

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
HELD ON MONDAY 25th APRIL 2016

PRESENT: Councillors – E Leighton-Jones (Town Mayor), P Hart (Chair), V Macdonald, R Parker, S Allardice, B Chapman, B James, S Cotton, T James, E Hughes, A James, C Rigal, H Roberts

IN ATTENDANCE: Helen Barritt (Town Clerk)
Peter Johnson
Catherine Jefferis

APOLOGIES: Councillors- J Hughes, G Edwards

Declarations of Interest – Code of Local Government Conduct:

Agenda Item:

Agenda Item 5a – Planning Applications

- Councillor Allardice is a member of Conwy County Borough Council Planning Committee

Agenda 5a(1) – Planning Application 0/42651

- The Deputy Mayor and Councillors R Parker and H Roberts are members of the organising committee for Cyffordd Llandudno Junction Trakz and have requested a grant for the festival from Beech Developments NW Ltd.

Minute Number

320. Conwy & District in 50 Buildings

Members RECEIVED a presentation from Mr Johnson & Ms Jefferis regarding the proposed publication of their book “Conwy & District in 50 Buildings”.

Publishers, Amberley had previously commissioned them to write a book called “Conwy and District Pubs” which was published in January 2016. This was part of a series of books on different parts of the country. The publishers had now commissioned them to write the new book as part of the “50 Buildings” series looking at the history & development of notable buildings in the area.

Mr Johnson & Ms Jefferis are looking to publish a third book which would be a guidebook for the area for both adults and children.

Mr Johnson said that it was not easy to obtain photographs for the “50 Buildings” book due to copyright and costs.

By presenting to organisations such as the Town Council, Mr Johnson and Ms Jefferis hoped to:

- open a dialogue with organisations with similar interests
- gain access to archive materials
- pick up local knowledge

They also see their books as free publicity for the local area.

They were informed that there was an 1830 copy of a local Ordnance Survey map in the Harbourmaster’s Office and that a Councillor had a book detailing an Irishman’s journey from Holyhead to Chester in 1770, visiting pubs.

Members suggested that local railway stations may be researched for the book

Ms Jefferis said that as a children’s book publisher, she found that adults would often find information for children interesting and useful

Members asked about the publications being available in the Welsh language. Ms Jefferis said that she was not sure about the market for it. Members suggested that publishing the books in Welsh in e-form could give an indication of demand.

The Chairman thanked Mr Johnson and Ms Jefferis for addressing the meeting
The Town Clerk said that she would forward their email addresses to Members

Mr Johnson and Ms Jefferis left the meeting at this juncture

321. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A) with the following additional items:

a) Hate Crime Awareness Training Session

2pm to 4pm, 29/4/16 Venue Cymru, Free

b) Creating Pride in Place, Civic Trust Cymru

10am to 4:15pm, 25/5/16, Guildhall, Conwy, £20 for members of affiliated civic societies, £30 for all others

The Town Clerk informed Members that the Town Council had been offered places at the reduced rate of £20. If any Members wished to attend they should contact the Town Clerk

c) Cadw, World Heritage Site 30th Anniversary

The Town Clerk informed Members that she had the contact details of the company that had run the children's event in the Guildhall if Members wanted them. The event had been a great success and completely sold out

d) Thank You

The Town Clerk read out an email from Brian Gregson, B.E.M., thanking the Town Council for letting him hold the presentation of the British Empire Medal to him in the Guildhall

*The Deputy Mayor and Councillors R Parker & H Roberts left the meeting during the discussion of Planning Application 0/42651 & item 5c Beech Homes Development, Sychnant Pass, Conwy
The Mayor took the Chair*

322. Planning

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

c) Beech Homes Development, Sychnant Pass, Conwy

Members were informed that Beech Homes intended to appeal against the refusal of planning permission by the County Council.

Members were informed that a residents' group had been formed to gather information to oppose the appeal. Two County Councillors had been appointed to assist the group.

Members discussed how the Town Council can assist the residents' group

RESOLVED that:

- That the Town Council waits for the official appeal notice from the Planning Inspectorate before gathering its own information
- Conveys its support to the residents' group

d) Ysgol Maelgwn, Llandudno Junction

Members RECEIVED a reply from the County Valuer & Asset Manager, Conwy County Borough Council regarding the disposal of Ysgol Maelgwn. He said that the County Council would be contacting a health based user who had shown interest in the past.

323. Aalgaard Renshaw Business Solutions Ltd.

Members RECEIVED and NOTED the services provided by Aalgaard Renshaw Business Solutions Ltd. These are to be kept on file

324. Town Guide

Members RECEIVED a quote from ViewCreative Agency for updates to the Town Guide. These were:

Design	£150.00
Printing 85,000 copies	£3,080.00
Total	£3,230.00

RESOLVED that the quote is accepted

The Town Clerk informed Members that an additional 12,000 leaflets had been printed at the end of 2015 at the request of the TICs in Conwy & Betws y Coed. These had been delivered to the Guildhall but had not been collected

325. Open Doors 2016

The Town Clerk informed Members that the stewarding rota was available for Members to put their names to.

Councillor Macdonald had obtained a "Battle of the Somme" pack from the Royal British Legion to be put on display

326. European Walled Towns

Members were informed that the membership subscription for 2016/17 is £100

RESOLVED that the membership for 2016/17 is renewed.

