

**CYNGOR TREF CONWY TOWN COUNCIL**

**MINUTES OF THE SPECIAL MEETING (FINANCE & GENERAL PURPOSES)**  
**HELD ON MONDAY 28<sup>th</sup> SEPTEMBER 2015**

**PRESENT : Councillors – E Leighton Jones (Town Mayor), P Hart (Chair), R Parker, S Allardice, B James, S Cotton, T James, E Hughes, H Roberts.**

**IN ATTENDANCE : Helen Barritt (Town Clerk)**  
**Rachel Lees (Assistant to the Town Clerk)**  
**Laura Stenhouse**

**APOLOGIES : Councillors – V Macdonald, B Chapman, C Rigal, G Edwards.**

**Declarations of Interest – Code of Local Government Conduct :**

*Agenda Item 8a – Planning Applications – Councillor Allardice is on the County Council Planning Committee*

**Minute Number**

*The order of the Agenda was changed with the consent of the Chairman*

*Councillor Roberts joined the meeting during the following agenda item*

**133. Town Clerk's Report**

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Assistant to the Town Clerk reported the following additional items:

- a) Aberconwy Mind – Feel Good Friday – 9/10/15, 11am to 3pm  
The Rabbit Hole Café, Llandudno
- b) Conwy Wales – Autumn  
-3/10/15, Tree Quiz for all Ages, Bodlondeb  
-4/8/15, Foraging Fun for all Ages, Ysgol Aberconwy

**134. Minutes**

Minutes of the Staff Committee meeting held on 17<sup>th</sup> September 2015

**RESOLVED** that the minutes are ACCEPTED and APPROVED

**135. Questions on the Minutes**

There were no questions on the minutes

**136. Planning**

a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

**RESOLVED** that for application 2 – 0/42040 the Tree Officer, Conwy County Borough Council is asked whether a Monkey Puzzle Tree is protected

b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

**137. Poppy Exhibition**

Ms Stenhouse gave an update on her proposed exhibition of poppies for Conwy Castle. She had held a number of community workshops and now had around 800 poppies.

The Dragon had been delivered but needed to be finished off and sited. As it would be on a slope it would need to be tested.

Cadw had agreed to fund some publicity and Ms Stenhouse asked the Town Council to put posters in its notice boards. There is also a Facebook page.

Ms Stenhouse was looking to make a wreath out of the poppies to lay at the Cenotaph on Remembrance Sunday. She is also planning to make cards and postcards. Councillor Mrs Hughes suggested that the Royal British Legion could sell these in the run up to Remembrance Sunday/Armistice Day.

Members asked if they could make some poppies. Ms Stenhouse said that she would be happy to hold a session for them. They would need to provide their own clear plastic bottles with a lid.

Denbighshire County Council is interested in doing something similar next year.

People who have made their poppies can donate £1 to receive their poppy back at the end of the exhibition. Donations will be given to the Poppy Appeal, Blind Veterans and Royal Welch Fusilier Veterans. People outside the area can go online and sponsor a poppy to be made.

The Chairman thanked Ms Stenhouse for her update.

**RESOLVED** that a poppy making session is held in the Guildhall on 19<sup>th</sup> October at 5pm.

### **138. Buildings & Structures of Local Importance**

Members RECEIVED details of the compilation of a list of Buildings and Structures of Local Importance by Conwy County Borough Council's Conservation Department under SPG LDP08.

Building & Structures of Local Importance were being included for their architectural interest and historical interest and association. Currently included were The Round House, Glan y Mor Road, Llandudno Junction and Depot Building, Llandudno Junction.

Members were unsure whether the Depot Building was the old Arriva Depot.

