

**CYNGOR TREF CONWY TOWN COUNCIL  
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON  
MONDAY, 20<sup>TH</sup> JUNE 2016**

**PRESENT :** Councillors – P Hart (Town Mayor), B Chapman, E Leighton-Jones, V Macdonald, R Parker, S Allardice, J Hughes, B James, T James, G Edwards, L Hughes, A James, C Rigal, H Roberts.

**APOLOGIES :** Councillor S Cotton

**In Attendance:** Helen ( Town Clerk)  
E Des Camps (Conwy Bowling Club)  
T Smith (Conwy Bowling Club)

**Prayers:** The Mayor’s Chaplain, The Reverend Peter Walker.

**Declaration of Interest – Code of Local Government Conduct:**

Agenda Item 7a Planning Applications - Councillor Allardice is a member of Conwy County Borough Council Planning Committee

**Minute Number**

**1. Conwy Bowling Club**

Mr Des Camps and Mr Smith of Conwy Bowling Club presented their application for grant funding for the replacement of the storage shed at Conwy Bowling Club.

Due to flooding caused by the sea wall falling down, the current wood shed is in a bad state of repair. The shed houses maintenance equipment which has to be raised on pallets to avoid flood damage.

The sea wall has been damaged over the years by high tides and the County Council has not sufficiently repaired it to avoid further flooding and damage.

The new storage facility would be a steel container that would keep the equipment dry and will cost £1,980. The container will be raised on RSJs.

The Bowling Club has a 25 year lease from 2000 from the County Council to run the Club. Under the lease the Club must allow visitors to use the green as it is a public park. Around 150 visitors per year take up this provision giving the Club around £350 income. The Club has around 33 members.

Without the new storage facility the equipment is not safe and the future of the Club is in jeopardy.

Due to the urgent need to replace the storage facility, the Club do not have enough time to pursue other sources of funding.

Councillors were concerned that the damage has taken place due to the County Council’s negligence and advised that the Bowling Club should seek professional advice.

Councillors were informed that the occupant of the Boat House has been in correspondence with the County Council regarding the threat of flooding in the Benarth Road area.

The Mayor thanked Mr Des Camps & Mr Smith for their presentation

*Mr Des Camps & Mr Smith left the meeting at this juncture.*

Councillors discussed the application and the problem of the threat of flooding in the area due to the state of repair of the sea wall

**RESOLVED** that:

- a) A grant of £1,980 is made to Conwy Bowling Club from the Community Development Fund budget
- b) The Town Clerk writes to Conwy County Borough Council regarding the problem of the threat of flooding due to the poor condition of the sea wall

## **2. Minutes of the Council & Committees**

- Minutes of the Town Council meeting held on 11<sup>th</sup> April 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Mayoral Inauguration held on 16<sup>th</sup> 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 6<sup>th</sup> June 2016  
The words “due to housekeeping issues the proposer was changed to another Member of the Council” are removed  
**RESOLVED** that the minutes are ACCEPTED and APPROVED with the above amendment

## **3. Questions on the Minutes**

### **a) Town Council meeting held on 11<sup>th</sup> April 2016**

- Minute 113, Letter of Support – Deganwy Local History Group  
Councillors received a letter of thanks for support of the project
- Minute 114, The Conwy Ghost Trail  
Councillors received a letter of thanks for the positive response to the proposal
- Minute 117, Llywelyn Fountain  
The Town Clerk informed Councillors that the Fountain has been repaired

### **b) Special Meeting of the Council held on 6<sup>th</sup> June 2016**

- Minute 39, Guildhall Working Party  
Councillor Macdonald said that she had not yet spoken to Mr Huntington regarding rehanging the paintings  
The gutters have been cleared by Mr Slater

## **4. Town Clerk’s Report**

Councillors received the Town Clerk’s report (Schedule A)

## **5. Planning**

### **a) Planning Applications**

Councillors considered the applications on (Schedule B) attached hereto and made RECOMMENDATIONS and COMMENTS as detailed

### **b) Planning Decisions Issued**

There were no planning decisions

### **c) Notice Of Appeal – Beech Developments (NW) Ltd, Land west of Parc Sychnant, Sychnant Pass Road, Conwy**

Councillors received & discussed the Notice of Appeal.

