

**CYNGOR TREF CONWY TOWN COUNCIL
THE GUILDHALL, CONWY.
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 21st AUGUST 2017**

**Present: Councillors – B Chapman (Town Mayor), P Hart, S Cotton, E Leighton-Jones (Chair),
V Macdonald, B James, D Hale, J Vaughan, A James, H Roberts, T James,
S Barber-Bailey**

**In Attendance: H Barritt, Town Clerk
H Robertshaw, Reparation Officer, Youth Justice Service
L Kew, Operational Manager, Youth Justice Service**

Apologies: Councillors: Councillors T Lewis, M Priestley, E Hughes, T Hughes

Declarations of Interest – Code of Local Government Conduct: None

Minute Number

In the absence of the Deputy Mayor, Councillor Leighton-Jones took the chair

97. Conwy & Denbighshire's Youth Justice Service

The Chairman welcomed Ms Robertshaw & Ms Kew to the meeting.

Ms Robertshaw gave Councillors an overview of the work of the Youth Justice Service & their work in the community. Young People are given the opportunity to repair damage they have done or other community work. Victims are given the chance to specify tasks to be undertaken.

The Service will look at the skills of the young person & will find a suitable project. They will also try & introduce them to new skills. Projects can give them a chance to improve communication skills & breakdown generational barriers. The Service works around the school timetable so they are not taken out of school.

The Service works with other agencies to address any other issues the young person has.

Ms Robertshaw said that they would like the Members to think about possible projects.

The Chairman thanked Ms Robertshaw & Ms Kew for their presentation which the Town Council found interesting

Ms Robertshaw & Ms Kew left the meeting at this juncture

The Deputy Mayor joined the meeting at this juncture

98. Minutes

Minutes of the Town Council meeting held on 7th August 2017

The top line of page 2 has been missed off & should read "He felt that Officers would have nothing further to add pending the outcome of the forthcoming consultation."

RESOLVED that the minutes are ACCEPTED and APPROVED with the above amendment

99. Questions on the Minutes

- a) Minute 27, Questions on the Minutes, Minute 94, Kingdom Security
Members received a response from the Head of Regulatory & Housing Services, CCBC stating that he had “seen no evidence of officers from Kingdom intimidating anybody. Furthermore this Authority has no intention of terminating their contract”
- b) Minute 29c, Llys Marl – Beech Developments (NW) Limited
The Town Clerk reminded Members to be aware of posts on social media
- c) Minute 31, Open Doors
The Town Clerk reminded Members that names were still needed for opening the Guildhall, stewarding from 2pm to 4pm & closing up on the Sunday
- d) Minute 38, Guildhall Broadband
The Town Clerk updated Members on the installation of broadband & wifi in the Guildhall
- e) Minute 39, Guildhall Roll of Honour Board
The Town Clerk said that the Civic Assistant/Events Co-ordinator had been asked to contact the contractor regarding the update of the Board

100. Town Clerk’s Report

Members received the Town Clerk’s Report (Schedule A attached) and the following additional item:

- Road Closure – Lower Gate Street, Conwy – Bodlondeb Arch to Conwy Bridge, 5pm on 25/8/17 to 5pm on 27/8/17 for Conwy River Festival

101. Planning

a) Planning Applications

Members considered and commented on the attached Schedule B

b) Planning Decisions Issued

Members received list of planning decisions issued by Conwy County Borough Council

102. Call for Gypsy & Traveller Transit Site

Members received correspondence from the Strategic Planning & Communities Manager, CCBC asking for suggestions for transit site provision in the County

103. Snowdonia National Park – Revised Eryri Local Development Plan 2016 – 2031

RESOLVED that Councillor Barber-Bailey will email a response to Members for comment before submission

104. York Stone Roads in Conwy

Members received correspondence from Environment, Roads & Facilities, CCBC regarding the replacement of York Stone flags in Conwy streets.

Members were informed that a programme of works will commence in September to be finished by the end of October

105. Small Christmas Trees in Conwy

The Town Clerk informed Members that the contractor supplying the small trees would need numbers shortly.

RESOLVED that the spreadsheet is emailed to Conwy Councillors & that all businesses are approached

106. Annual Return 2016/17

The Town Clerk informed Members that the Annual Return 2016/17 had been returned by the Auditors with no matters arising

RESOLVED that the Annual Return 2016/17 has been approved & accepted. The notice is published on the Town Council's Facebook page

The Town Clerk was thanked for her work on the Return

107. Ward Meetings

The Town Clerk asked Members if they wished to re-establish the Ward Meetings.

RESOLVED that the Ward Meetings are scheduled & held in the Wards

108. Approval of Payments

RESOLVED that the following payments are approved:

- a) Clifton Glass Ltd. – Replacement of Glass in Notice Board, Llandudno Junction. Insurance Claim - £165.00 plus vat
- b) Viking – Office Chair - £49.99 plus vat
- c) Supertemps – Temporary Staff, 31/7/17 to 6/8/17, 20 hours @ £12.87 - £257.40 plus vat
- d) Business Systems (North Wales) Ltd. – Copies 5/7/17 to 1/8/17, 4,495 Mono & 132 Colour - £24.19 plus vat
- e) Homemade Hand Delivered Meals Ltd – Deposits for buffets for Honorary Bailie ceremony, Mayoral Inauguration 2018 & Civic Sunday 2018 - £150.00
- f) J R Lingwood – Mace Bearer duties Mayoral Inauguration 2017 - £64.00

Along with the following additional items:

- g) Supertemps - Temporary Staff, 7/8/17 to 13/8/17, 18.75 hours @ £12.87 - £241.31 plus vat
- h) Wales Audit Office – Annual External Audit 2016/17 - £216.45
- i) British Telecommunications Plc – Guildhall Telephone 12/5/17 to 9/8/17 - £53.74 plus vat
- j) Trilo-Byte Computer Services – Additional Items for New IT System - £660.00

109. Cash Payments

There were no Cash Payments to approve

110. List of Cheques

RESOLVED that the list of cheques 373 as tabled, is approved for payment (Schedule C)

There being no further business the meeting was closed at 7:46pm