

CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
MINUTES OF THE CHRISTMAS COMMITTEE MEETING
HELD ON MONDAY 27th JUNE 2016

PRESENT : Councillors – P Hart (Town Mayor), B Chapman, B James (Chair), V Macdonald, R Parker, J Hughes, S Cotton, T James, E Hughes, A James, C Rigal, H Roberts

IN ATTENDANCE : Helen Barritt (Town Clerk)

APOLOGIES : Councillor E Leighton-Jones

Declarations of Interest – Code of Local Government Conduct: None

The Mayor took the Chair for the first agenda item

Minute Number

1. Appointment of Chairman

RESOLVED to RECOMMEND that Councillor Mrs James is appointed Chairman of the Christmas Committee for the Municipal Year 2016/17

Councillor Mrs James took the Chair

2. Appointment of Vice Chairman

RESOLVED to RECOMMEND that Councillor Ms J Hughes is appointed Vice Chairman of the Christmas Committee for the Municipal Year 2016/17

3. Christmas Lights

Members discussed the quotes received for the 3 year hire of 56 motifs. The available budget is £9,000.00 for 2016/17.

Bebbington & Wilson had already reviewed the quotes for feasibility and had recommended the rejection of quotes from MK Illumination UK Ltd. and Blachere Illumination UK as they did not consider that the motifs were robust enough for the weather conditions experienced in the community or the type of lamp posts.

Members considered quotes from LITE & The Festive Lighting Company.

RESOLVED to RECOMMEND that the quote from The Festive Lighting Company is accepted as follows:

Llandudno Junction:

1 x Shooting Star	@ £155.88 per unit	£155.88	(Option 2)	Blue
4 x Reindeer	@ £191.88 per unit	£767.52	(Option 3)	Red
4 x Angel	@ £161.88 per unit	£647.52	(Option 2)	Blue
4 x Hanging Tree	@ £179.88 per unit	£719.52	(Option 1)	White
4 x Scroll Circles	@ £115.88 per unit	£463.52	(Option 1)	White
4 x Snowflake Fountain	@ £145.88 per unit	£583.52	(Option 3)	Green

Conwy Cob:

5 x Star Twist	@ £123.88 per unit	£619.40	(Option 2)	Blue
5 x Shooting Star	@ £155.88 per unit	£779.40	(Option 2)	Blue

Conwy Gyffin:

6 x Star Fountain	@ £123.88 per unit	£743.28	(Option 3)	Mix of Red/White/Green
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Conwy Rose Hill Street:

1 x Hanging Tree	@ £179.88 per unit	£179.88	(Option 1)	White
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Deganwy Station Road:

4 x Scroll Circles	@ £115.88 per unit	£463.52	(Option 1)	White
4 x Hanging Stars	@ £157.88 per unit	£631.52	(Option 1)	White
4 x Hanging Tree	@ £179.88 per unit	£719.52	(Option 1)	White
2 x Reindeer	@ £191.88 per unit	£383.76	(Option 3)	Red

Deganwy Pentwyn Road:

2 x Hanging Stars	@ £157.88 per unit	£315.76	(Option 1)	White
2 x Hanging Tree	@ £179.88 per unit	£359.76	(Option 1)	White

Power Tool Bit £1.44

Total Cost £8,534.72 plus vat

4. Conwy Christmas Eve Event

Members discussed initial preparations for the event.

The Town Clerk reminded Members that Conwy Estuary Lions had disbanded so there would be a need for new marshals. Members suggested that there should be a meeting before Christmas for volunteers to meet the Town Council and receive some training. It was suggested that stewards were provided with walkie talkies

The Town Clerk informed Members that she had been speaking to Ekult Highways Ltd regarding signage & traffic management. JT&M Signs had been sold to Amberon. Ekult Highways Ltd had been started recently & were based in the community. They could provide some training for new stewards.

Members discussed the Carol sheet and the request for Carols in Welsh.

Members discussed the entertainment for this year

RESOLVED to RECOMMEND that:

- a) Due to the complexity of the event on Christmas Eve, Standing Orders & Financial Regulations are suspended to enable the usual contractors to be engaged:
 - Mad Sound & Lighting
 - Sound Design
 - Maxplant
 - Safety Focus
 - Beulah Brass
- b) The timetable for the event is that same as 2015
- c) Ekult Highways Ltd are engaged for signage & traffic management
- d) The Carol sheet is produced in English & Welsh
- e) The entertainer is a singer from Ysgol Aberconwy

5. Llandudno Junction & Deganwy Events & Boxing Day Dip

Members discussed initial arrangements for the events

RESOLVED to RECOMMEND that:

- a) The entertainment is the same format as last year with Sound Design providing the PA system
- b) Llandudno Junction event takes place on Friday 16th December at 6pm
- c) Deganwy event takes place on Saturday 17th December but the Town Clerk ascertains as to whether Sound Design can provide lighting before the venue and time are decided upon

There being no further business, the meeting was closed at 8:12pm