**RESOLVED** that:

- a) The format of the appeal is established and a request is made that the Town Council is represented
- b) The Green Spaces and Footpaths Working Party meets to discuss the matter

**6. European Walled Towns**

Councillors RECEIVED a request from the European Walled Towns for the election of Treasurer & Vice Presidents

**RESOLVED** that:

- a) Emi Micallef is nominated as Treasurer
- b) Anne Scicluna is nominated as Vice President

**7. Conwy Pirate Weekend**

Councillors discussed the request for funding from Conwy Pirate Weekend following an email received from Ms Williams stating that the festival is non-profitmaking.

**RESOLVED** that:

- a) The decision made at the Special Meeting of the Council on 23<sup>rd</sup> May 2016 to reject the grant application is set aside
- b) Conwy Pirate Weekend are asked to provide accounts and a bank statement so that the application can be reconsidered.

**8. Car Parking**

Councillors RECEIVED correspondence from Conwy County Borough Council regarding the Car Parking Asset Strategy Review.

This included the introduction of pay and display charges with suggested tariffs and the proposal to dispose of car parks.

In the Conwy Town Council community the proposals are:

Gyffin, Conwy	Pay & Display
Platt Field, Deganwy	Dispose
Station Road, Deganwy	Retain as Pay & Display
Osbourne Road, Llandudno Junction	Pay & Display

Conwy County Borough Council is looking for feedback on the proposal and is interested in exploring alternative proposals with the possibility of Town Councils taking on a lease.

Councillors were concerned about the proposal to dispose of Platt Field, Deganwy and the effect upon businesses in Llandudno Junction if pay and display is introduced at Osbourne Road. It was suggested that an alternative tariff could include the first hour of parking to be free of charge.

Councillors felt that free car parking at supermarkets, allowed by the County Council in the planning process, did not help local businesses

**RESOLVED** that a County Council Officer is invited to attend a meeting to discuss the proposals

**9. Town Council Website**

Due to the Assistant to the Town Clerk not being in attendance at the meeting the agenda item was deferred to a future meeting

## 10. Bus Shelters

The Town Clerk gave Councillors a report on the meeting she had had with Mr George, Conwy County Borough Council.

The County Council have awarded a contract to Externiture for the cleaning and maintenance of the bus shelters. The shelters will be cleaned every 6 months at a cost of £15.60 per shelter. This will include graffiti removal and a report on the condition of the shelters. Any work identified will be carried out within a month.

The bus shelter on Mount Pleasant, Conwy will come back into use as it is now on the 19 route. The shelter in Llandudno Junction by the Weekly News building has been removed. This is a Clear Channel shelter and Mr. George is talking to them about a replacement. The redundant shelter in Gorlan may be relocated here. Clear Channel have a contract with the County Council until 2021

## 11. Salt Bag Partnership

Councillors RECEIVED details of the County Council's salt bag partnership scheme. It is offering the Town Council 1 tonne of salt for use in the community but this would have to be stored and distributed by the Town Council. The Town Clerk informed Councillors that Llandudno and Bay of Colwyn Town Councils have turned the offer down

**RESOLVED** that Conwy Town Council does not take part in the scheme

## 12. Memorial Plaques, Chapel Street, Conwy

Councillors RECEIVED correspondence regarding the responsibility of the memorial plaques in Chapel Street. The Mayor had recently attended a photo shoot at this site.

The responsibility for the plaques lies with the Town Council. They were last refurbished around 20 years ago.

