/Social Media working party is formed and meet in the New Year

## 212. Conwy Harbour Advisory Board

Councillor S Allardice gave a report from the meeting held on 7<sup>th</sup> December. The renovation work on Conwy Bridge will begin in January 2016, it will last for approximately one month. One lane will be used on the bridge for the duration of the painting work that is being carried out, mainly at night. The commencing date will need to be publicised once it is known.  
Mr Conry, CCBC will be attending the Special Meeting of the Council on the 4<sup>th</sup> January to discuss the work in depth.

Other matters discussed at the meeting were

- the electric barrier on the Quay which injured a lady has now been repaired.
- funding has been found to move ahead with the Grey Lady project
- funding for the CHAB that had not been spent has been taken back by CCBC
- The Quay has the opportunity of becoming a Trust Port, where it looks after its own resources

*The Mayor & Councillors S. Allardice & J. Hughes left the meeting at this juncture*

**213. Town Clerk's Report**

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Assistant to the Town Clerk reported the following additional item:

- a) Reminder to look at the email sent from Conwy Orchard group
- b) Christmas Card from CAB "Seasons Greetings" Peter Lewis Chairman of Trustees
- c) Emergency Road Closure- Pen Y Cae Road, Conwy- 18/12/15 to 23/12/15
- d) Reminder to vote for the best photographs on the Camera Club website

**214. Planning**

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council & The Planning Inspectorate

**215. Banner Stand**

Members received the final proof for the Banner Stand. Members thanked the Assistant to the Town Clerk for her hard work

RESOLVED that the Banner Stand is approved and ordered

**216. "Welcome to Conwy Booklets**

Members received a request from the Destination Manger, CCBC to assist funding the publication of a booklet

RESOLVED that the Town Clerk contacts the Destination Manger, CCBC and suggests obtaining funding from the businesses that are publicised in the booklet first as the Town Council has its own publications to fund, also a contact address should be included on the booklet

**217. Cerdded Conwy Walks**

Members received a request for funding from the Access Warden of Cerdded Conwy Walks

RESOLVED that Cerdded Conwy Walks are given £200

**218. Llandudno Junction New School**

The Deputy Mayor gave a report on the New School. The New School will be called Ysgol Awel Y Mynydd, and foundations are now being laid. Brick work is expected to begin in March 2016. The Assistant Head position will be appointed on 28<sup>th</sup> January 2016.

**219. Budget & Precept**

The Town Clerk gave members more information on the 2016/17 budget & Precept. This included precept data from other town & community councils in Wales. Members are asked to think about the figures.

RESOLVED that the item is put on the next Agenda and that a decision is made at the Town Council Meeting to be held on 18<sup>th</sup> January 2016

**220. Welsh Government Consultations**

Members received details of the following consultations:

a) How do we measure the health of a nation? Proposals for a Public Health Outcomes Framework Wales – Closing Date 28/1/16

The consultation details were RECEIVED and NOTED

b) Local Government Act 2000 Part III, Conduct of Local Government Members – Amendments to Subordinate Legislation – Closing Date 10/1/16

The consultation details were RECEIVED and NOTED

**RESOLVED** that the links to the consultations are added to the Councillors Actions

**221. Plas Mawr Painting**

Members received a request from Mr R Clark to place a copy of the painting on the HistoryPoints website

**RESOLVED** that Mr Clark can take a copy for the website

**222. Approval of Payments**

**RESOLVED** that the following payments are approved:

a) BT Payment Services Ltd. – Internet Services 1/12/15 to 29/2/16 - £111.75 plus vat

b) Lucille Phillipescu – Father Christmas Headdress - £23.30

Along with the following payments:

c) A.Slater – Guildhall & Bus Shelter windows – 4 weeks to 18/12/15 - £170

d) Sound Design – Llandudno Junction & Deganwy Christmas Events £160

**223. Cash Payments**

There were no Cash Payments

**224. List of Cheques**

**RESOLVED** that the list of cheques 332, as tabled, is approved for payment (Schedule C)

**There being no further business the meeting was closed at 7.58pm**