**RESOLVED** that:

a)The Town Clerk establishes which building "Depot Building" refers to

b)The following are suggested for listing:

-Fyfes Warehouse, Llandudno Junction – historic interest

-Railway Cottages, Glan y Mor Road, Llandudno Junction and those in Pensarn and Deganwy – historic interest

-Signal Box, Deganwy – local significance

-Signal Box, Llandudno Junction – local significance

-Catholic Church, Llandudno Junction – architectural significance

-The Old Smithy, Conwy – historic interest

-Memorial Hall, Llandudno Junction – architectural significance

-Station Hotel, Llandudno Junction – local significance

-Conwy Cinema – architectural significance

-Boat House, Glan y Mor Road, Deganwy – historic interest

### **139. North Wales Link of the Walled Towns Friendship Circle**

Members RECEIVED a report on the meeting held on 17<sup>th</sup> September 2015.

The Marketing Plan is currently on hold due to the Car Rally.

The Annual Dinner will be held on 23<sup>rd</sup> January 2016 at Time Restaurant in Conwy. All Councillors are invited.

Vardre Bowling Club came 3<sup>rd</sup> in the bowls competition. The competition will be held in Conwy in 2016.

Denbigh won the golf and Maesdu will be happy to host the 2016 competition.

The Annual General Meeting of the Link will be held on 19<sup>th</sup> November 2015 in Conwy

**140. Walled Towns Friendship Circle Car Rally**

Members RECEIVED details of the arrangements for the Car Rally to be held on 4<sup>th</sup> May 2015. The cars will pass through Conwy at around 10:30am to 12 noon with a coffee stop at Bodlondeb. Conwy Cricket Club had agreed to serve refreshments and allow people taking part to use the toilets.

Members were asked to come along and help with marshalling.

The Chairman thanked Councillors Roberts and Hughes and the Assistant to the Town Clerk for their hard work on the arrangements.

**RESOLVED** that a donation of £250 is made to Conwy Cricket Club for the refreshments and facilities.

**141. European Walled Towns**

Members were informed that the Symposium and Annual General Meeting will be taking place this week in Ravenna, Italy. Councillors Macdonald and Chapman will be attending.

Members felt that the organisation was good for tourism.

**RESOLVED** that an email is sent to Councillors Macdonald and Chapman asking them to convey the Town Council's support for the European Walled Towns.

**142. Hanging Baskets, Guildhall Planters and Plants in the Community**

a) Hanging Baskets

Members agreed that the hanging baskets had been poor this year and felt that there were not enough plants in them. They would discuss the matter when ordering next year's.

b) Guildhall Planters

Members discussed planting up the Guildhall planters for winter. It was suggested that Bwyd Bendigedig Conwy may be interested in doing this.

**RESOLVED** that Bwyd Bendigedig Conwy are contacted regarding planting the planters.

c) Bwyd Bendigedig Conwy

Members RECEIVED a request from Bwyd Bendigedig Conwy for a donation of £130 plus vat towards compost for a raised bed in Church Lane, Conwy.

**RESOLVED** that Bwyd Bendigedig Conwy are told that they may be able to obtain free compost from the County Council.

e) Conwy County Borough Council Gardener

Members were informed that Robin, Conwy County Borough Council, who has been looking after the planted areas in the community, is retiring at the end of November.

**RESOLVED** that the Town Council sends a card wishing him a happy retirement and all the best for the future.

**143. Gwledd Conwy Feast**

Members RECEIVED a request from Mr Mart for funding of £200 to secure the Tabernacle Chapel, Conwy on 24<sup>th</sup> October 2015 to hold music recitals during the weekend of Gwledd Conwy Feast.

**RESOLVED** that Mr Mart is asked to complete a grant application form and supply the necessary supporting information.

**144. Footpaths and Green Spaces Working Party**

Members RECEIVED a report on the meeting held on 28<sup>th</sup> September 2015.

Matters discussed included:

-an overgrown footpath off Sychnant Pass Road, Conwy. Conwy County Borough Council were no longer maintaining footpaths. Due to this, the Working Party felt that it was not worth walking any paths until the maintenance issue was sorted out. Members were asked to consider anyone who may be able to undertake clearing work.