The subscription will be paid via Councillor Anne Scicluna of Chichester City Council

327. Guildhall Annual Building Insurance Premium 2016/17

Members were informed that the premium for 2016/17 is £4,657.22

RESOLVED that the premium is approved

328. Committee Membership

RESOLVED that the following Councillors sit on the following Committees for the Municipal Year 2016/17:

- a) Civic Committee – The Mayor Elect Councillor Hart, The Deputy Mayor Elect Councillor Chapman, Councillors Leighton-Jones, Parker, Cotton, Rigal, Macdonald, Roberts & B James
- b) Staff Committee - The Mayor Elect Councillor Hart, The Deputy Mayor Elect Councillor Chapman, Councillors E Hughes, Cotton, Roberts & Leighton Jones
- c) Christmas Committee – all Councillors sit on this committee

329. Representation on Outside Bodies & School Governors

The Representation is to be the same as 2015/16 with the following amendments:

- a) North Wales Association and Larger Community Councils– Councillor Macdonald replaces Councillor Parker as a representative and Councillor Chapman is a reserve
- b) The Betsi Cadwaladr University Health Board Stakeholder Group is removed
- c) CVSC – Councillor A James replaces the Deputy Mayor as the representative

RESOLVED that:

- the Representation on Outside Bodies and Boards of School Governors for 2016/17 is as 2015/16 with the above amendments
- the Town Clerk writes to Conwy County Borough Council stating that the Town Council considers the Town and Community Council Forum to be valuable to Town and Community Councils and should continue.

The Deputy Mayor left the meeting for the following agenda item. The Mayor took the Chair

330. Mayor's Allowance 2016/17

Consideration was given to the amount of the Mayor's Allowance for 2016/17 for approval at the AGM.

RESOLVED that the Mayor's Allowance is increased to £2,100.00

The Deputy Mayor resumed the Chair

331. Mayoral Inauguration 2016

RESOLVED that:

- a) Councillor Parker seconds the "Vote of Thanks to the Retiring Mayor"
- b) Councillor Edwards is asked to read the Royal Warrant in Welsh
- c) The Risk Assessment, as tabled is approved

332. Town Clerks' Forum

The Town Clerk gave a report on the meeting held on 20th April 2016

The Town Clerk was only present for one agenda item – Community Engagement: Working with Town and Community Councils to fulfil work needed for Wellbeing plans

Officers of Conwy County Borough Council had addressed the Clerks regarding the review of the Corporate Plan. They also spoke about Place Plans, which would require the involvement of the town and Community Councils. The Officers had asked for details of any community groups that could contribute.

Members suggested the Deganwy & District Residents Association and the History of Deganwy Group

333. Aerial Photographs of the Community

A Member had been contacted by a member of the public requesting the Town Council to share aerial photography of Deganwy taken by drone on the Facebook page

Members were concerned about privacy.

RESOLVED that the request is declined

334. Pennant Lapel Pin Badges

RESOLVED that the purchase of 300 badges from House of Logos is approved at a cost of £1.25 each plus £85 for tooling plus vat

335. Town Council Embroidered Badges

The Town Clerk informed Members that she had RECEIVED a quote of around £1.45 per badge from DS Embroidery to produce around 30 Town logo badges.

Some Members questioned the need for these badges. The Town Clerk said that she was only following the Resolution from the Civic Committee. Members asked for the minutes of the Civic Committee to be produced before a decision is made

336. Conwy Estuary Lions Club

Members RECEIVED a letter from Mr Rowley of Conwy Estuary Lions Club stating that the group would be disbanding.

Mr Rowley's letter thanked the Town Council for its support over the years.

RESOLVED that a reply is sent to Mr Rowley thanking the group for everything they have done for the Town Council and Community

Members suggested that the Town Clerk contacted the CVSC about Stewards for Christmas Eve

337. Presentation to Town Council

Members RECEIVED a request to make a presentation to the Town Council from The All Wales Boat Show 2017

RESOLVED that the request is turned down.

338. Painting of Alderman John Elias Jones

Councillor Macdonald informed Members that Captain J Preston had loaned a painting of his grandfather Alderman John Elias Jones, a former Mayor of Conwy, to the Town Council to be hung in the Guildhall whilst he is away at sea.

The Town Clerk had already written to Captain Preston, thanking him for the loan of the painting

Councillor Macdonald said that she would do a condition report on the painting and arrange for it to be hung in the Chamber.

Members thanked Councillor Macdonald for her work.

339. Queen's 90th Birthday Medals

Members discussed how the 50 medals should be distributed

RESOLVED that:

- Members are permitted to purchase a medal at a cost of £2.57 each
- 5 medals are given to each of the local Girl Guides, Scouts, Sea Cadets and Army Cadets.

340. Approval of Payments

RESOLVED that the following payments are approved:

- a) A.Slater – Window Cleaning, Guildhall & Bus Shelters, 4 weeks to 8/4/16 - £170.00
 - b) Business Systems (North Wales) Ltd. – 3,480 Mono Photocopies 1/3/16 to 31/3/16 - £13.29 plus vat
 - c) Conwy County Borough Council – Make Safe 2 Christmas Motifs, Deganwy & Gyffin - £562
Along with the following additional payments:
 - d) BT Payment Services Ltd. – Guildhall Alarm 4/1/16 to 31/3/16 - £57.08 plus vat
 - e) Brian Roberts – Clearing Guildhall Drains - £480.00
- Members expressed concern at the charge by Conwy County Borough Council for the removal of the Christmas motifs

341. Cash Payments

There were no Cash Payments

342. List of Cheques

RESOLVED that the list of cheques 340, is approved for payment (Schedule C)

There being no further business the meeting was closed at 8.39pm