

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 25th JUNE 2018

Present: Councillors –S Cotton (Mayor), G Edwards (Deputy Mayor) V Macdonald, G Willetts, B Chapman, P Hart, E Leighton-Jones, S Barber-Bailey, M Priestley, J Vaughan, G Edwards, E Hughes, T James, H Roberts, T Lewis

In Attendance: Assistant to the Town Clerk, R Lees

Prayers: The Mayor’s Chaplain lead the Prayers

Apologies: E Roberts, T Hughes

Declarations of Interest – Code of Local Government Conduct:

Agenda Item 7a – Planning Application 0/45217 – Councillor Priestley is a member of Conwy County Borough Council Planning Committee

Agenda Item 8 – Information Boards for the Wild Bee Orchids growing in the Community – Councillor Roberts lives in the proximity of the boards

Minute Number

1. Minutes

- Minutes of the Special Meeting of the Council held on 11th June 2018
RESOLVED that the minutes are approved

2. Questions on the Minutes

- Minute 32a – Questions on the Minutes – Planning Decisions Issued
Councillors discussed formulating a letter of objections regarding planning application 0/45148
RESOLVED that Councillor Hart sends her letter to the Mayor to formulate a letter on behalf of the Town Council.
- Minute 32c – Questions on the Minutes – 2019 National Eisteddfod of Wales – Proclamation Ceremony
The Assistant to the Town Clerk reminded Councillors to let her know if they would like to take part in the procession.
- Minute 32d – Questions on the Minutes – Register of Interests
Councillors were reminded to fill their forms in and bring them in to the office.
- Minute 35 – Town Clock
Councillors were informed that the quotes were misunderstood. Quote 2 could not be accepted alone. Quote 2 has to be accepted in conjunction with quote 1.
RESOLVED that quote 1 & 2 are accepted.
- Minute 38 – Conwy River Festival
The Assistant to the Town Clerk informed Councillors that funding is available for the grant of £1500
- Minute 41 – General Data Protection Regulations
The Assistant to the Town Clerk had forgotten to put the item back onto the agenda and said it will be on the next agenda.

3. Town Clerk's Report

Councillors received a report from the Town Clerk (Schedule A attached) along with the following additional item:

- a) Armed Forces Day – 30th June, Llandudno, 11am start. Full programme to be circulated.

4. Planning

a) Planning Applications

Councillors considered and commented on the planning applications as shown on the attached Schedule B

Councillor Priestley did not vote on the planning application

b) Planning Decisions Issued

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

5. Information Boards for the Wild Bee Orchids in the Community

Councillors discussed setting up a working party to look at planting schemes and information boards within the Community.

RESOLVED that a Community Planting working party is set up with the following members: The Deputy Mayor, Councillors H Roberts, M Priestley, B Chapman, V Macdonald, G Willetts, T Lewis.

6. St. David's Day 2019

Councillors were informed that Ysgol Porth Y Felin would like to arrange a celebration for St David's Day 2019.

RESOLVED that the Head of Ysgol Porth Y Felin Mr P Thomas is invited to present to Council at a future meeting.

7. Civic Sunday 2018

Councillors received final details of arrangements for Civic Sunday 2018.

8. Christmas Events 2018

Councillors discussed setting a date for the Christmas Committee to meet.

RESOLVED that an extraordinary meeting is to be held on 30th July 2018 at 6.30pm in the Guildhall.

9. Thomas Fattorini Payment

Councillors received information regarding the original quote for the repair of the Deputy Mayor's and Deputy Consort's chains. Councillors were concerned that this was the second time an error has been made by Thomas Fattorini. Councillors feel it necessary to make Thomas Fattorini aware of the grievance on this occasion to ensure it does not happen again. Councillor E Roberts has offered to inspect the estimate quotes for repairs in future.

RESOLVED that the payment for repair is released.

10. Approval of Payments

RESOLVED that the following payments are approved:

- a) Viking – Stationery - £89.88 plus vat
- b) Viking – Stationery - £13.37 plus vat
- c) Business Systems (North Wales) Ltd. – Copies 5/5/18 to 6/6/18, 4,396 Mono & 342 Colour - £35.41 plus vat
- d) The Royal British Legion Conwy & District Branch Poppy Appeal – Wreath - £18.50
- e) Dŵr Cymru Cyf – Guildhall Water 19/12/17 to 12/6/18 - £86.39

Along with the following additional payments:

- f) Michaels Civic Robes – Councillors Hat - £312.50 plus vat
- g) Menai Bridge Band – Civic Sunday 2018 - £250

11. Cash Payments

There were no Cash Payments

12. List of Cheques

RESOLVED that the list of Cheques Sheet 392 is approved as tabled (Schedule C)

13. Mayoral Announcements

The Mayor attended Llandudno Mayor Making and had an enjoyable time and looks forward to a good year with fellow Mayors. The Mayor enjoyed the CAB coffee morning organised by Councillor B Chapman at the hotpoint club, Llandudno Junction and met several volunteers who do good work. The Mayor was on marshal duty for Deganwy Prom day on 2nd June and later that afternoon attended as Mayor, it was a very successful day. The Mayor attended a concert for Deganwy Friendship Club, she enjoyed the Children from Deganwy School singing and playing instruments. The Mayor was impressed with the Original Pirate weekend at Conwy and enjoyed judging the best dressed pirate and best pirate themed window. The Mayor attended Denbigh Civic Sunday which had a good crowd and Caernarfon Civic Sunday which was a lovely service in the Garrison Church in Caernarfon which had a lovely tribute area to the Royal Welsh Fusiliers.

The Mayor apologised to Councillor B Chapman for not attending his concert due to a diary error. The Deputy Mayor wished thanks to T Tunstall and all the volunteers who helped on the Original Pirate Weekend in Conwy.

14. Twenty Minutes - Questions from the Residents

There were no questions from residents

The Chairman (the Mayor) allowed the following items as a matter of urgency

15. Mayor of Himeji Visit

Councillors were informed that the final meeting before the visit would be held on 26th June at 4.30 in the Guildhall. Councillor B Chapman gave Councillors the itinerary for the Mayor of Himeji's visit.

16. Open Doors

Councillors discussed a date for the event.

RESOLVED that the Civic Assistant/ Events Co-ordinator circulates the dates and chooses accordingly.

17. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw.

The Assistant to the Town Clerk and the Civic Assistant/Events Co-ordinator left the meeting at this juncture

18. Staffing Issues

Councillor V Macdonald left the meeting at 7.40pm

There being no further business the Meeting was closed at 8:30pm