- the signage on the Coastal footpath, Conwy Morfa
- the new gate on the footpath by the RSPB
- the planning application on Sychnant Pass Road
- the playing field (Community Involvement in Disposal Decisions) (Wales) Regulations 2015

**145. Seagull Problem in Conwy**

Members discussed an offer from Mr Bunn to walk around Conwy with the hawks to deter seagulls. He would offer this service for free if the Town Council would fund a street collection licence to enable them to accept donations. He would also hand out leaflets and the cards asking the public not to feed the seagulls.

Members discussed whether the presence of the hawks actually deterred the seagulls. It was felt that the problem stemmed from the public feeding the seagulls.

**RESOLVED** that the Town Council assists Mr Bunn in obtaining a street collection licence.

**146. Shared Purpose: Shared Future: Draft Statutory Guidance for the Well-being of Future Generations (Wales) Act 2015 – Welsh Government Consultation**

Members RECEIVED details of the consultation

The Town Clerk said that a response is required by 16<sup>th</sup> November 2015 and that she felt that it should be discussed by the Local Government Reform Working Party. The Town Clerk would arrange a meeting and forward the link to the documents.

**147. New School, Llandudno Junction**

Members were informed that the new School would not be open until 2017, 6 months after the intended date. This is due to drainage issues with Phase 2 of the Beech Homes development needing to be dealt with.

Members were concerned about the pressure this would put on Ysgol Deganwy and that the 2 existing Llandudno Junction Schools are in a poor state of repair.

**148. North Wales Directory of Services “DEWIS”, CVSC**

Members RECEIVED a request from the CVSC to include the Town Council’s details on its North Wales Directory of Services “DEWIS”

**RESOLVED** that the Town Council details are included.

**149. Honorary Bailie Ceremony**

Members agreed that the ceremony had been an enjoyable evening and well organised. Mrs Chapman and Mr Jones had enjoyed themselves and thanked the Town Council.

The Chairman thanked all involved in the organisation and research for the ceremony.

**150. 70<sup>th</sup> Anniversary of Conwy Camera Club**

Members were informed that Conwy Camera Club would be celebrating its 70<sup>th</sup> anniversary with an Exhibition on 10<sup>th</sup> October 2015 in St Mary’s Church Hall, Conwy.

It had been suggested that as part of the celebrations, the Town Council runs a competition for Camera Club members to take photographs of the Guildhall and its interior.

**RESOLVED** that the Town Clerk contacts the Camera Club about the competition.

**151. Extraordinary Meeting – 19<sup>th</sup> October 2015**

Members discussed the format of the Extraordinary Meeting for presentations from 1<sup>st</sup> Conwy Scouts, Vardre Bowling Club and Conwy Cricket Club for applications for funding from the Community Development Fund.

Members felt that the organisations should be informed that the meeting would be open to the public and that the discussion by Members to decide on funding should exclude the press and public.

**152. Approval of Payments**

**RESOLVED** that the following payments are approved:

- a) Conwy County Borough Council – Environmental Response Recharges, Llywelyn Fountain, July 2015 - £59.25 plus vat
  - b) Homemade & Hand Delivered Meals Ltd. – Honorary Bailie Buffet Balance - £222.00
  - c) Standard Lift – Annual Service Contract – Guildhall Stair Lift 30/9/15 – 29/9/16 - £127.50
  - d) Homemade & Hand Delivered Meals Ltd. – Walled Towns Friendship Circle Annual General Meeting Buffet Deposit - £50.00
- along with the additional payment:
- e) A. Slater – Guildhall and Bus Shelter Windows, 4 weeks to 25<sup>th</sup> September 2015 - £170.00

**153. Cash Payments**

There were no cash payments.

**154. List of Cheques**

**RESOLVED** that the list of cheques 326, as tabled, is approved for payment (Schedule C)

*The Chairman allowed the following item as a matter of urgency*

**155. Aberconwy Vacancy**

Members were informed that an election had been called.

**There being no further business, the meeting was closed at 8:31pm**