

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE TOWN COUNCIL MEETING
HELD ON MONDAY 26th JUNE 2017

Present: Councillors – B Chapman (Mayor), S Cotton (Deputy Mayor), T James, A James, E Hughes, G Edwards, M Priestley, T Hughes, J Vaughan, D Hale, S Barber-Bailey, E Leighton-Jones, P Hart, V Macdonald.

In attendance: Chaplain to Council, Reverend Peter Walker,
The Town Clerk, Mrs Helen Barritt
Civic Administrator/Events Co-ordinator, Ms Kathy Cook

Apologies: Cllr H Roberts

Prayers: The Chaplain to Council opened the Meeting with prayers.

Declarations of Interest – Code of Local Government Conduct

Agenda Item 7a3, Planning Application 0/44072 – Councillor Macdonald is a friend of the applicant
Agenda Item No 13, Co-option for Vacancies in Marl Ward - Councillor A James is a relative of one of the applicants. Councillor Barber-Bailey knows one of the applicants

Minute Number

1. Minutes

- Minutes of the Civic Committee meeting held on 12th June 2017
Minute 1 – Nomination of Chairman of the Civic Committee for the Municipal Year 2017/18
A matter of accuracy that Cllr Leighton Jones name be amended from Smith to Jones.
RESOLVED that the minutes are approved subject to the above amendment
- Minutes of the Special Meeting of the Council held on 12th June 2017
Minute A37a - Planning Applications Items 4 (0/44018) and 5 (0/44029)
A matter of accuracy to record that Councillor Priestley abstained from voting on both these items
RESOLVED that the minutes are approved subject to the above amendment

2. Questions on the Minutes

- **Minutes of the Civic Committee held on 12th June 2017**
Minute 3g – Review of Mayoral Inauguration 2017
- A site visit to the Church Hall was in plan with both the Church Warden and Caterer & the date would be advised to members of the Committee once it had been agreed
- the Town Clerk has advised that the date for the 2018 inauguration is 21st May 2018
Minute 4 – Open Doors
- A working party meeting has been scheduled for the 4th July at 1800 at The Guildhall. A timetable matrix for attendance and support of the event has been prepared and will be distributed by email.
Minute 8 – Civic Chains & Civic Regalia
- The Mayoral Civic Regalia was scheduled for repair in mid-July and should be returned mid-August.
- **Minutes of the Special Meeting of the Council held on 12th June 2017**
Minute 35dii – McKinley Road Lands, Llandudno Junction
- The Town Clerk has discussed with CCBC the issue of a consultation. A meeting is to be set up between the Trainee Property Officer, CCBC & Pensarn Town Councillors

Minute 37a – Planning Application 0/43996

- CCBC that whilst the property is within the conservation area it is not a listed building

Minute 43 – Public Conveniences in the Community

- the Town Clerk suggested that as the North Wales Walled Towns Friendship Circle was discussing regeneration, this could be included in that matter

Minute 41 - Replacement of Flagstones in Conwy

- Councillor Vaughan informed Councillors that a CCBC Scrutiny Committee would be discussing the matter

Minute 53 - Councillors' Social Fund

Councillors were reminded to make their contributions to the Civic Administrator/Events Co-ordinator.

3. Town Clerk's Report

Members received a report from the Town Clerk (Schedule A attached) with the following additions:

- a) Consultation on the Draft Snowdon Partnership Plan – drop-in event at Electric Mountain, Llanberis on 4/7/17, 2pm to 7:30pm
- b) One Voice Wales Training – Understanding the Law – 6:30pm to 9pm, 6/7/17, Wrexham

4. Planning

a) Planning Applications

Councillors considered and commented on the planning applications as shown on the attached Schedule B

Councillor Priestly abstained from discussion & voting on application 0/44106

b) Planning Decisions Issued

Members received a list of planning decisions issued by Conwy County Borough Council plus an Appeal decision from The Planning Inspectorate regarding Apartment 17, Bay View, Pentwyn Road, Deganwy

c) Pentwyn Road Proposed Development

There were no developments to report on this matter

a) Planning Aid Wales Training Workshop for Town & Community Councils

Councillors A James & H Roberts gave a report on the Workshop.

The workshop had provided an informed & well-delivered presentation, discussing matters including S106 being replaced by Construction Infrastructure Levy & the benefits of the pre-planning application discussions for major developments.

Councillors were informed that CCBC were considering comments regarding the electronic planning applications

The Town Clerk advised Councillors that she will be meeting CCBC Planning Officers with other Town Clerks to discuss planning matters

5. Snowdonia National Park Authority & Town & Community Council's Evening

Councillor Barbour-Bailey gave a report on the meeting held on 20th June 2017.

She said it had proved to be an illuminating & informative meeting, where a wide range of information was shared relating to the function, work & organisational processes of the SNPA, that Conwy was regarded as one of the gateway towns to the National Park & was of significant & reciprocal benefits in terms of social, tourism & economic interests. The SNPA plans to send out details of its consultation of the 15 year Development Plan. This will be available locally for examination & comment.

6. North Wales Walled Towns Friendship Circle

Councillor Macdonald & the Town Clerk gave a report on the quarterly meeting held on 22nd June 2017.

The meeting had been well attended with representation from all 4 Local Authorities discussing regeneration in the towns.

7. Proposed Changes to Parking Restrictions

Members discussed the proposed restrictions & felt that CCBC should have better signage for car parks which may alleviate the problem. It was also felt that if the cost of parking was reduced more people may use the car parks, particularly Bodlondeb at weekends.

Members discussed the placement of benches on Lancaster Square, Conwy to deter parking & the possibility of placing planters there as well.

