

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 23rd NOVEMBER 2015

PRESENT : Councillors – E Leighton Jones (Town Mayor) P Hart (Chair), V Macdonald, S Allardice, B Chapman, B James, S Cotton, J Hughes, T James, E Hughes, A James, H Roberts,

IN ATTENDANCE : Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)
Mr John Holden-Ross, Wide Awake Tours

APOLOGIES : Councillors- R Parker, C Rigal, G Edwards.

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 8a – Planning Applications

Councillor Allardice is a member of Conwy County Borough Council Planning Committee

Agenda Item 17 – Deganwy Promenade Shelter

Councillors V Macdonald, B James & A James are committee members of the Deganwy Promenade Shelter Restoration Project

Agenda Item 16 – Conwy Ensemble

Councillor V Macdonald runs Conwy Ensemble

Minute Number

187. Declaration of Acceptance of Office

Councillor Janette Hughes made her Declaration of Acceptance as an Aberconwy Councillor. Members welcomed Janette to the Council and to her first meeting.

188. Tourism in Conwy

Members received a presentation from Mr Holden-Ross, Wide Awake Tours. Mr Holden-Ross informed members that Wide Awake Tours who operate within the castle would like to extend the tours around Conwy Town, he has completed a year of pilot tours which proved successful and will begin fully next year. Groups of 30 can be taken around Conwy starting from Illy's Café. The introductory tour of Conwy lasts an hour and will cost £6. Mr Holden-Ross works closely with Cadw and is now registered with Visit Wales and hopes to become a member of trip advisor. Members suggested places of historical interest which could be included in the tours.

The Chair & Members thanked Mr Holden-Ross for his Presentation.

189. Minutes

- Minutes of the Civic Committee meeting held on 12th October 2015
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 9th November 2015
RESOLVED that the minutes are ACCEPTED and APPROVED

190. Questions on the Minutes

a) Civic Committee meeting held on 12th October 2015

- i) Minute 10a, Remembrance Sunday/ Armistice Day 2015
 - a) The Town Clerk read an email from the Cambrian Band thanking the Town Council for inviting them to lead the parade on Remembrance Sunday.
 - B The Town Clerk read an email from Laura Stenhouse, thanking the Town Council for their support for her poppy project
 - c) The Town Clerk read an email from Rhodri Clark, Conwy Camera Club regarding the poppies he had placed on houses around Conwy to show where people who died in the first World Wars had lived, they will try to include more names next year, including the Second World War
- ii) Minute 10b, Remembrance Sunday/ Armistice Day 2015
Members felt that the Remembrance Service which took place in Llandudno Junction needs more structure next year.
- iii) Minute 11, Past Mayor's Badges
Members were informed the badges have been checked and returned to the Guildhall. Councillor Roberts has decided to keep her badge the way it is.

b) Special Meeting of the Council held on 9th November 2015

- i) Minute 172, Gwynt Y Môr Grant Funding
Councillor A James informed members that when restoration of the Deganwy Promenade Shelter is complete, Conwy County Borough Council will resume responsibility of it. This means the project is not eligible for a Gwynt Y Môr Grant.
- ii) Minute 177, Hanging Baskets
 - a) The Town Clerk informed members that Mr Jones will not quote for the hanging baskets next year.
 - b) Members felt that some business owners weren't aware that the baskets were gifts and therefore were unappreciative of the baskets this year, this could have been due to the poor quality of plants.

RESOLVED that Social Media is put on a future Agenda
- iii) Minute 179, Conwy Street Cleaner
Members were informed that Conwy's Street Cleaner is part of a team of 4 who will work on a rotation basis. Members were reminded that the Street Cleaner is still an Agency worker.
- that Mr Peter Barton-Price, CCBC is invited to talk about the matter at a future meeting.
- iv) Minute 182, Conwy Camera Club
Members were told that any photographs taken are owned by the photographer and not the Camera Club
- v) Minute 184d, Guild of Mace-Bearers
Members were reminded to read the subscription and it was suggested an article be written about the Town Council's Mace-Bearer and Mace

191. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Assistant to the Town Clerk reported the following additional item:

- a) Stop it now- Parents Protect free training session. 30/11/15 1.30pm-3.30pm Town Hall, Rhiw Road, Colwyn Bay, LL29 7TE. Pre booking is essential
- b) One Voice Wales training reminder- Devolution of Services at Abergele Town Council, Llanddulas Road, Abergele, LL22 8BT 30/11/15, 6.30pm-9pm

192. Planning

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

c) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council & The Planning Inspectorate

193. Guildhall Leaflet

Members received details of the format of the new Guildhall leaflet and were given a quote for design and print of 1000 copies by View Creative Limited for a total of £975

RESOLVED that the quote for £975 is accepted

194. Christmas 2015

a) Members were asked to collect the Christmas window competition shields and cup from last year's winners in Conwy & Deganwy

b) Christmas Window Competition Posters are available from the Guildhall

RESOLVED that the Town Clerk purchases Microsoft publisher to create future posters

c) Members were asked to inform Schools that the Father Christmas Letter boxes are to be put out on the 1st December and taken away on the 11th December.

