

**CYNGOR TREF CONWY TOWN COUNCIL**  
**GUILDHALL, CONWY**  
**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL**  
**HELD ON MONDAY, 30<sup>th</sup> AUGUST 2016**

**PRESENT :** Councillors – P Hart (Town Mayor), B Chapman (Chair), R Parker, S Allardice, J Hughes, B James, S Cotton, T James, G Edwards, C Rigal, H Roberts,

**IN ATTENDANCE :** Helen Barritt (Town Clerk)  
Rachel Lees (Assistant to the Town Clerk)  
Jane Hughes (Gwledd Conwy Feast)  
Jill Tunstall (Gwledd Conwy Feast)  
Daniel McLennan (Stange & Co. Ltd)

**APOLOGIES :** Councillors V Macdonald, A James, E Hughes and E Leighton-Jones

**Declarations of Interest – Code of Local Government Conduct:**

Agenda Item:

Agenda Item 3 – Conwy Civic Hall & Quay (Part) - Councillors Allardice and Edwards are members of the Conwy County Borough Council Civic Board

Agenda Item 7a – Planning Applications – Councillor Allardice is on the County Council Planning Committee

**Minute Number**

**92. Conwy Civic Hall and Quay (Part)**

Members received a presentation from Mrs Hughes, Ms Tunstall & Mr McLennan regarding their consortium bid for the Civic Hall.

Their proposal is for Mr McLennan's company, Stange & Co. Ltd to make a bid for the property & to run the ground floor as a commercial venture, whilst Gwledd Conwy Feast run the auditorium as a community space. Together they will form a commercial/community partnership. The quay will be used but only with temporary structures.

Stange & Co. are a family business with property in Conwy. They use local contractors in their property renovations. Gwledd Conwy Feast have been running the successful Conwy Food Festival for 13 years. Mrs Hughes has invited Stange & Co. Ltd. to collaborate with Gwledd Conwy Feast on the project.

If the bid is successful, Stage One would be to do enough work to bring the Civic Hall back into use. Stage Two would be a Heritage Lottery Fund grant application to enhance the facilities. Gwledd Conwy Feast has a good track record for attracting funding. It is intended to rebuild the public toilets on the quay & have a terrace bar above. Mr McLennan would like to have a temporary seafood kiosk on the quay.

The auditorium will be available for use as it was before it closed. Local community groups will be able to hire it. There will be different hire rates for different organisations & uses.

Mrs Hughes said that she is looking for support from the Town Council which will include a financial contribution to the running costs of the auditorium.

The Chairman thanked Mrs Hughes, Ms Tunstall & Mr McLennan for their presentation.

*Mrs Hughes, Ms Tunstall & Mr McLennan left the meeting at this juncture*

Members discussed the presentation & agreed that the proposal seemed financially viable but would like to see a proper business plan before considering Town Council funding.

### 93. Minutes

- Minutes of the Staff Committee held on 15th August 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Special Meeting of the Council held on 15th August 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Staff Committee held on 22nd August 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED
- Minutes of the Extraordinary Meeting of the Council held on 22nd August 2016  
**RESOLVED** that the minutes are ACCEPTED and APPROVED

### 94. Questions on the Minutes

#### Staff Committee held on 15th August 2016

- a) Minute 16, Town Council Staffing  
Additional information supporting the minutes will be kept on file

#### Special Meeting of the Council held on 15th August 2016

- a) Minute 92, Conwy County Borough Council Car Parks Strategy  
The Town Clerk informed Members that she was still waiting for the decision of CCBC's Task & Finish Group
- b) Minute 101, PRS Licensing  
Members were informed that the licence for Christmas events will cost around £400-£500 & that this would be brought to the next Town Council meeting

#### Extraordinary Meeting of the Council held on 22nd August 2016

- a) Minute 3e, Planning Application – 0/43059, Beech Developments (NW) Ltd  
The Town Clerk read a thank you letter from County Councillor Mike Priestly for paying the £30 to hire Llanrhos Old School for the public meeting  
The Town Clerk informed members that the Police had no records of the relocated bus stop & has been referred to the Highway Authority  
The Open Spaces/Footpaths Working Party is arranged for 19th September 2016 at 5.30pm