RESOLVED that Councillor T Hughes obtains quotes from the joiner in Llandudno Junction for planters

8. Change in Designation of Prohibited Streets to Consent Streets With Regard to Street Trading

Members discussed the proposals to re-designate prohibited streets to consent streets with regard to street trading (selling, offering or exposing for sale any article).

Streets in the community concerned are:

- Lower Gate Street bandstand (4.9.89), Marine Crescent Deganwy, Station Road Deganwy (1.7.88), Ffordd Maelgwn Llandudno Junction (1.7.93) & all streets leading into the above mentioned streets for a distance of 45.72 metres (50 yards) from the point of the junction therewith

- Lancaster Square Conwy (20.11.95), Castle Square Conwy (20.11.95), Rose Hill Street Conwy (20.11.95) & all other streets leading into the above mentioned streets for a distance of 50 metres from the point of the junction therewith

RESOLVED that the following objections are made:

- Marine Crescent - Traffic safety issues due to the number of vehicles using this road; The area is residential; The effect upon existing businesses in the area

- Ffordd Maelgwn - The effect upon existing businesses in the area

- Castle Square - Concerns as to pedestrian safety

9. Fencing & Gate at Bron Vardre Avenue, Deganwy

Councillors discussed the request for fencing & a gate. Councillors who had canvassed the area during the election said that residents had said that they did not want a fence or gate & there is no apparent evidence of safety issues. Ward audits had not shown any need for such a provision. The area is covered by 20mph traffic speed restrictions

RESOLVED that the request for funding is declined

The Deputy Mayor & Councillor Vaughan abstained from voting on the matter

Councillors A James & Barber-Bailey left the meeting at this juncture

10. Co-option for Vacancies in Marl Ward

Councillors discussed the applications for the vacancies

RESOLVED to invite candidates to a meeting on the 5th July at 7pm at which they will be invited to provide a presentation on their proposed contribution, participation & engagement & the consequential benefits to the Ward & Town Council

11. Internal Audit Report 2016/17

Councillors received the Internal Audit Report 2016/17.

One issue had been raised:

“Issue - The Council’s Financial Regulations require that for contracts above £2,000, the Clerk shall obtain 3 quotations. We note that for the contract with ViewCreative for the printing of the town guide, the minutes only report one quote being obtained

Recommendation – Contracts should be awarded as per the Financial Regulations of the Council. If only one quote can be obtained, the reasons should be recorded within the minutes to ensure transparency”

The Town Clerk said that this was a reprint of the Town Guide that had previously been produced by ViewCreative. The minutes should have stated that as View Creative held the original no other quotes were sought.

RESOLVED that the Internal Audit Report 2016/17 is accepted with the Town Clerk's comment on the issue

12. Training on Code of Conduct

The Town Clerk reported that CCBC were holding training on the Code of Conduct for Town & Community Councils this evening & another session would be taking place on the evening of 5th July in Llanrwst. This second session is on the same evening as the Co-options for the Town Council would be taking place so neither the Town Clerk or Councillors would be able to attend

RESOLVED that the Town Clerk asks CCBC if another session can be arranged

13. Review of the Electoral Arrangements for the County Borough of Conwy

The Mayor & Councillor E Hughes gave a report on the meeting held on 1st June 2017.

The event had been poorly attended but well presented. A number of information packs had been provided & were available on the Chamber table in the guildhall. There were likely to be fewer county councillors as planning indicated that these will be based upon the population/demographic index proportionally. Names of wards could also be changed, for example, Pensarn ward in Llandudno Junction is confused with Pensarn in Abergele.

The Local Democracy & Boundary Commission for Wales is inviting comments

14. North Wales Fire & Rescue Authority

The Authority has published its Public Consultation, "Developing the Fire & Rescue Service for the future"

RESOLVED that Councillor A James looks at the consultation

15. North & Mid Wales Association of Local Councils

Councillors received details of the nomination for President of the Association

RESOLVED that Councillor Roberts is asked if she would like to be nominated. If not, the matter is NOTED

16. Llandudno General Hospital Stakeholder Workshop

Councillors received details of a proposed project to look at the development of Llandudno Hospital by BCUHB. A Stakeholder Workshop is to be held on 17/7/17 at 1pm in Conwy Business Centre

RESOLVED that Councillor Hart attends the meeting representing the Town Council

17. Guildhall Buildings Insurance

Councillors were informed that the Guildhall Buildings Insurance being recharged by CCBC for 2017/18 is £2,145.20

RESOLVED that the insurance recharge is approved

18. Grants Meeting

RESOLVED that an Extraordinary Meeting of the Council to discuss grants is held on 31st July at 6:30pm

19. Approval of Payments

RESOLVED that the following payment is approved:

Avensure Limited – Insurance & IPT 30/5/17 to 29/9/17 £51.72 plus vat

20. Cash Payments

There were no cash payments

21. List of Cheques

RESOLVED that the list of cheques no. 370 is approved (Schedule C)

22. Mayoral Announcements

The Mayor reported to the Council his engagements as detailed in his engagement diary.

Councillors said that The Tournament, organised by Conwy Chamber of Trade at the weekend had been a success

RESOLVED that a letter is written to Mr Tunstall, Chairman of Conwy Chamber of Trade to congratulate him on the event & ask that if the event is held again, that an invite is extended to the Mayor to the dinner

23. Questions from the Residents

There were no questions from residents

24. Confidential Business

In accordance with the Public Bodies (Admission to Meetings Act) 1960 & with Standing Order 65, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press & public be temporarily excluded & instructed to withdraw

25. Complaint

There being no further business the Meeting was closed at 8:43pm