

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
SPECIAL MEETING OF THE COUNCIL**

16th July 2018

To: The Town Mayor & Members

Dear Madam Mayor & Members

There will be a **Special Meeting of the Council on Monday, 23rd July 2018 at 6:30pm** in the Guildhall, Conwy to transact the under mentioned business. It will be appreciated if you will make every effort to attend.

Yours faithfully

Mrs Helen Barritt

Acting Town Clerk & Responsible Financial Officer

A G E N D A

1. Apologies

To receive apologies for absence

2. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

3. Minutes

- To receive and approve the minutes of the Staff Committee Meeting held on 28th June 2018.
- To receive and approve the minutes of the Special Meeting of the Council held on 9th July 2018.

4. Questions on the Minutes

5. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached)

6. Planning

a) Planning Applications

To consider and comment on the planning applications on the attached Schedule B

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council

7. Ysgol Aberconwy Bodsilin Charitable Trust

To receive a request for funding (Schedule C)

8. North Wales Association of Local Councils

To receive a report on the Annual Meeting & the Quarterly Meeting held on 20th July 2018

9. Conwy Civic Hall

To discuss the future of the Civic Hall and to receive relevant correspondence (to be tabled)

10. Insurance

To approve the payment for 2018/19 to Zurich Municipal

11. Grants

To set a date for an Extraordinary Meeting to consider grant applications

12. Risk Assessment

To review and approve any necessary amendments (to be tabled)

13. Attendance

To receive the attendance sheet for 2017/18 (to be tabled)

14. Benefit Advice Shop

To receive a request for a letter of support

15. Guildhall Room Hire Rates

To review the room hire rates for 2018/19

16. Approval of Payments

To approve invoices received for payment:

- a) J.R.Lingwood – Mace Bearer duties for Mayoral Inauguration 2018, 8 Hours @ £8 per hour - £64.00
- b) Drain Doctor Plumbing – Clearing Guildhall Drains - £188.79 plus vat
- c) Baravelli's – Chocolate Frame for Himeji Visit - £25.00
- d) Homemade & Hand-Delivered Meals Ltd. – Civic Sunday Buffet - £984.00
- e) Business Systems (North Wales) Ltd. – Copies 7/6/18 to 5/7/18, 3,240 Mono & 741 Colour - £48.26 plus vat

17. Cash Payments

To approve the list of cash payments no.113 (to be tabled)

18. List of Cheques

To approve list of cheques no.394 (to be tabled)