### 95. Town Clerk's Report

Members RECEIVED and NOTED the Town Clerk's Report (Schedule A)

The Town Clerk reminded Members about the following Courses available

- Community Transport Workshop, 14/9/16
- Community Development Cymru Learning Workshop Events 20/9/16
- Place Plans 20/9/16
- Social Value Workshops 23/9/16

### 96. Planning

#### a) Planning Applications

Members considered the applications on Schedule B attached hereto and made recommendations and comments as detailed

#### b) Planning Decisions Issued

Members RECEIVED and NOTED the planning decisions issued by Conwy County Borough Council and the Planning Inspectorate

**97. St. Mary's Well, Llanrhos**

Members received a request from the History of Deganwy Group for assistance with maintenance of the fence & gate. A condition of the Gwynt Y Mor grant is that the fence & gate are kept in a good condition  
**RESOLVED** that the Town Council are happy to support the History of Deganwy Group in principal and they are asked to apply for grant funding as and when maintenance is required

**98. Coach Pull-In, Rose Hill Street, Conwy**

Members received a request for a letter of support from Conwy County Borough Council for a funding application for the coach pull-in. Members were happy to support the application and felt it was a good idea

**RESOLVED** that a letter of support is written

**99. Barclays Bank, Llandudno Junction**

The Town Clerk read correspondence from Barclays Bank regarding the proposed closure of the branch in Llandudno Junction to happen on 2<sup>nd</sup> December 2016. Members discussed the drastic implications this will have on the residents and business owners of Llandudno Junction

**RESOLVED** that Mr Raj Dhaliwal of Barclays Bank is invited to a future meeting

**100. Acupuncture, Tattooing, Semi-Permanent Skin Colouring, Cosmetic Piercing & Electrolysis  
Proposed Byelaws**

Members RECEIVED and NOTED Conwy County Borough Council's proposed Byelaws

**101. Open Doors**

Members discussed the final arrangements for the 2016 event following the Working Party meeting on 24th August 2016. Members were asked to update the rota as a couple of Councillors could no longer cover their shifts. Members were reminded to read the notes from the last working party meeting emailed on 30<sup>th</sup> August. The set up meeting will take place at 6.30pm on Friday 9<sup>th</sup> September.

Members were informed that arrangements to provide adequate security for the Mace were proving to be difficult with only one person committing to a 2 hour slot, and uncertainty from other possible security guards. There are concerns that the Mace will not be guarded at all times during the weekend and therefore the criteria to have the Mace out will not be met. Members felt that, with regret they could not ensure the security of the Mace.

**RESOLVED** that the Mace is not on display

**102. Walled Towns Friendship Circle Car Rally**

Members were informed that the Car Rally meeting was cancelled due to poor attendance, it has been rescheduled for 1<sup>st</sup> September at 10am.

The Assistant to the Town Clerk informed members that:

- Conwy Cricket Club have confirmed they will provide refreshments & facilities at a cost of £250 as per last year
- a print will be chosen by the Town Clerk & Assistant to the Town Clerk as one of the prizes
- Conwy County Borough Council are going to charge £200 plus vat for the use of Bodlondeb car park for the 2 hours the cars will be parked

**RESOLVED** that the Town Clerk takes enough pound coins to pay for parking if necessary

**103. Staff Committee**

Members voted by secret ballot to appoint a Member to the Staff Committee as two members had volunteered

**RESOLVED** that Councillor J. Hughes is appointed to the Staff Committee  
The Chair thanked Councillor T. James for volunteering

**104. Approval of Payments**

There were no payments for approval

**105. Cash Payments**

There were no cash payments

**106. List of Cheques**

**RESOLVED** that the list of cheques 349 as tabled, is approved for payment (Schedule C)

**There being no further business the meeting was closed at 8:41pm**