**RESOLVED** that an assessment is made of the plaques and the bench beneath them. Councillors suggested that Lambert's should be consulted

## 13. Risk Assessment & Management 2016/17

Councillors considered the Risk Assessment and the following amendments were put forward:

Finance: Banking

Add – "£150,000 deposited with CCLA Public Deposit Fund"

Liability: Risk to third party, property or individuals

Add – "Town Councillor or employee is always on site in the Guildhall if members of the public are present. All electrical items in the Guildhall are PAT tested annually"

Liability : Legal liability as consequence of asset ownership

Add – "Town Councillor or employee is always on site in the Guildhall if members of the public are present."

Employer Liability: Comply with Employment Law

Add – "Town Council has a contract with Avensure"

Employer Liability: Comply with HMR&C requirements

Add – "Town Clerk regularly reads HMR&C training notices & takes part in their webinars"

Employer Liability: Safety of Staff & Visitors

Add - "Town Councillor or employee is always on site in the Guildhall if members of the public are present."

Legal liability: Ensuring activities are within legal powers

Add – “(Cheque listings)”

Councillor Propriety: Register of interest & Gifts & Hospitality in place

Add – “and updated as necessary”

**RESOLVED** that the Risk Assessment is accepted with the above amendments

#### **14. Investment Strategy 2016/17**

Councillors considered the Investment Strategy and the following amendments were put forward:

Bank charges are now chargeable on the Business Current Account.

The precept allocation had been updated for 2016/17 amounts

The CCLA Public Sector Deposit Account has been added

**RESOLVED** that the Investment Strategy is accepted with the above amendments

#### **15. Centenary Fields**

**RESOLVED** that the agenda item is deferred to a future meeting

#### **16. Town Council Embroidered Badges**

**RESOLVED** that the agenda item is deferred to a future meeting

#### **17. Approval of Payments**

Councillors APPROVED the following payments:

a) Business Systems (North Wales) Ltd. – 3534 Mono Photocopies - £13.50 plus vat

b) North Wales Tourism – Town Guide distribution for 2016/17 – £1955 plus vat

c) BT Payment Services Ltd. – Guildhall Internet 1/5/16 to 31/8/16 - £120.75 plus vat

d) British Gas – Guildhall Gas 30/4/16 to 31/5/16 - £200.13 plus vat

and the following additional payment:

e) Dŵr Cymru – Guildhall Water, 7/1/16 to 13/6/16 - £99.74

#### **18. Cash Payments**

There were no cash payments

#### **19. List of Cheques**

**RESOLVED** that the list of cheques no.344 is approved for payment (**Schedule C**)

*The Chairman allowed the following item as a matter of urgency*

#### **20. Guildhall Hire**

Councillors received a request from the Chamber of Trade to hold a meeting regarding “The Tournament” in the Guildhall on Tuesday 12<sup>th</sup> July 2016 between 6pm & 8pm

**RESOLVED** that the request is granted and that no charge is made

## **21. Mayoral Announcements**

The Mayor had attended a number of events in the first month of her office.

She had attended Llandudno Town Council's Mayoral Inauguration and Caernarfon and Penmaenmawr Town Council's Civic Sundays. She had been to the installation of the new Vicar of Conwy at St.Mary's Church. The Vicar would like to meet the Town Council.

She had been at the opening of Ms Evie Roberts's new shop in Llandudno Junction and had an encounter with a parrot at Deganwy Prom Day.

She thanked the Mayor's Secretary & Assistant to the Town Clerk for arranging the photo shoot at the memorial plaques in Chapel Street, Conwy with Mr Rowlands.

The Mayor remarked how good the entertainment had been at Deganwy Friendship Club, where children from Ysgol Deganwy had sung and the Conwy RNLI 50<sup>th</sup> Anniversary event, where Côr Maelgwn had sung.

The Mayor thanked the Deputy Mayor & Councillor Leighton Jones for attending Denbigh & Chester Civic Sundays respectively in her place

## **22. Questions from the Residents**

There were no questions from residents

***There being no further business, the meeting was closed at 8:28pm***