

CYNGOR TREF CONWY TOWN COUNCIL
CASH PAYMENTS
SHEET 101

Voucher Number	Date	Item	Amount £	VAT £	Total £
27	05/07/16	Postage	2.81	0.00	2.81
28	05/07/16	Postage	6.16	0.00	6.16
29	06/07/16	Shredding Bag	16.67	3.33	20.00
30	06/07/16	Cleaning Materials	8.05	1.61	9.66
31	13/07/16	Postage	6.15	0.00	6.15
32	13/07/16	Civic Sunday Refreshments	20.67	4.13	24.80
33	13/07/16	Tea Towels	2.99	0.00	2.99
34	13/07/16	Table Cloths	0.82	0.16	0.98
35	13/07/16	Refreshments	3.43	0.00	3.43
36	13/07/16	Milk Jug	4.96	0.99	5.95
37	14/07/16	Postage	0.75	0.00	0.75
38	14/07/16	Table Cloths	1.63	0.33	1.96
39	17/07/16	Civic Sunday Refreshments	1.38	0.00	1.38
40	27/07/16	Postage	4.80	0.00	4.80
41	16/07/16	Plastic Plates, Bin Bags, Cling Film	2.31	0.46	2.77
42	01/08/16	Refreshments	2.00	0.00	2.00
43	03/08/16	Bleach	0.67	0.13	0.80
44	11/08/16	Postage	4.80	0.00	4.80
45	24/08/16	Postage	10.05	0.00	10.05
46	05/08/16	Cleaning Materials	0.91	0.18	1.09
47	08/08/16	Cleaning Materials	1.66	0.34	2.00
48	27/08/16	Cleaning Materials	3.30	0.66	3.96
49	07/09/16	Postage	15.65	0.00	15.65
50	01/09/16	WTFC Refreshments	1.39	0.00	1.39
51	08/09/16	USB Mouse	4.17	0.83	5.00
52	08/09/16	Refreshments	2.52	0.51	3.03
53	08/09/16	Cleaning Materials	5.82	1.16	6.98
54	08/09/16	Banqueting Roll	14.99	3.00	17.99
55	09/09/16	Open Doors Refreshments	2.58	0.17	2.75
Total			154.09	18.02	172.11

Cash in Tin:	No.	£
£20	1	20.00
£10		0.00
£5		0.00
£2		0.00
£1	6	6.00
50p		0.00
20p	3	0.60
10p	4	0.40
5p	17	0.85
2p	1	0.02
1p	2	0.02
Total		<u>27.89</u>

Bank

Total Petty Cash (cash + vouchers) 200.00

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Balance Brought Forward 1/4/16:

Cash	51.24	
Voucher	148.76	
Bank	<u> </u>	200.00

Cash Drawn:

12/07/16 000011	131.71	
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 131.71

331.71

Expenses:

Sheet 100 (1-26) - 04-07-16	131.71	
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 (131.71)

200.00

Signed: _____

Mayor - Councillor Ms P Hart

Date: _____