

**CYNGOR TREF CONWY TOWN COUNCIL
GUILDHALL, CONWY
TOWN COUNCIL MEETING**

24th February 2020

To: The Town Mayor & Councillors

Dear Mr Mayor & Councillors

You are summons to the meeting of the **Town Council on Monday 2nd March 2020 at 6.30pm**, in the Guildhall, Conwy to transact the under mentioned business. You should make every effort to attend.

Yours faithfully

Mrs Natasha Flint

Town Clerk & Responsible Financial Officer

A G E N D A

1. Prayers

2. Apologies

To receive apologies for absence.

3. Declarations of Interest – Code of Local Government Conduct

Members are reminded that they must declare the **existence** and **nature** of their declared personal interests.

4. Minutes

- To receive and approve the minutes of the Special Meeting of the Council held on 17th February 2020.

5. Questions on the Minutes

6. Report Back

- Members are requested to report back from any of the Advisory Committees / Organisations that they sit on and share information with CTC (s5 Standing Orders):

7. Town Clerk's Report

To receive a report from the Town Clerk (Schedule A attached).

8. Planning

a) Planning Applications

To consider and comment on the planning applications (Schedule B attached).

b) Planning Decisions Issued

To receive a list of planning decisions issued by Conwy County Borough Council (Schedule C attached)

9. Firework Tender for Christmas Eve 2020.

To receive 3 quotes for the Fireworks for Christmas Eve Event 2020 and decide which company to go with. (Schedule D i), ii), iii)).

10. Standing Orders

To clarify the Standing Orders in terms of the Chair/Mayor's voting rights in a Council Meeting.

11. Guildhall Survey

To receive quotations from PM Surveys and Donald Insall Associates for a measured survey of the building, and to receive information from the Town Clerk of a third surveyor R. Arwel Davies & Co. which could be asked to quote if the Town Council so wish. (Schedule E i) & ii)).

12. Road Closure Request – Conwy RNLI

To receive correspondence from the RNLI regarding the road closure. (Schedule F)

13. Wales in Bloom – Conwy in Bloom Working Party

To receive a report, from the working party held on 17th February 2020 and to receive a proposal to fund voluntary organisations with £50 towards plants/pots & planters to enhance the community for the competition, up to the total budget.

14. Litter picking Equipment

To receive information from the Town Clerk with regards to purchasing Equipment for Conwy Town Council Events as there may be issues reserving the equipment from CCBC each time.

15. Update on links with Himeji, Japan

To receive an update from Cllr B Chapman.

16. Motion regarding nominations for Office of Deputy Mayor

To consider a resolution proposed by Cllr G. V. J. Willetts and seconded by Cllr J Rooney as follows:

“1. No Member of Conwy Town Council who has held the office of Deputy Mayor prior the year 2020, shall be nominated to hold such office in the Council Year 2020/21 or subsequent years.

In the alternative,

2. If no nominations are received by the Town Council for persons who have not held the office of Deputy Mayor, then the Town Council can then receive nominations from those persons who have held the position in previous years”.

17. Nomination for Mayor 2020/21

To receive nominations for the Municipal Year 2020/21

18. Nomination for Deputy Mayor 2020/21

To receive nominations for the Municipal Year 2020/21

19. Honorary Bailies 2020/21

To receive nominations for Honorary Bailies 2020/21

20. Approval of Payments

To approve the following payments:

- a) Burns Crystal – Civic gifts, candle holders and paperweights - £445.75 plus VAT
- b) Xerox Finance UK Ltd – Printer lease 01/04/2020 to 30/06/2020 £79.14 plus VAT
- c) CCBC – CCTV contribution for 2020 - £8000.00
- d) Scottish Power – Additional electricity for Christmas 31/01/19 to 31/01/2020 £241.44 plus VAT
- e) British Telecommunications – Guildhall Telephone charges – 1/02/20 to 30/04/20

21. List of Cheques

To approve list of cheques no. 438 (to be tabled)

22. Questions to Chair / Town Clerk

Questions must be submitted in advance to the Town Clerk in writing and it is the prerogative of the Chair / Town Clerk to answer the questions asked. However, if they do not wish to answer questions posed a valid reason must be given

23. Mayoral Announcements

24. Twenty minutes to be allocated to allow residents of the Conwy community to question Town Councillors on matters of interest.