

CYNGOR TREF CONWY TOWN COUNCIL  
CASH PAYMENTS  
SHEET 92

Voucher Number	Date	Item	Amount £	VAT £	Total £
1	09/04/2015	Postage	16.66	0.00	16.66
2	09/04/2015	100 2nd Class Stamps & 49 1st Class Stamps	84.87	0.00	84.87
3	13/04/2015	Refreshments	5.00	0.00	5.00
4	17/04/2015	Postage	5.95	0.00	5.95
5	22/04/2015	Postage	5.94	0.00	5.94
6	23/04/2015	Lightbulbs	5.00	1.00	6.00
7	06/05/2015	Postage	1.20	0.00	1.20
8	06/05/2015	Postage	10.07	0.00	10.07
9	07/05/2015	Postage	0.74	0.00	0.74
10	18/05/2015	Mayoral Envelopes	1.95	0.00	1.95
11	16/05/2015	Refreshments	2.88	0.57	3.45
12	21/05/2015	Postage	7.67	0.00	7.67
13	21/05/2015	Cleaning Materials	5.95	1.19	7.14
<b>Total</b>			<b>153.88</b>	<b>2.76</b>	<b>156.64</b>

Cash in Tin:	No.	£
£20	1	20.00
£10	2	20.00
£5	1	5.00
£2		0.00
£1		0.00
50p	2	1.00
20p	5	1.00
10p	6	0.60
5p	2	0.10
2p	7	0.14
1p	7	0.07
<b>Total</b>		<u><u><b>47.91</b></u></u>

Bank

Total Petty Cash (cash + vouchers) 204.55

Balance Brought Forward 1/4/15:

Cash	13.06	
Voucher	186.94	
Bank		200.00

Cash Drawn:

\_\_\_\_\_

\_\_\_\_\_ -

200.00

Expenses:

\_\_\_\_\_

\_\_\_\_\_ 0.00

200.00

Signed: \_\_\_\_\_

Mayor - Councillor Ms R Parker

Date: \_\_\_\_\_