

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY.**

**MINUTES OF THE TOWN COUNCIL HELD ON
MONDAY, 29TH FEBRUARY 2016**

PRESENT : Councillors – E Leighton-Jones (Town Mayor), P Hart, V Macdonald, R Parker, S Allardice, B Chapman, B James, S Cotton, J Hughes, T James, G Edwards, L Hughes, A James, H Roberts.

APOLOGIES : Councillor C Rigal

IN ATTENDANCE: Helen Barritt (Town Clerk)
Rachel Lees (Assistant to the Town Clerk)

PRAYERS : The Mayor's Chaplain, Canon Berw Hughes led Members in Prayers

Declaration of Interest – Code of Local Government Conduct:

Agenda Item 7a Planning Applications - Councillor Allardice is a member of Conwy County Borough Council Planning Committee

Agenda Item 13 Independent Remuneration Panel for Wales Annual Report 2016/17 – Councillor Edwards is in receipt of an SRA, Conwy County Borough Council

Minute Number

88. Minutes of the Council & Committees

- Minutes of the Town Council meeting held on 18th January 2016
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Civic Committee meeting held on 1st February 2016
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 15th February 2016
RESOLVED that the minutes are ACCEPTED and APPROVED
- Minutes of the Extraordinary Meeting of the Council held on 22nd February 2016
RESOLVED that the minutes are ACCEPTED and APPROVED

89. Questions on the Minutes

a) Town Council meeting held on 18th January 2016

- Minute 70b, Planning – Naming of a Street

The Town Clerk informed Councillors that the name “Dalar Aur” had been chosen

- Minute 78, “Friends of Conwy Jackdaws” Plaque

The Town Clerk updated the Council on plans for the siting of the Jackdaw plaque

- Minute 87, Presentation of Painting by Mr K Finch

The Town Clerk informed Councillors that Mr Finch had submitted more information on the painting

b) Civic Committee meeting held on 1st February 2016

- Minute 18a, Mayor's & Deputy Mayor's Chains

The Town Clerk informed the Council that the chains would be looked at, at the end of the meeting

c) Special Meeting of the Council held on 15th February 2016

- Minute 259a, St John Cymru Wales, Llandudno Division

The Town Clerk informed the Council that St John Cymru Wales will be attending the next Town Council Meeting on the 11th April 2016 to have a formal handover of the AE Defibrillator. The meeting will close at 8pm and a short CPR demonstration will follow.

- Minute 263, Conwy Bridge

The Town Clerk informed Councillors that the contractor has now mobilised on site

- Minute 265, Conwy County Borough Council Car Parking Asset Strategy Review

The Town Clerk read a response from County Councillor Dave Cowans. Councillors discussed the proposals that were raised in the County Council's Cabinet meeting on 23/2/16. Councillors were disappointed that no County Councillors of Llandudno Junction spoke about the car park in Llandudno Junction

RESOLVED that Platt Field Car Park is put on a future Agenda

- Minute 268, Queen's 90th Birthday Beacons

Councillors RECEIVED details of a commemorative medal

RESOLVED that the Queen's 90th Birthday Commemorative medal is put on a future Agenda

d) Extraordinary Meeting of the Council held on 22nd February 2016

- Minute 11, Civic Hall & Quay, Conwy

Councillors were informed of the Developers Day to be held on 22nd March 2016. It was suggested that Town Councillors attend the meeting.

RESOLVED that Councillors E Hughes & H Roberts will attend

90. Town Clerk's Report

Councillors received the Town Clerk's report (Schedule A)

The Assistant to the Town Clerk reported the following additional items:

- a) Cadw are offering Free entry to Heritage sites to celebrate St David's Day, 1st March 2016
- b) Network Rail - Essential Track Renewal Work – Conwy. 5/3/16 10pm-9.30am 6/3/16, 19/3/16 11pm-9am 20/3/16, 26/3/16 10pm- 9.30am 27/3/16.

91. Planning

a) Planning Applications

Councillors considered the applications on (Schedule B) attached hereto and made RECOMMENDATIONS and COMMENTS as detailed

b) Planning Decisions Issued

Councillors RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council

Councillor G Edwards left the meeting at this juncture

92. Proposed Local Validation List for Conwy County Borough Council

Councillors discussed a response to the proposals. There are concerns that CCBC may be considering developing on green field sites. Clarification is needed as to whether the developer is obligated to present to the Town Council as well as the County Council as was outlined in the planning training in 2015. Councillors considered the section relating to drainage to be very positive but this must be adhered to. Councillors are concerned that this paper does not become a “tick box” exercise and is implemented properly.