RESOLVED that Governors of the Schools deliver the letters

d) The Town Clerk obtained a list of Marshalls for each event.

e) Members were reminded that the small trees will be delivered to Conwy Quay on Friday 27th November at 9am

f) Members were informed that all materials have been purchased for the Father Christmas Outfit at a cost of £361.87, the cost for making the outfit is £300.

RESOLVED that Father Christmas outfit is produced at a cost of £661.87

g) The Town Clerk informed Members that the light will be switched on Friday 27th November. If there are any issues Members are to contact the Town Clerk

195. Christmas Parking Concessions

Members were given information from CCBC regarding the removal of the Free after 3pm concession.

RESOLVED that the Chamber of Trade is informed

196. Conwy Cob Lighting

The Town Clerk read a letter from a concerned member of the public with regards to the poor lighting on the walkway of the Cob at the Southern end. It causes concern for pedestrians and is seen as unsafe.

RESOLVED that

- the Town Clerk write back to the concerned member of the public
- the Town Clerk contact CCBC to voice the concerns

197. Bicycle Rack, Conwy Cob

Members considered asking CCBC to put a bicycle rack by the footpath to the bridge on Conwy Cob.

RESOLVED that the Town Clerk writes to George Brookes, CCBC regarding possible funding by the Tourism department

198. RWE Innology Plans for HEP Scheme near the Conwy Falls

Members RECEIVED and NOTED the proposals

199. Conwy Arts Trust

Members received financial information to support the request for funding, July 2015 Grants
RESOLVED that the request for funding of £250 is approved for payment

200. Conwy Ensemble

Members received information from Councillor Macdonald regarding the status of Conwy Ensemble.
Members thanked Councillor Macdonald for her presentation and hard work she has put into Conwy Ensemble

RESOLVED that

- the Town Council adopts Conwy Ensemble
- Conwy Ensemble are given the Town Council Logo to use on all literature
- the Town Council gives letters of support to assist with Grant applications

The Mayor & Councillor E Hughes left the meeting at this juncture

201. Deganwy Promenade Shelter

Members received a request to apply for the Community Development Fund grant.
The Deputy Mayor thanked Councillors A James and B James for their hard work

RESOLVED that Deganwy Promenade Shelter Restoration Project Group are invited to present to the Council at a future meeting

202. Extraordinary Meeting of the Council

Members discussed a date for the 2016/17 Budget & Precept meeting

RESOLVED that

- the meeting will take place on 14/12/15
- Deganwy Promenade Shelter Restoration Project Group are invited to present before the meeting at 6.30pm

203. Arrangement for Presentations at Town Council Meeting on 7th December 2015

- a) The presentations of the Community Development Fund grant cheques will be made at 7:30pm after the meeting closes
- b) The Handover of the Scrolls will follow the cheque presentation with representatives of the County Council, who will be invited to join the Mayor & Councillors for refreshments afterwards

RESOLVED that the Town Clerk finalises arrangements

204. Approval of Payments

RESOLVED that the following payments are approved:

- a) Business Systems (North Wales) Ltd. – 5,784 Mono Photocopies 1/10/15 to 3/11/15 £20.24 plus vat along with the additional payments:
- b) BT Phone Solutions Ltd- Guildhall telephone- calls 11/8/15 to 15/11/15, Rent 1/11/15 to 31/1/16 £61.42 plus vat
- c) Homemade and Hand delivered Meals Ltd- Balance Walled Town Friendship Circle AGM Buffet £71.25
- d) J. R Lingwood- Remembrance Sunday Mace-Bearer Duties- £48.00

205. Cash Payments

RESOLVED that the list of cash payments 95, as tabled, is approved for payment (Schedule C)

206. List of Cheques

RESOLVED that the list of cheques 330, as tabled, is approved for payment (Schedule D)

There being no further business the meeting was closed at 8.45pm