RESOLVED that the Town Clerk writes to CCBC with the comments

93. Proposals relating to the statement of Public Participation for the National Development Framework

Councillors received details of the Consultation and answered the questions as follows:

1. Needs to be flexible to allow for delays
2. Ok but it depends on how well they engage with the stakeholders
3. Yes
4. Yes
5. Yes
6. General Public need to be made aware of consultations
7. No

RESOLVED that the Town Clerk sends in the response from the Council

94. Disposal of Ysgol Maelgwn, Llandudno Junction

Councillors received details of Conwy County Borough Council’s Cabinet decision on the future of Ysgol Maelgwn. Councillors felt that the decision to dispose of the School Building at Market value was unacceptable and suggested that a long term leasehold be considered, the building could be used as a Health Centre or Independent living accommodation.

RESOLVED that the Town Clerk writes to Conwy County Borough Council with the Town Council’s suggestions

95. Hanging Baskets 2016

Councillors received 2 quotes for hanging baskets 2016.

- Mr A Evans - Supply of 100 14” wicker baskets planted with pollinator friendly plants & delivery £17 per basket.
- Bryn Euryn - Plant up 100 14” wicker baskets with pollinator friendly plants & delivery £13 per basket.

RESOLVED that Mr Evans’s quote of £17 per basket is accepted provided satisfactory assurances are met.

96. Conwy Quay

Councillors RECEIVED correspondence regarding traffic on the Quay. There are many concerns for public safety on the Quay especially during peak times. Councillors are concerned that barriers would not be a welcoming sight and that signage needs to be improved.

RESOLVED that the Town Clerk contact Highways, Conwy County Borough Council to review the signage in terms of size and location.

97. Independent Remuneration Panel for Wales Annual Report 2016/17

Councillors RECEIVED details of the Annual Report 2016/17 and discussed the determinations relating to Town & Community Councils.

RESOLVED that the Town Council adopts determination 46 to 54 for 2016/17

98. Internal Audit 2015/16

The Town Clerk informed Councillors that the Auditor has now submitted the internal audit plan and guidance for the year 2015/16. The cost for the audit is £425 plus vat.

RESOLVED that the Audit Plan is adopted

99. One Voice Wales Membership 2016/17

Councillors RECEIVED information regarding One Voice Wales Membership

RESOLVED that the Town Clerk emails the correspondence

100. Society of Local Council Clerks Practitioners' Conference

The Town Clerk gave a report on the Conference held on 25th & 26th February 2016.

101. Guildhall Hire

Councillors RECEIVED a request from the Chamber of Trade to hire the Guildhall for a meeting regarding the Tournament 2017 to be held on 9/3/16 6pm - 8.30pm

RESOLVED that the Chamber of Trade can hire the Guildhall for free

102. Approval of Payments

Councillors APPROVED the following payments:

a) Safety Focus- Safety Advisor Christmas Eve 2015- £300

Along with the additional payments:

b) Hopol Heating Ltd- Replace pump washers in boiler- £70.26 plus vat

c) Dŵr Cymru Welsh Water- Fountain Water 6/9/15- 16/2/16- £15.41

103. Cash Payments

There were no cash payments

104. List of Cheques

RESOLVED that the list of cheques no.336 is approved for payment (Schedule C)

105. Nomination for Mayor 2016/17

It was **proposed** by Councillor E Hughes, **seconded** by Councillor T James and **RESOLVED** that the Deputy Mayor Councillor Pat Hart is appointed as Town Mayor-elect for the Municipal Year 2016/17
The Mayor congratulated Councillor Pat Hart who thanked the Council for electing her as Mayor

106. Nomination for Deputy Mayor 2016/17

Councillor Cotton **nominated** Councillor Chapman as Deputy Mayor for the Municipal Year 2016/17. The nomination was **seconded** by Councillor Allardice
Councillor Macdonald **nominated** Councillor B James as Deputy Mayor for the Municipal Year 2016/17. The nomination was **seconded** by Councillor A James
Councillors voted by secret ballot
RESOLVED that Councillor Chapman is appointed as Deputy Town Mayor-elect for the Municipal Year 2016/17
The Mayor congratulated Councillor Chapman who thanked the Council for electing him as Deputy Mayor

107. Mayoral Announcements

The Mayor attended a Charity Luncheon held by the Mayor of Llandudno which was very enjoyable, as was the Walled Town Annual Dinner, which was attended by the Mayor of Chester who sent a letter of thanks. The Holocaust Memorial Day was very moving and well attended. The Mayor attended the Aberconwy Air Cadets evening and had the opportunity of landing a plane in a flight simulator. The Mayor enjoyed the Sheriff of Chester's charity brunch.
The Mayor attended a Bond themed evening held by the Mayor of Beaumaris which was very enjoyable, she also attended Cor Maelgwn's concert which was a lovely evening, and had enjoyed the Chair of Conwy County Borough Council's Civic Sunday at Betws y Coed.

108. Questions from the Residents

There were no questions from residents

There being no further business, the meeting was closed at 8:45pm